

King Edward's Hospital Fund for London

Note on grant-making for the guidance of applicants

Overall purpose of the Fund The King's Fund was founded in 1897 to further the work of the hospitals of London, and for related purposes. While the London hospitals remain the focus of the Fund's concern, this also includes the wider spectrum of care for the sick and handicapped in London, and the prevention of ill-health. We try not to consider London in isolation, but to take (when appropriate) a broader view.

Activities of the Fund The Fund currently distributes approximately £1.7 million a year in grants. In addition it provides a variety of services through the King's Fund Centre, the King's Fund College and the King's Fund Institute. These are described in a leaflet available on request, and in the Fund's Annual Report. The latter also includes a list of all grants made during the year, and a set of financial accounts.

Grant-making methods The Fund's Treasurer and Management Committee decide each year how much money can be allocated to each of the main activities, including grants. The amount available for grants is entrusted to the following grant-making bodies, each with its own remit.

Grants Committee promotes the better delivery of health care in and for Greater London. Normally this means that grants are made only to agencies delivering services in Greater London or (if located outside London) serving Londoners for at least half their total activity. This committee currently distributes approximately £800,000 per annum, or just under half the total amount of the Fund's grant-making. The secretary of the committee is William Spray, 14 Palace Court, London W2 4HS (telephone 01-727 0581).

Centre Committee encourages innovation and worthwhile ideas for the practical provision of health care and its management in close conjunction with the activities of the King's Fund Centre. This means that grants are restricted to the fields where the Centre itself concentrates its attention, at present:

library and information services;

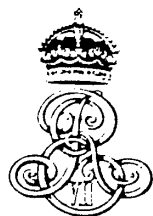
education and training needs, with special reference to nurse educators and the paramedical disciplines;

long term and community care, particularly for people with severe handicap, whether through mental illness, mental handicap, physical handicap or extreme old age;

acute hospital care, with special reference to the organisation of patient services.

Unlike the Grants Committee, the Centre Committee may support an innovative project of sufficient merit wherever it is based, although ultimate relevance to London is still an important criterion. The secretary of the Centre Committee is Graham Cannon, 126 Albert Street, London NW1 7NF (telephone 01-267 6111), from whom an information sheet about Centre Committee grant-making is available.

London Programme promotes primary health care in the inner city, with particular attention to disadvantaged groups. This is a rolling programme, reviewed each year by the Management Committee for the following three years. Grants are made in close conjunction with development work on primary care, including coordination between primary and other health services. As well as considering applications for grants, this programme commissions work to meet needs that it has identified. The secretary of the programme is Jane Hughes, 126 Albert Street, London NW1 7NF (telephone 01-267 6111), from whom further information is available.



Quality Assurance Project stimulates systematic attempts to assess and improve quality in health care. This is a recently launched project which, like the London Programme, uses grant-making in conjunction with development work. The emphasis will be on work that (if successful) will result in something readily transferable. The project is also keen to hear about related activities, even if it cannot fund them. The project coordinator is Dr Charles Shaw, 126 Albert Street, London NW1 7NF (telephone 01-267 6111), who will supply an information sheet about the project.

Educational projects and bursaries The Fund has several schemes under this broad heading, including the following. The amounts of money available for them are quite small.

Medical travelling fellowships for London-based registrars, senior registrars and (on occasion) consultants wishing to work at overseas centres.

Educational bursaries (non-clinical) for nurses and others wishing to develop and broaden their careers through a course leading to a recognised qualification, for example in education or in rehabilitation studies. Priority is given to those working in Greater London.

Travel bursaries to broaden management horizons, where people are already making a substantial management contribution in health services and have a specific purpose to pursue through travel.

Enquiries about these educational and bursary schemes should be made in the first instance to Sandra Curtis, Administrative Officer, Grants (telephone 01-727 0581).

In addition to these main methods of grant-making, the Management Committee will itself consider a limited number of innovative proposals, aimed to raise the quality of health care, that do not fit into the remit of any of the schemes already described. Enquiries can be made to William Spray, Grants Secretary, or to Robert Maxwell, Secretary, both at 14 Palace Court London W2 4HS (telephone 01-727 0581).

What the Fund will not support

In general, the Fund will not support

- medical research (on the grounds that others are better equipped to do this);
- general appeals or applications from large, well-established national charities;
- items that should, in our judgment, form a routine part of main-stream service provision (medical equipment usually falls under this exclusion, as does maintenance);
- long-term core funding of any service or institution.

What we are looking for

Unfortunately, we have to refuse many good applications simply because money is limited. In deciding what to support, we shall be trying to assess the following:

- how clearly the projects objectives have been thought out;
- how realistic they are;
- how well they fulfil the purposes for which the Fund exists;
- whether the applicant is likely to be able to achieve them;
- in particular, how well – for the long as well as the short term – the financial strategy has been planned;
- the impact the project would have if it were successful;
- the effectiveness of the way in which it is proposed that the progress of the project should be monitored and (where appropriate) evaluated, and its lessons made generally available.

How to apply

The initial approach should normally be made to one of the individuals already named, who will do their best to help applicants decide how to proceed. In cases of doubt, help should be sought from Sandra Curtis, Administrative Officer, Grants (telephone 01-727 0581). Written applications should be short and to the point, including the purpose, scope and cost of the scheme, and what other funding is available or is being sought. It is not worth preparing a lengthy submission without previous consultation with the appropriate person at the King's Fund.

: FURTHER DETAILS OF THE SCHEME FOR TRAVELLING FELLOWSHIPS FOR MANAGERS IN THE NHS

A scheme funded by the NHSTA and administered by the King's Fund College.

Applications are invited from managers at all levels in the NHS for travelling fellowships tenable for the period up to March 31 1989.

The grant will usually be made to individuals working in the NHS in England or Wales after completion of their travelling fellowship.

In order to assist applicants in making their application for a fellowship, the following guidelines have been drawn up:-

- 1 All applications must relate to the study or development of management of health care and should not be based upon clinical research.
- 2 The study tour should be so designed to provide benefit to the successful applicant's future contribution to health service management in this country.
- 3 The study tour should be related to the candidate's current post or to a proposed career development.
- 4 The subsequent report should be prepared in such a way as to best maximise the findings of the study tour. Copies of past reports are available for inspection in the King's Fund College Library.
- 5 The aims of the study tour should enable the successful applicant to compare alternative systems outside the NHS or analyse new methods/techniques.
- 6 All candidates should be working within the NHS and be able to demonstrate their managerial responsibilities.
- 7 The successful applicants should be able to show that the possible findings will benefit others working in the NHS.

APPLICATION PROCEDURE FOR 1988-1989 SCHEME

- 1 All applications should be submitted to the Bursar, King's Fund College, by 11 March 1988.
- 2 Any supporting material will not be returned unless specific arrangements (including SAE etc) are made.
- 3 Shortlisted applications will be submitted to a selection panel chaired by:-

Gordon Best
Director
King's Fund College

with

a member of National Health Service Training Authority, during the period 1986-87 we have been fortunate in working with Neville Parkinson.

and

John Smith
Bursar
King's Fund College.

The panel will meet during May 1988 and will notify successful candidates at the beginning of June 1988.

- 4 Interviews will not normally be held.
- 5 Successful applicants will be expected to have completed their travelling fellowship by 31 March 1989 and will receive payment on acceptance of their report by the Director of the King's Fund College.
- 6 Individuals are encouraged to make applications to other authorities or organisations and it may assist the selection panel to match known or existing awards.

BACKGROUND OF THE FELLOWSHIP

This travelling fellowship scheme was first introduced by the late Tom Evans, former Director of the College, who approached the NHSTA and the King's Fund for support to start this scheme.

The scheme has been in operation for over five years and has enabled managers in the NHS to utilise fellowships for such diverse purposes as:-

- * Case Study of Ontario Mental Retardation Programme.
- * A projected provision for services for the elderly for the next 20 years in the State of Arizona.
- * An examination of the Chief Executive's function in relation to general management in the Australian Health Care System.
- * A project to establish a special relationship between a UK Health Authority and the Protestant Church's Medical Association in Kenya.
- * A study of cultural differences that determine attitudes to death and dying conducted on a comparative basis between the UK and India.
- * A visit to a conference organised by the World Health Organisation.
- * A survey of health administration in Zimbabwe.

- * Efficient management of Pathology Laboratories in the USA.
- * Investigation of Nurse education in the USSR.
- * Management of Cervical Cytology in Sweden
- * Quality Assurance in Psychiatry in the Dutch Health Service
- * Training of Managers in Health Care: An Approach in the USA
- * The Administration of Community pharmaceutical services in Western Europe
- * A comparison the delivery of patient Care in Boston
- * Lessons from the Unification of Health and Social Services in Northern Ireland

The total grant available for this financial year is £10,000. The King's Fund College prepares an annual report on expenditure and copies are available from the College after 31 March 1989.

Other Fellowships and Awards are funded by the King Edward's Hospital Fund for London. Details of these schemes are attached.

Further enquiry or details of the Travelling Fellowship Scheme can be obtained from the Bursar, King's Fund College, 2 Palace Court, London W2 4HS.

8 September 1987



King Edward's Hospital Fund for London

Please return completed application form to:

Mr. John Smith, Bursar
King's Fund College
2 Palace Court
London, W2 4HS Tel: 01 727-0581

TRAVELLING FELLOWSHIPS FOR NHS STAFF
APPLICATION FORM

SURNAME	FIRST NAMES	DATE OF BIRTH
ADDRESS AND TELEPHONE NO.		
RELEVANT QUALIFICATIONS AND EXPERIENCE		
PRESENT POST Title:		
Responsibilities (in brief)		
Employing Authority (naming relevant manager)		
Please append a statement in support of your application by the relevant manager of your section giving details of leave arrangements, financial support and other backing. The manager's views on relevance and objectives of the project are welcomed.		

DETAILS OF ACTIVITY FOR WHICH A GRANT IS SOUGHT

Title (Please give a short title for future use)

Aims and Objectives (in outline)

Anticipated Benefits of Activity
(Please state to whom they would accrue)

Plan for the Activity
(to include outline of proposed methods and procedure -
please also state estimated starting date and duration)

METHOD OF EVALUATION

INTENDED FORM OF PRESENTATION OF RESULTS
(e.g. Report in professional journal, thesis, introduction
of new methods, etc.)

STATEMENT OF ASSISTANCE REQUIRED
(please give full details of anticipated expenditure;
including travelling expenses, subsistence, equipment, etc.)

• INTEREST IN PROPOSED ACTIVITY BY EMPLOYING AUTHORITY OR PROFESSION
(please include details of any grant to be made available by
• employing authority as well as any special interest of theirs)

OTHER ORGANISATIONS APPROACHED FOR FUNDING WITH
OUTCOMES WHERE KNOWN

HOW DID YOU HEAR OF THE SCHEME?

Signature Date