

KING EDWARD'S HOSPITAL FUND FOR LONDON



KING'S FUND CENTRE

REVIEW

1979

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**King's Fund Centre
Review**

1979

February 1980

King's Fund Centre
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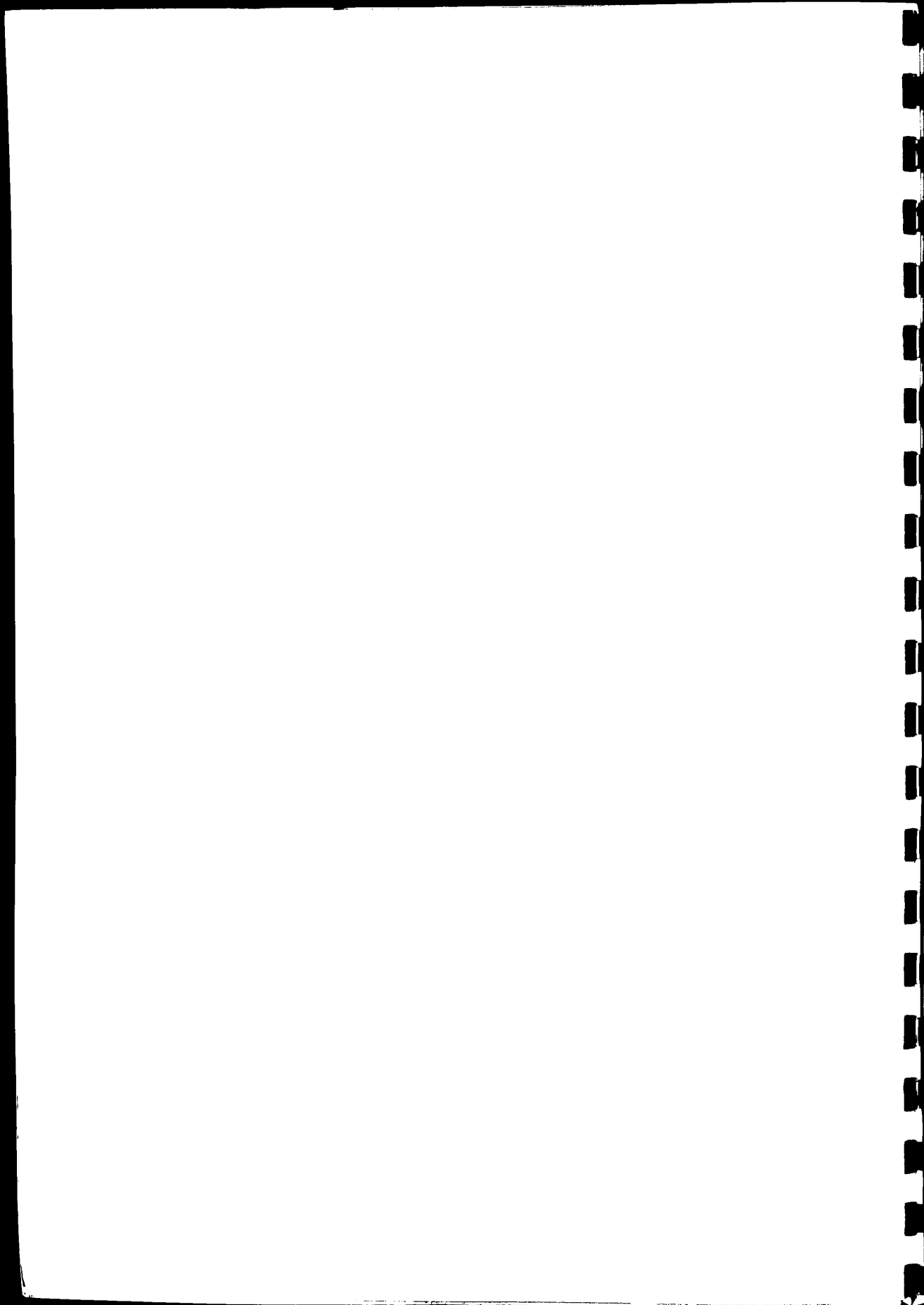
KING'S FUND CENTRE

REVIEW

1979

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KING'S FUND CENTRE

REVIEW 1979

INTRODUCTION

The first of the King's Fund Centre reviews published from Albert Street was described as a ready means of reference to the work of the Centre. This 1979 Review aims to be just that: it differs in presentation from its two predecessors in that the Register of Projects has been produced in a separate volume. The present Review has, however, another purpose. The Management Committee of the Fund has decided that the Centre Committee, which until now has met quarterly, should in future meet once a year. At their annual meeting, the Committee will receive the Review from the Director and will be asked to consider future trends and developments, making recommendations to the Management Committee where necessary. "Looking forward" into 1980 - and indeed beyond - therefore forms an important part of all sections of this Review.

A major event in the year was the completion by Sir Francis Avery Jones of his second paper on the future policy of the King's Fund. In it he referred to the inter-relationship between the work of the Centre and the activities of the Project Committee. One of the developing examples of this is the programme of London related activities - projects, conferences and publications - the first discussion of which took place in 1979. Writing in January 1980, the scale of these activities is uncertain but their pursuit will be an important element in 1980, and was in fact described by Sir Francis in his report as "potentially the most important and far reaching in scope" (of all the Centre's activities).

During 1979 the first three Centre Project Papers to be produced in a new format were published. The first 'A Handbook for Nurse to Nurse Reporting' has had a phenomenal success with over 16,000 copies having been sold and distributed. Two other, equally specialised but quite different papers were 'The Organisation of Hospital Clinical Work' - the report of a working party under the chairmanship of Professor T J H Clark, and 'CHC Visiting' - a

handbook for members of Community Health Councils. A number of other titles will be produced during 1980 and already it has been shown that a real and practical advantage of the project paper format is the speed with which it can be produced.

The publication of the Report of the Royal Commission during 1979 did not bring about any immediate or obvious change in the work of the Centre. By agreement with Sir Alex Merrison and the Secretary of the Commission, it has been possible to arrange for much of the data prepared by the Commission's staff for its members to appear as Centre Project Papers. These will be published throughout 1980 and will cover a range of topics - reflecting the very large number of subjects covered in the Report.

Of the two central functions of the Centre - the provision of the library and information service, and the organisation of conferences, the former is fully covered in the body of this Review. Suffice it to say that emphasis will continue to be placed upon the processing, exploiting and use of information, rather than merely its collection. As regards conferences, the heartening response - sometimes in embarrassingly large numbers - to Centre functions has continued. There has been a steady move towards a professionalism in the use of audio-visual aids - a process which will certainly continue into 1980. In this connection the Centre now has its own slide tape programme describing, against the background of the origins of the Fund, the functions of the present day Centre. The programme has already proved its value in assisting in the reception of the many visitors, especially those from abroad, to the Centre.

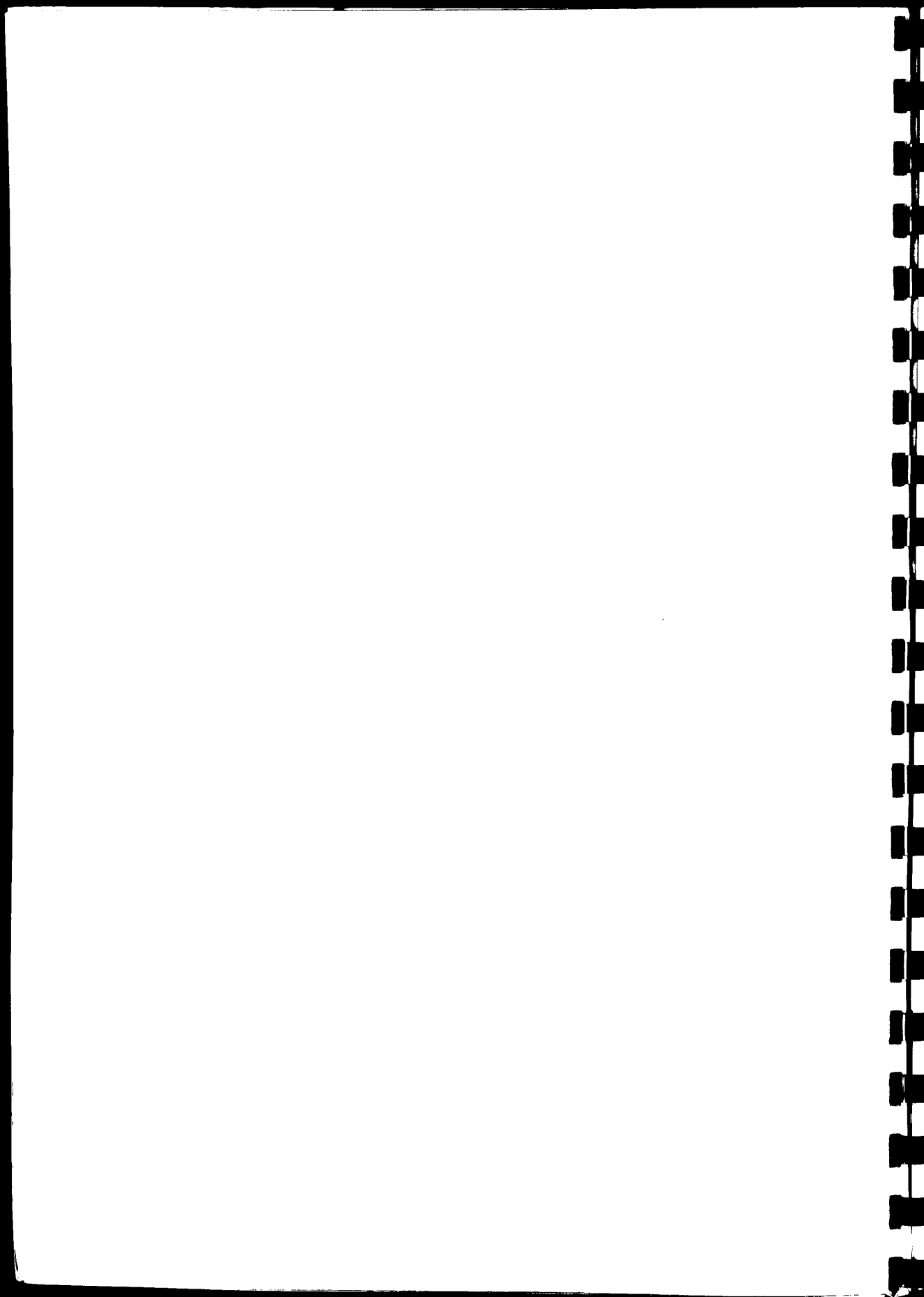
There is a separate note in the Review describing the 1979 overseas course, the members of which, who over the years have now attended from over eighty countries, form one of the more stimulating of the many groups of visitors to the Centre. It should be remembered that visitors are attracted both by the resources within the building and by its activities - many of which are initiated by other organisations. Reports of the International Hospital Federation and the Centre on Environment for the Handicapped

in the Review describe their activities. It is appropriate now to congratulate the Spinal Injuries Association on their development - a growth which was such to enable them to move out of the embryonic (and very cramped) phase within the Centre to their own premises. At the same time we have welcomed the opportunity to enable two projects to be based at the Centre. The first is an investigation into the causes of accidents to children, which is led by Dr Hugh Jackson FRCP and administered by Mrs Jean Gaffin. The second is the experiment in postgraduate education for the remedial professions undertaken jointly by the three remedial professions, and for whom an office has been set aside for the project officer, Mr David Lloyd. This is described in the section of the report on education and training developments (p

The final words of the introduction of the Centre Annual Review are traditionally those which acknowledge the contributions of the individual members of the staff to the well-being and growth of the whole. These are no empty words and indeed during 1979 we have had more than a fair share of staffing problems. The devotion and, it is not an exaggeration to say, self-sacrifice, of my colleagues, past and present, are responsible for any successes achieved and have further consolidated the united approach to the Centre's aims and objectives.

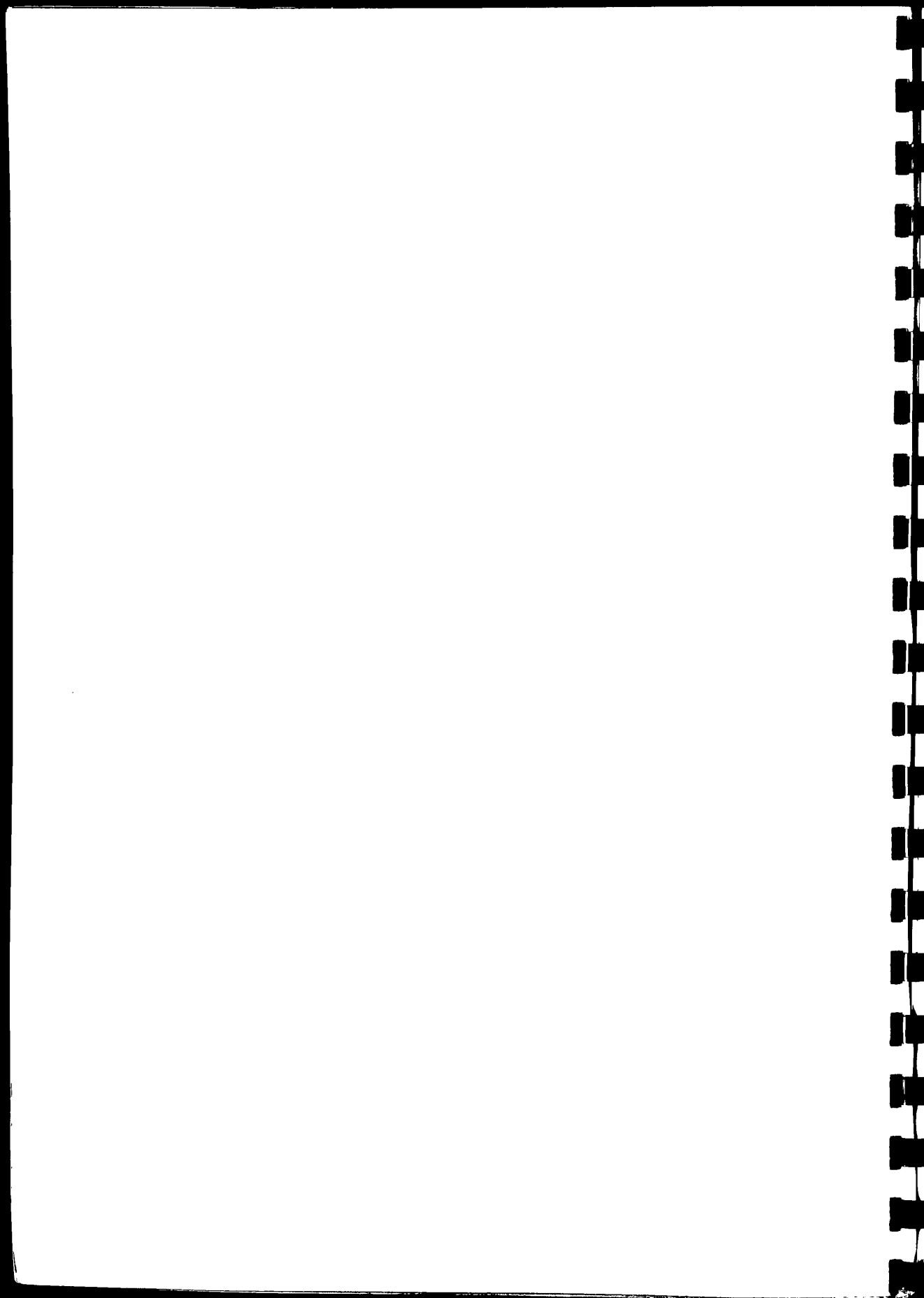
January 1980

W G Cannon
Director



SECTION 1

THE KING'S FUND CENTRE



LIBRARY AND INFORMATION SERVICES

1979: a brief review

The growth rates established over the past few years were sustained in 1979. The library's collections expanded by about ten per cent, and the number of people using the services continued to increase. Most of this growth is attributable to natural causes: the literature proliferates, from official sources and commercial publishers; the user-body is still growing, mainly through the communication of information about the library from users to potential users. But part of the increase in usage was due to a less natural cause - the DHSS library has been forced, by cutbacks in governmental spending and consequent staffing problems, to discontinue some of its current awareness services and the provision of photocopies to people working outside the Department; access by NHS staff has been severely curtailed. The resulting diversion of some users from the DHSS to the Centre's library has added a little grist to our mill, but these measures are a sober reminder of the paucity of official library facilities for health service planners and managers working in the field.

The primary function of the Centre's library is to make available a service for users; but it has also developed subsidiary roles, as a source of professional and practical advice on library organisation, and as a focal point for librarians and other information specialists active in the health services setting. Many individual specialists came to the library in 1979, and meetings were arranged here for groups such as the NHS Regional Librarians Group, Specialists in Community Medicine (Information), RHA Librarians, the Study Group on Information for Nurses, and working parties concerned with the health care information needs of patients and the public. The eleventh study day of the Working Party on NHS Libraries and Information Services, a series organised from the Centre's library, was held in March at the Medical and Dental Library of the University of Leeds; one hundred librarians and people with similar interests took part in the event, which focused on relevant services in the Leeds area.

The library has long been used as a reference source and working base by users from overseas, particularly from those Commonwealth countries

which arrange for health care professionals to attend management courses in the United Kingdom. There was the usual flow of users in this category during the year under review, and there was also a noticeable increase in the number of other overseas visitors to the library. Some of these were enquirers seeking subject information, while others were librarians and managers seeking advice about the planning and maintenance of libraries and information services. Many of these visits came about, directly or indirectly, as a result of inter-library cooperation between the Centre and similar organisations in Europe, North America and Australia. This kind of cooperation leads not only to the referring of enquirers, but also to exchange schemes for publications and news about information handling matters in the several countries.

A formalised mechanism which facilitates this international cooperation is the IHF Forum on Documentation and Information Handling, through which the librarians and information managers of 'hospital centres' and other interested people can keep in touch with each other and gather together annually. The 1979 meeting was held in March at the Deutsches Krankenhausinstitut in Düsseldorf, and was concerned with current developments in national and international information networks relevant to the participants' interests. This meeting was made particularly valuable by the presence of representatives from the World Health Organization, the DHSS, the British Library Automated Information Service, the Direct Information Access Network for Europe, and the National Health Planning Information Center of the United States. Keith Morton and Jenny White attended, as chairman and member respectively, and their plans for a computer terminal in the library, touched on later in this report, grew directly from the encouraging situation revealed at the Düsseldorf discussions.

1979 was a busy and rewarding year, during which internal services and external relations were strengthened. Already it can be seen as a watershed between consolidation and new development. The second part of this report will describe how the library routines are about to be augmented by the incorporation of some mechanised and semi-mechanised tools of librarianship. The first move in this direction was the setting-up of a project, anticipated in last year's review, to build a coordinate index to the report literature. This work has been steadily moving forward and should result in an operational system during 1980.

1980 and beyond: a brief preview

The value of a library to its users lies in the strength of its collections, the effectiveness of its records, and the exploitational ability of its staff. The conventional role of a library is to bring together readers and reading matter by the deployment of traditional methods - cataloguing, classification, indexing, shelf arrangement, and so on. Until now, the Centre's library has concentrated on these conventional and traditional approaches and, in doing so, it has acquired a good reputation and has built a strong foundation for further development.

It is important to keep abreast of modern methodology, and 1980 will see the start of a period during which the library will be taking advantage of some mechanised methods of storing and disseminating literature-based information. The term 'literature' has come to mean more than 'printed words on paper', and 'reading matter' is available in forms other than books, pamphlets and periodicals. Familiar adjuncts to 'the book' nowadays are microfilms, microfiches and audio/visual programmes; they are no longer new or experimental. Computerised data bases now provide librarians and their users with rapid access to massive stores of bibliographical information. Hitherto the Centre's interests have not been well represented in systems using these technological advances, but recent events have brought about a situation in which the library can begin to move into three areas of new development: the use of microform, the acquisition of tape/slide programmes, and computerised retrieval.

First, microform. The library is to be the UK depository for a large and growing series of microfiches from the US National Health Planning Information Center (NHPIC). NHPIC is part of the Department of Health, Education and Welfare, and the series, which covers health services planning and management, is part of a support programme for health systems agencies throughout the United States. The documents produced in microform are drawn from unpublished as well as published sources, and they are by no means limited to American material. NHPIC are keen to increase the proportion of foreign input to their system, and for this purpose they have established working arrangements with several European institutes. So far as the Centre's library is concerned, it is the unpublished content of the series which is potentially the most valuable. The commercial cost of acquiring this collection would be very high, but

the library will be receiving it on a complimentary basis as part of a collaborative exercise with the NHPIC and the DHSS.

Tape/slide programmes will be interfiled, from early 1980, with the book stock. They will be catalogued in the same way as books. The first 20 of these programmes, dealing with topics central to the library's interests, will be on loan from the Graves Medical Audiovisual Library, whose Administrator has also arranged for us to have free use of the equipment necessary to make use of the programmes. More programmes will be added to stock as they become available.

The decision to install a computer terminal in the library was influenced by two major factors: the existence of the British Library Automated Information Service (BLAISE); and the belief that a data base for health services planning and management will soon be available through BLAISE. BLAISE is operated by the British Library using data stored on a computer at Harlow, and access is by terminals via the public telephone system. It already offers several clinically orientated data bases, including Medline, Toxline and Cancerline, which are of peripheral interest to us, and it is hoped that in the not-too-distant future our own subject interests will be covered by the addition of a component originating from the American Hospital Association. Jenny White was recently invited by the British Library to evaluate this data base, and she has suggested that it should be incorporated in BLAISE for use by UK subscribers. Working through BLAISE, it will soon be possible to gain access to the EEC's Direct Information Access Network for Europe (DIANE). It is not yet clear what extra relevant data bases will then become available, but there is every indication that management and health care are subjects that will be high in the system's priorities.

The costs of bibliographical searching by computer are relatively high, and the library staff will need to exercise a great deal of judgement in their use of the terminal. Generally, the terminal will be at its most useful on those occasions when it is found necessary to search beyond the library's collections.

The next year or two will be an interesting as well as a testing time for the library staff. Whilst coping with a steadily growing user-body, they will also have to gain experience of the newly introduced tools, and learn how to apply them to the advantage of users.

LONG TERM AND COMMUNITY CARE

The basic aim of the programme of work on long term and community care is to encourage the development of better services for mentally handicapped, physically handicapped, mentally ill and elderly people. This developmental role involves creative use of the personal and material resources of the Centre to facilitate the efforts made to achieve improvements by a wide range of workers in field agencies, consumer and voluntary groups, and community organisations. Main support to this programme is provided by the Long Term Care Team, present members of which are David Towell, Win Arnett-Rayson, Diana Irish, Joan Rush, Andrea Whittaker, Marian Elsdon and Joan Hackett. This review describes the Team's general approach to this work, summarises recent activities, and indicates the directions in which this work is developing.

GENERAL APPROACH

Given the very wide range of issues arising in its field of interest, the Long Term Care Team necessarily adopts a selective approach to identifying the foci for its work: aiming, in the light of its members' own experiences, ideas emerging from contacts with the field, and knowledge of what is being undertaken by other organisations, to pursue particular themes of concern where the King's Fund may be especially well placed to make a contribution. This contribution typically involves the Team in a set of inter-connected activities which include:

- Continuously seeking, through a network of links with central policy-makers, staff in the health and welfare services, voluntary associations, consumer groups and community organisations, to identify common problems and worthwhile innovations of significance to long term and community care;
- Actively using the resources of the Centre to provide opportunities in a neutral forum for the examination and exchange of experiences and where appropriate the dissemination of information more widely - for example through workshops, conferences and publications;

- Providing direct assistance to people in different places who are themselves interested in promoting local discussion and informed innovation;
- Working closely with people from the field and other organisations in preparing discussion papers and other materials of value in training and development;
- Liaising with people involved in designing and carrying out relevant projects sponsored by the Fund as part of its role in research and development.

As noted in last year's review, all these activities are permeated by a common philosophy which recognises that many of the most important issues in the development of long term and community care can be tackled effectively only through concerted action by those directly involved in providing and using services; indeed, it is their commitment and contribution which represents potentially the most valuable resource in bringing about improvements. Successful change, therefore, is most likely where appropriate support is available to encourage local strategies of service development through which this potential can be mobilised. The Fund's role is to assist in providing this support in a way which ensures that people in the field - including consumers, practitioners and managers - recognise and accept their own responsibility for critically examining existing services and seeking desirable innovations. Attempts are also made to relate what is learnt from local initiatives to national policy developments in ways which foster mutual illumination between these different levels of activity.

Of course, these efforts cannot be divorced from the wider political and economic pressures which shape the nature and development of caring services. Despite the poverty of much existing provision for long term and community care, it seems essential to be realistic about the struggles which will be involved in trying to maintain - let alone improve - these services in the foreseeable future. It can be anticipated that much energy will be invested in defending what exists - possibly at the expense of seeking better ways of doing things. It also seems likely that stress on services will increase the divisions among different agencies, professions, and consumer groups as each seeks to protect its own interests in the face of growing difficulties.

These conditions, we believe, make the distinctive role of the Fund even more important. By offering a neutral forum where various concerned parties can explore issues which cross the existing boundaries between health and social services, different professional groups, managers and providers, practitioners and clients, statutory and voluntary agencies, decision makers and community representatives - we hope to increase the opportunities for mutual learning and the identification of shared values around which to promote informed change. By continuing to bring together and disseminate information among people tackling similar problems in different localities, we hope to contribute to sustaining the morale of people whose commitment is vital to effective care. By providing support for innovation, we shall be trying to ensure that the real difficulties do not prevent further efforts to explore and implement worthwhile improvements.

The Long Term Care Team is, therefore, always very interested to hear from people trying to overcome problems or involved in developing good practices which might prove of more general usefulness. The current work of the Team can be summarised under headings related to each of the main 'client groups' with which the Team is concerned.

MENTAL HANDICAP

Some of the most valuable of the Team's activities are directed towards themes which have evolved over several years of collaboration with workers in the field: this is particularly the case in relation to services for the mentally handicapped where the Fund's contribution may become even more essential following the demise of the National Development Group.

One continuing aspect of this year's endeavour has been the development of work on the provision of genuinely community-based residential services for people with all kinds of mental handicap. Following discussion with a wide cross-section of experienced people from agencies and localities who share this interest, a Project Paper offering information and guidance on establishing such services is shortly to be published⁽¹⁾ and the first steps have been taken in identifying a network of people able and willing to offer each other support in furthering these initiatives. A related concern has been the clarification of philosophies which inform alternative patterns of care: work on this front has included the Fund's support for two experimental meetings in which

participants have explored the concept of normalisation with the help of workshop leaders from the Universities of Syracuse and Boston.

Closely complementing these activities - but giving particular attention to staff training - the Team has organised a series of events on the implications of the 'Jay Report'. A major conference to discuss this Report was held in May 1979 - which focussed attention on how the model of care advocated by the Jay Committee and other ideas in the Report could inform local initiatives to improve services. Several members of the Committee, including Peggy Jay, contributed to this Conference together with managers and practitioners who are already engaged in introducing innovations in care and training consistent with these ideas. A report on this Conference ⁽²⁾ has been widely circulated. Subsequently a series of workshops has been convened to explore in more detail different forms of staff training - bringing together tutors, students and managers currently involved in hospital or community-based training schemes. ⁽³⁾ This work is continuing in 1980 with wider examination of the training requirements for residential care staff concerned with the mentally handicapped and other groups of people in need of long term care.

Close links between the Team and the Association of Professions for the Mentally Handicapped have been maintained: contributions to the development of several strands of work which seek to address key problems and opportunities encountered in the provision of services. For example, the Centre provided the forum for an innovative APMH workshop - with two parts separated by three months - where the aim was to encourage the instigation of local initiatives to address the special needs of severely handicapped people, using the relevant chapter of the NDG publication 'Helping mentally handicapped people in hospital' as a stimulus. Subsequently the Team, in collaboration with a number of particularly interested field workers, is undertaking more detailed work on the training, recreational and therapeutic programmes which have been found especially helpful for handicapped people with severe behavioural and communication problems.

In another area of work, the Centre mounted a workshop on the Portage scheme ⁽⁴⁾ in which American professionals who have been instrumental in designing this approach

to the early training of mentally handicapped children at home shared their experience with a keenly interested group of British parents and professionals. Further developments planned for 1980 include another two-part workshop with APMH on the services offered to families during the first twelve months of a handicapped baby's life; a conference, also with APMH, on the respective roles of District Handicap Teams and Community Mental Handicap Teams; and the start of meetings in different regions to discuss and disseminate the findings of a detailed qualitative study - undertaken by Maureen Oswin at the Thomas Coram Research Unit with King's Fund support - of emerging practice in the use of short-term residential care for mentally handicapped children.

Yet a further continuing strand in the Team's work relates to the rights of handicapped people and their opportunities for full participation in an ordinary life: this year, for example, a study day was organised in collaboration with Parents for Children (a Camden-based charitable adoption agency) which aimed to help parents, whether by birth or adoption, to look ahead to the position of their handicapped children as they reach adulthood, and to become better informed about their rights and the services available to them⁽⁵⁾ Another conference is planned for early 1980 on the organisation and relevance of 'participation events' - bringing together mentally handicapped and non-mentally handicapped people to share on an equal basis in a range of activities - drawing on several years' experience of such events acquired in joint work with the Campaign for the Mentally Handicapped.

As reported last year, Team members are also providing some more direct assistance in a variety of ways to the voluntary and statutory agencies in a Thames Health Region where the anticipated closure of a large hospital has stimulated efforts to bring about quite radical changes in existing patterns of mental handicap provision. Through links with the School for Advanced Urban Studies at the University of Bristol, a member of the Team is involved too in an action research study of the development of mental handicap services in a Southern county.

PHYSICAL HANDICAP

Again in the field of physical handicap, much of the Team's work is through informal contacts with consumers, providers and managers of services; and also through close

relationships with other supporting agencies like the Centre on Environment for the Handicapped (housed at the King's Fund Centre), the Spinal Injuries Association and the Disabled Living Foundation. This year has seen some expansion of the Team's work in this field, spanning an enduring concern with the quality of life for handicapped people in residential care and a variety of initiatives to explore the conditions for successful coping in the community.

One component of this work - reflecting the Centre's willingness to pick up and develop over several years a theme where there is a felt need but little attention elsewhere - has been a further series of study days for staff from units for younger disabled people.⁽⁶⁾ The continuing popularity of these study days has encouraged efforts this year to stimulate and support more local seminars of a similar kind - drawing on the accumulated experience of the events organised at the Centre.⁽⁷⁾ In 1980 further support for these activities is planned including some local seminars in London. Complementing this theme, but concerned more widely to promote informed consideration of the different options available in caring for younger physically handicapped people, a conference was held to foster examination of some of the innovative care services and care facilities now being developed by health, social services and voluntary organisations in providing for this client group.⁽⁸⁾ The growing involvement of Community Health Councils in identifying needs and making policy proposals was an important element in the demand for this event.

Another developing area of work this year has been centred on the contacts, information sources and supportive services which enable disabled people and their families to cope with physical handicap in the community. Two study days have been held in which representatives of statutory and voluntary agencies as well as disabled people involved in local initiatives have examined the information requirements for successful coping and identified some innovative approaches to meeting these requirements.⁽⁹⁾ In 1980, further work is planned on the stress arising in families with a handicapped member, with particular reference to what is being learnt from supportive strategies like those developed in the 'Crossroads' care attendant schemes.

A number of these issues has also been examined in the context of a more specific exploratory study being undertaken by a member of the Team into the employment

and other opportunities available to physically handicapped young people in a south coast city. One product of this study was a Centre conference on further education opportunities for handicapped school leavers⁽¹⁰⁾ and other events - both locally and in London - are envisaged as issues arising from this study are clarified. The Centre has also provided a forum for early discussion of the hypotheses emerging from a DHSS-sponsored study of attitudes towards physical handicap.

MENTAL HEALTH

The Team has maintained the dual interest in the field of mental health reported last year - continuing to offer support to those concerned with the problems of providing comprehensive mental health services drawing on the large hospitals on the one hand, while also selectively exploring new developments in community mental health on the other.

Issues raised in the Project Paper on the management problems of mental illness services published last year⁽¹¹⁾ have been examined further in the course of discussions with senior staff in seven different areas where there is an interest in generating local action programmes for developing services currently based on large hospitals. Through links with the School for Advanced Urban Studies, a member of the Team has also been engaged in a longer-term action research project on similar issues at the request of a Regional Health Authority in the North of England^(12, 13) Drawing on the experience of this work, a meeting is planned in 1980 to discuss the strategies and conditions required for effective external intervention in institutional problems. The publication of the National Working Group's Report on the organisational and management problems of mental illness hospitals may also stimulate interest in further work in this area. An initiative has already begun to explore the possibility of producing a Project Paper setting out practical guidelines on how ward and unit teams can establish meaningful operational policies for the elements of a psychiatric service. Exploratory discussions have also begun on the possibility of the Fund mounting a useful initiative in relation to the very serious problems of policy and practice confronted by the Special Hospitals' system in Britain.

On the second front, the Team has retained an interest in the Good Practices in Mental Health Project of the International Hospital Federation, which is identifying and recording a wide range of local initiatives, particularly in community-based psychiatric practice. A Team member is contributing during 1980 to a European conference of the World Federation for Mental Health on 'Alternatives to the Mental Hospital'. The Team has also supported a meeting to explore the scope for more preventive action in the field of mental health and a residential workshop examining recent theoretical and practical developments arising from the seminal work of John Bowlby on 'attachment and loss'.

THE ELDERLY

In relation to services for the elderly, a main focus for this year's work has been a series of four conferences arising from a study tour to examine Danish experience in caring for old people sponsored by the Fund last year. Initial discussion of the pattern of services in Denmark and the lessons which might be applied in the British context has led on to further conferences to explore the flexible use of different housing options and the collaboration arrangements required to support integrated provision from the NHS, Social Services and Housing Departments. A series of reports on the points emerging from these conferences have been prepared (14, 15, 16) and further work is being considered, for example, on the training needs of staff working in these services. A symposium was arranged on the role of General Practitioner Hospitals in the care of the elderly⁽¹⁷⁾ and further events are planned for 1980 to examine aspects of the problems involved in securing continuity of care between hospital and community services.

Other conferences and workshops in this area have included a meeting on music making with the elderly and, jointly with the Disabled Living Foundation, seminars on clothing for long-stay patients in hospitals, problems of incontinence, and practical responses to the foot problems of old people. In 1980, arrangements are already being made for two conferences to discuss the results of King's Fund projects - one on methods of assessing patient satisfaction with hospital services for the elderly,⁽¹⁸⁾; another on an approach to the identification of old people 'at risk' in the context of General Practice.

FURTHER ISSUES

A number of further aspects of the Team's work are relevant to several of these 'client groups' or address other specific needs. The Team has worked with CHC members, secretaries and others in the production of a Project Paper on 'CHC Visiting'⁽¹⁹⁾, a guide for CHC members and others involved in visiting long stay residential establishments. A conference is being arranged in 1980 to discuss the use of suggestions in this booklet. Support has been provided for a CHC member who has undertaken an exploratory survey of neighbourhood health initiatives in inner city areas, and as part of a wider approach to examining the scope for improving 'collaboration in community care' in London (following a PSSC/CHSC discussion document with that title), a workshop is being arranged to examine the implications for the statutory services of what is being learnt from initiatives of this kind. Through links with the School for Advanced Urban Studies, a contribution is being made also to a programme of work on the evaluation of the inner city 'partnership' between central and local government and their impact upon problems of urban deprivation.

Members of the Team have provided assistance too in the development of the Fund-sponsored NHS retirement fellowship, the work of the 'People with Handicaps' group of the Personal Social Services Council, and a number of meetings designed to test out and refine proposals being prepared as applications to the Fund's Project Committee.

DIRECTIONS FOR DEVELOPMENT

An important focus in the development of the Team's work in 1980 will be preparation for the International Year of Disabled People in 1981. The United Nations has recognised 1981 as a year in which to seek significant world-wide progress for people with all kinds of disability, particularly emphasising the twin principles of participation and integration. At the same time the Team is keen that British efforts made in 1981 should build on, and further contribute to continuing work of the type summarised in this Review - not become just 'one off' or mainly symbolic activities. The Team are represented on the central advisory committee set up by the Government to coordinate U.K. initiatives and to liaise with the United

Nations, and also on the voluntary organisations committee set up by the National Council of Social Service to coordinate action in the voluntary sector. The Team has already made arrangements for the Centre to act as host for some of the working groups planning voluntary organisation initiatives. The King's Fund News and the Team's own newsletter are being used to help mobilise professional and statutory agency activities directed towards the declared aims of '1981'. The Team is contributing also to the joint efforts of disabled people, voluntary organisation representatives, professionals and others to stimulate a local programme of consideration and action in the Borough (Camden) where the Centre is itself situated.

More generally as this Review suggests, the balance of work in the long term and community care programme is always evolving in the effort to maintain maximum relevance to the changing issues confronting service providers and users. New initiatives are particularly having to take account, therefore, of the wider political and economic climate and the demands arising from the changing environment for these services. Policies for long term care have for some time emphasised the shift from institutional to 'community care', but in a time of reductions in public (especially Social) services, the Team is increasingly concerned with work which addresses the question of how high quality community-based and domiciliary services can be achieved which combine the necessary attention to effective care with approaches fostering maximum client independence. A derivative concern is then to explore the implications of this shift for collaboration between Health and Local Authorities, statutory and voluntary services, professionals and consumers. These issues of course affect each of the client groups of interest to the Team, which is seeking therefore to facilitate the cross fertilisation of insights and methods which derive from examination of experience in these different fields of care⁽²⁰⁾ Where possible the Team is also seeking to create more opportunities to learn from international experience about good practices developed elsewhere with potential relevance to the United Kingdom.

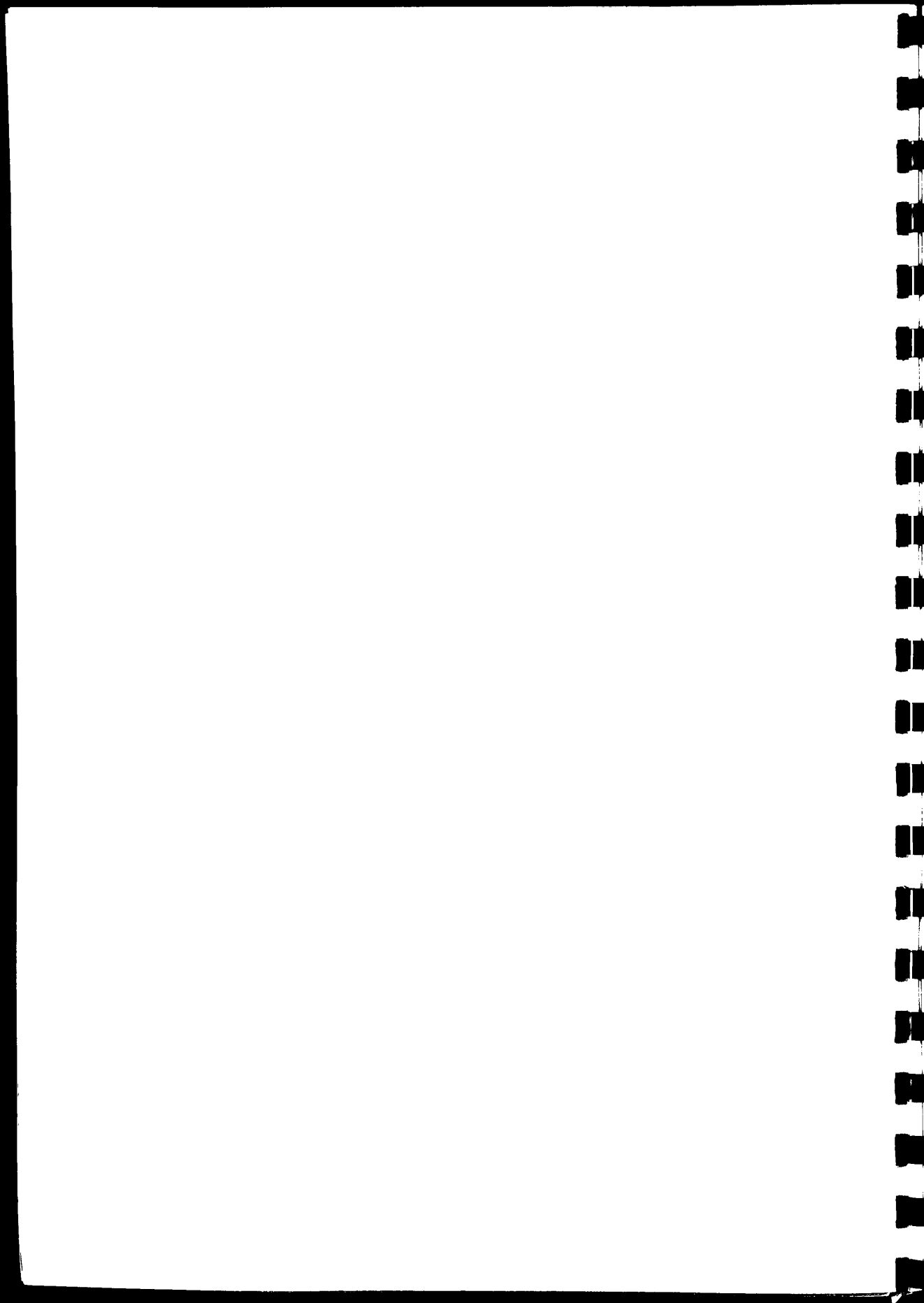
In the further evolution of this work, members of the Long Term Care Team are keen to build on existing networks of contacts in order to achieve more sustained collaboration with other people in pursuing particular themes within this programme

of activities - where the combination of Centre resources and outside skills might prove especially productive in achieving fresh initiatives. As one element in this strategy, opportunities are being created in 1980 for more extended part-time and short-term attachments to the Team of field workers interested and able to develop new areas of work.

MAIN PUBLICATIONS

1. An Ordinary Life: Residential services for mentally handicapped people
King's Fund Project Paper No. 24. (in press - to be published February 1980)
2. Utilising Jay - the scope for local innovation
Report of a conference held on 10th May 1979, pp. 11 (KFC 79/132)
3. Training for Residential staff working with mentally handicapped people
Conferences held on 22 October, 26 November and 10 December 1979
(To be published)
4. The Portage Scheme
Report of conference held on 26 June 1979, pp. 7. (KFC 79/200)
5. Rights of mentally handicapped people and their families
Conference held on 29 October 1979 (to be published)
6. Living in units for younger disabled people: practical suggestions
Conference paper, 1979, pp. 22 (KFC 79/9)
7. King's Fund Centre Seminars on units for the younger disabled
(J. Browning and J. Tait) Social Work Service, No. 21, November 1979
8. Options for caring for younger physically disabled people
Report of a conference held on 21 June 1979, pp. 8. (KFC 79/196)
9. Coping with physical handicap in the community - contacts and information
Report of study days held in February and April 1979, pp. 18 (KFC 79/222)
10. Further educational opportunities for handicapped school leavers
Conference held on 20 November 1979 (to be published)
11. Psychiatric provision drawing on large institutions: organising and managing to develop better services
KF Paper, 1978
12. Developing better services for the mentally ill: An exploration of learning and change in complex agency networks (D. Towell)
Working Paper, School for Advanced Urban Studies, University of Bristol, 1979
13. Innovation in Patient Care: An action research study of change in a psychiatric hospital
(D. Towell and C. J. Harries, eds.) Croom Helm, London, 1979
14. What is care of the elderly? The Danish Experience Part 1
Report of conference held on 20 March, 1979, pp. 42 (KFC 79/113)
15. What is care of the elderly? The Danish Experience Part 2
Report of conference held on 26 April, 1979, pp. 16 (KFC 79/136)
16. Communication between professionals working with the elderly. The Danish Experience Part 3 and 4
Report of conferences held on 10 October and 12 December 1979 (To be published)

17. The role of the general practitioner hospital in the care of the elderly
Report of a conference held on 6 March, 1979. pp.13 (KFC 79/220)
18. Old People in Hospital: A survey of opinions of patients, visitors and staff
(W. Raphael and J. Mandeville)
Obtainable by post from Pitman's Publishing Co., 57 High Street, Tunbridge Wells, Kent,
or through booksellers.
19. CHC Visiting: A guide to visiting long-stay hospitals and units
King's Fund Project Paper No.23, 1979
20. A social systems approach to research and change in nursing care
(D. Towell) International Journal of Nursing Studies, 16 pp.111-121, 1979



CHARACTERISTICS OF EDUCATION AND TRAINING DEVELOPMENTS AT THE CENTRE

The programme has developed within the three broad areas outlined below.

Helping professional groups develop concerns and values from their own proposals

- 1.1 There have been two important developments from the association of Hazel Allen with the Post-Education Sub-Committee for the Chartered Society of Physiotherapy. Firstly, the three remedial professions have appointed a Post-Graduate Development Education Officer from January 1980. After much discussion it was thought to be both helpful and useful for the Officer to be sited away from the three Societies while planning the initial curricula and the Centre has been able to offer accommodation for one year. Hopefully the benefits will be reciprocal as interdisciplinary conferences and seminars could be more appropriately planned and organised and there will be possibilities of exchanging ideas in curriculum development.

Secondly, the Association of Occupational Therapists have asked for a further full conference on the problem of the intrinsic and circumstantial overlap of the professions; to be followed by small working parties to plan practical measures of role clarification. It has also been agreed to give them specific help in developing their understanding of aspects of the industrial relations act. The initial start to be made in February 1980 when the District Occupational Therapist from 60 Districts will take part in a forum related to their responsibilities in industrial action.
- 1.2 A project to examine the role of the ward sister and to identify the needs for training ward sisters continues to be developed. Appointments of ward sister and tutor have been made to Whipps Cross Hospital and a research fellow, jointly funded by the King's Fund and the DHSS was appointed to the Research Unit at Chelsea College from February 1979 and a research associate (funded by the DHSS) appointed from November 1979.

Miss Christine Davies was appointed in April 1978 as Project Assistant to the work but has involved herself with the overall aims of the educational developments and has a broader remit than the project itself. A ward sister was appointed to Guy's Hospital in April 1979 and tutor in January 1980. The Curriculum Committee has developed broad objectives and a curriculum outline for the project and the action research programme has been agreed by Chelsea College and the Nursing Research Liaison Group, DHSS. A conference to outline progress and to share experiences is agreed for December 1980.

- 1.3 Assisting with advice in the presentation of a mental health training film for social workers, demonstrating intervention in crisis requiring admission, voluntary admission and no admission - King's Fund Project with Dr Wallbridge, Camden and Islington Area Health Authority.
- 1.4 Arranging conferences which have been requested by professionals, such as: Writers Forum for Nurses, The Role of the Ward Sister in the 1980s, Preparing the Midwife for the 1980s - a debate on the adequacy of the midwifery curriculum, and Community Experience arranged with the RCN.

The Writers Forum has been followed by two workshops for nurses which proved highly successful in terms of appreciation. Further requests for workshops from other paramedical disciplines are arranged for 1980 with the long term objective of a publication in the form of a book or learning package.

A seminar on Speech in Management met a mixed response but showed the need to plan specific speech - communication workshops, related to such subjects as coping with union representatives and stating a case effectively.

- 1.5 The King's Fund Centre was invited by Buckinghamshire Area Health Authority, Health Education Services, to plan and take part in a course designed to help ward sisters to practice health education in the hospital setting. The aims were to encourage ward sisters to re-assess their opportunities for health education in the ward setting. The course was arranged in four half-day sessions. An account of this course is available.

Exposing people to a wider range of problems which require a greater and more diversified exercise of professional judgement and skills

- 2.1 The increasing use of the team approach to education and management varies with the structure and requirements of the individual situation. Dr J Wedgwood, Consultant Physician in Geriatric Medicine at the Middlesex Hospital and a multi-disciplinary teaching team, organise mixed groups of medical, nursing and physiotherapy students in an experimental course in geriatric medicine. This has been undertaken with funding from the Project Committee of the Fund and on 19 December 1978 the team presented the paper they had prepared describing the development to a conference of multidisciplinary staff. This was complimented by a video-tape, prepared by the Centre staff with the West Middlesex Hospital, of a multi-disciplinary ward meeting. These ward meetings have been held continuously at the hospital in two medical wards, since 1974. The video recording demonstrated the co-operation of hospital and nursing administration as well as illustrating participation from the social worker, occupational therapist, physiotherapist and some ward staff.

Initiatives have developed in many parts of the country, including the Thamesmead Interdisciplinary Project, which we funded, in South London. A two-day conference took place in October/November 1979 to further interdisciplinary work in the Health and Social Services by concentrating on:

- a. Concepts, theories and models for interdisciplinary work.
- b. Examples of good practice in interdisciplinary work.
- c. Research into interdisciplinary work.

- 2.2 Visits have been made to York to discuss the setting up of a nurse tutor course which is hoped to be innovative and run jointly with the Occupational Therapy Teaching Course. In return, a team of tutors from Ripon and St John, York, have helped the Fund with a conference on 'The Problem-Solving Approach to Teaching'. It has also been possible to introduce the approach through this team to a study day at St Thomas' Health District.

A workshop for nursing officers on the implications of organisational change was held in Sheffield in preparation for the opening of the Hallamshire Hospital. It has been arranged that the preceptors from the training wards should visit Sheffield in order to examine Miss O Senior's work on 'nurse-patient dependency studies' recently published.

A study day at Wessex to discuss the implications of the EEC Directives for nurse education and the General Nursing Council 1979 Syllabus was visited by Hazel Allen who planned the day and delivered the afternoon programme. A workshop at Gloucester on curriculum planning and behavioural objectives was planned by the Fund. Hazel Allen spent two days with them. To follow up the needs implicit within these workshops, a programme of continuing information on the changing scene related to the Directives and nurse education is being planned over the next two years.

A forum to discuss curriculum evaluation tools is also being planned for next February 1980, which will involve general education, medical, midwifery and nursing education. It is hoped that some form of workshop may develop from this whereby the health care professions might discuss a model for exploring evaluation tools.

- 2.3 A two day workshop to develop practical skills in Professional Communication with nurses is being extended to give experience in observation, interviewing and personal relationship skills. A documentation of ideas and responses is planned in two years.

Following a similar study day, which John Rankin arranged at the Centre, the possibility of furthering communication skills/transactional analysis skills with administrators is being considered for 1981.

- 2.4 It is proposed to help the nursing profession develop political skills and this is currently being explored with the help of Ruth Levitt, School of Advanced Urban Studies, Bristol.

- 2.5 A peer group of senior nurse managers and educationalists was formed in July 1979 to exchange ideas and clarify issues important to the development of senior nurse managers. This followed the initiative of the Thwaites Report. The members are preparing discussion papers related to aspects of the needs for management education. The examination of various ideas include (i) the need for a research study into the role of the District Nursing Officer, (ii) exploring the possibility of developing a Masters degree in Health Service Administration for nurse administrators, (iii) considering and planning a preceptor attachment scheme with Shirley Chater, University of California and a similar experience in the United Kingdom.

A workshop has been arranged for November 1980 with Maureen Dixon, which is related to the College plans for a multidisciplinary management course based on the concepts of the Thwaites Report.

Providing more experience with the variety of personnel with whom professionals should work

- 3.1 The series of conferences which met to discuss the complex problems of professional/patient interaction resulted in the preparation and completion of a directory of patients' associations in 1979. There is still some work continuing on the development of a film with Video-Arts on this difficult and emotive subject.
- 3.2 To follow through the recent discussions at the Centre on the quality of care within psychiatric units and special hospitals it is proposed to bring together in 1980 officers responsible for sound practices from the Health Service and Prison Services to explore the positive attributes which might be shared.

- 3.3 Within this matrix of activity is imbedded facilitative activities related to overseas visitors and specific educational bodies. The most rewarding of these are the exchange visits between St Thomas' School of Nursing, the King's Fund Centre and the University of North Carolina at Charlotte - student nurses from the States have a three week programme planned for them and receive clinical experience at St Thomas'. This had been successfully developed over the last three years and during the last two years, the exchange has been two-way.

This extended to the University of San Francisco in March 1979 when ten students and one professor spent three weeks in the United Kingdom. The first week was spent at the King's Fund Centre when a background to the National Health Service was given to them prior to a two week planned programme of clinical visits/work to various centres in the United Kingdom.

The visiting professor addressed a seminar of British nurse tutors on the research study she recently completed in the States, on Tutor Role Strain. This will act as a compliment to Dr Birch's study day, March 1980, on the subject of his research into the 'Anxious Learners', which describes definite psychological morbidity, almost certain to have an adverse effect on work in student nurses because the pattern of education fails to adequately prepare them for their role.

Links with the USA are also proving helpful in the concern for the education and training of senior nurse managers in the NHS, as outlined in the Thwaites Report. Shirley Chater, Vice Chancellor of Academic Affairs, University of California, and Elinor Leonard, Consultant in Nursing, Carolina's Hospital Improvement Programme, have assisted the Fund with a seminar for UK nursing academics in exploring the direction which should be followed over the next decade. It is planned to have this type of debate as a yearly feature - incorporating ideas from the States or the EEC countries. During 1980, a forum to examine the continuing education needs of the nursing profession has been arranged with American colleagues.

- 3.4 A meeting convened at the King's Fund between the Royal College of Obstetricians, Chelsea College, Queen Charlotte's Hospital, the Royal College of Midwives and the Central Midwives Board - Hazel Allen was asked to chair the meeting. The matter under discussion was a MSc. Degree in Midwifery. Curriculum plans were submitted to the same group in January 1979 and the course is currently being placed before the University of London Senate. It is hoped to have the first intake by Autumn 1980.

The Independent Hospitals are also exploring the possibility of a strategy for basic and post-basic education in which Hazel Allen is increasingly involved. Plans are currently in hand involving the Nuffield Trust and the Royal Masonic Hospital.

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HEALTH SERVICE PLANNING

INTRODUCTION

Work has continued during 1979 on a wide range of issues related to the planning and development of health care. This area of activity has been coordinated by David Hands who, although based at the Centre, has used the facilities of both Centre and College as a base for seminars, conferences and courses. A linked programme of residential courses and one-day seminars supported by projects, continues to be the foundation of planning development work.

CONFERENCES AND SEMINARS

The 1979 series of meetings reflected a greater concern with the needs of specific care groups and the organisation of specific services. The programme included workshops on the planning of care for the mentally handicapped in February, the physically disabled (1) in June, and the development of Child Psychiatry in Inner London in May. A major conference on Accident and Emergency Services in April (2) has stimulated further research and follow-up conferences. Other conference topics included 'Primary Care in London' and 'General Practice in the Year 2000' both held in November.

Some meetings were more concerned with planning techniques and methodologies. There were two workshops on 'Nursing Management Audit', one at the Centre and one in Oxford in May and June respectively. Two meetings were organised in conjunction with the DHSS: a workshop on 'Planning Appraisal', in July and a conference, 'Information Requirements for the Health Service' (3) in November. There was a workshop on 'Briefing for Hospital Design' (4) in October.

For 1980, conferences are planned on 'Pharmaceutical Services', 'Information and Accidents', 'The Organisation of Hospital Clinical Work' and 'Consultation and Closures'. There will also be more seminars on 'Collaboration in Community Care', manpower planning, the development of the NHS Planning System and NHS computing.

COURSES

The 1979 planning course programme at the College included more short courses on specific aspects of planning. There were two general courses in 1979 compared with six in 1978. In place of general courses, there was one course on Joint Planning in February, two on Manpower Planning in March and May, one on Finance in Planning in April and one on 'Capital and Service' planning in November. This pattern will be broadly the same during 1980 although the number and range of residential events has been slightly reduced. Lectures and other contributions on service planning continue to be made to other courses at the College, to the IHF course for overseas administrators and to activities at other centres. David Hands continues as convenor of the national management education centres/DHSS liaison group on planning education.

PROJECTS AND PUBLICATIONS

A range of relevant projects may be found in the 'Register of Projects'. The computer simulation exercise for education in health service planning, developed by Leeds University, is nearing completion and has already enjoyed considerable success. A national survey of planning teams (PRO 79/8) will be completed in 1980. The Centre has provided funds and a temporary base for the Joint Committee on Childhood Accident Prevention (MAN 8812) and has funded an exploratory survey of alternative approaches to primary and community health in big cities (CEN 79/9).

One of the most significant developments during the year was the publication of the King's Fund working party report on 'The Organisation of Hospital Clinical Work' (4) in November. There will be conferences on this in 1980. A related project 'Women in Medicine' (PRO 79/57) is being undertaken by the University of Bath.

During the year, negotiations began with the Newham Health District about a cooperative venture focussed upon the development of a 'nucleus' hospital there. It is hoped that this collaboration will lead to a 'nucleus' exhibition and a number of related developments on public relations and manpower planning. It was also decided to revise the King's Fund book 'Commissioning Hospital Buildings' (5). A joint King's Fund/DHSS working party under the chairmanship of John Hoare, Regional Administrator, Wessex RHA has now begun work on this.

Overseas links have been maintained and extended. In June, David Hands was invited by the World Health Organisation to participate in a European workshop on 'Country Health Programming' and planning in Vienna.

CONCLUSION

The arrival of Joy Reynolds as Project Assistant (Planning) in July has made it possible to engage in a wider range of activities and to consolidate and systematically follow up some earlier initiatives. This will continue in 1980. Consideration is currently being given to the initiative of the Fund's Management Committee to commit further resources to the support of activities related to health care in London and big cities. During 1980 it will be important to maintain the impetus to consider key long term strategic issues in the context of continuing financial stringency, the aftermath the Royal Commission (6) and the governments' recent consultative document (7) on the structure and management of the NHS.

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- (7) GREAT BRITAIN. DEPARTMENT OF HEALTH AND SOCIAL SECURITY and WELSH OFFICE. Patients First. Consultative Paper on the Structure and Management of the National Health Service in England and Wales. London. H.M. Stationery Office. December 1979

EXHIBITIONS

INTRODUCTION

The list for 1979 includes two displays planned at the Centre by Denis Ewbank but exhibited elsewhere. These events help to illustrate an advisory aspect of the Designer-draughtsman's work which, although not publicised, has grown considerably over the years. People who have seen exhibitions at the Centre, and who subsequently become involved in planning one, will often come back for information and advice on the subject. Another interesting feature of the 1979 programme has been the continuation and strengthening of the practice, encouraged by the Centre, of handing-on exhibitions to other organisations for their own use. The annotations below show several instances of this, a procedure which greatly extends the useful life of the material and maximises the return on financial outlay.

EXHIBITIONS AND DISPLAYS DURING 1979

The work of a health district. Erected in October 1978, this exhibition stayed on view until the end of May 1979. Designed in association with South West Leicestershire Health District (Teaching), and taken over by them to be used as a travelling exhibition for the following two years.

Introducing the Year of the Child. A photographic display showing children of various ages and from different backgrounds. Erected at the beginning of the year as a 'trailer' for the Centre's main exhibition for the Year of the Child (which was erected in July).

King's Fund Convalescent Homes Conference. Display charts were provided by the Centre for this conference, held at the Royal College of Obstetricians and Gynaecologists in April. The charts were subsequently presented to Northwick Park Hospital for use in the dietetics department.

Paintings in hospitals. This annual display took place in May and consisted of about 90 paintings.

Milestones in the development of The Hospital for Sick Children, Great Ormond Street. With the Year of the Child in mind and designed

in association with the hospital's department of medical illustration, this exhibition was on view at the Centre from July to November. It now provides the backcloth in the hospital's Peter Pan Gallery, in which there is a permanent display of items of historical interest.

Being disabled. Hired from the Photographic Gallery at Southampton University, and displayed during August and September.

Nursing Mirror exhibition. In September the Centre assisted the Association of Nurse Administrators by designing a stand for this exhibition, and also by organising the construction and installation of the furniture and graphic material. A logogram designed for the exhibition stand has since been adopted by the Association for use on all their stationery.

Charity Christmas cards. This annual display, on view from October to December, comprised some 750 cards from 54 charities. About 5500 brochures/order forms were taken by visitors to the display.

Dental care for handicapped people. Designed in association with the British Society of Dentistry for the Handicapped, this display had its preview in December; it will be erected again for three months from March 1980.

PLANS FOR 1980

Firm arrangements have been made for:

People who care. During January, February and March. On loan from St Augustine's Hospital, Canterbury, about the work of this psychiatric hospital.

Paintings in hospitals. A one-day display similar to those held in previous years. On view on 29 January.

Problem solving - the role of the medical records and patient services organisation. From late March to late June. A display to be compiled by the Association of Health Care Information and Medical Records Officers, to mark the International Health Record Year 1980. This exhibition will be used again by the Association later in the year.

Dental care for handicapped people. Previewed in December 1979, this exhibition will be shown again at the Centre at the same time as the medical records exhibition. Subsequently it will be used as a travelling exhibition for two or three years, with bookings being organised by the British Dental Health Foundation.

Provisional arrangements have been made or are being negotiated for: Graves Medical Audiovisual Library. A display about the Library and its services.

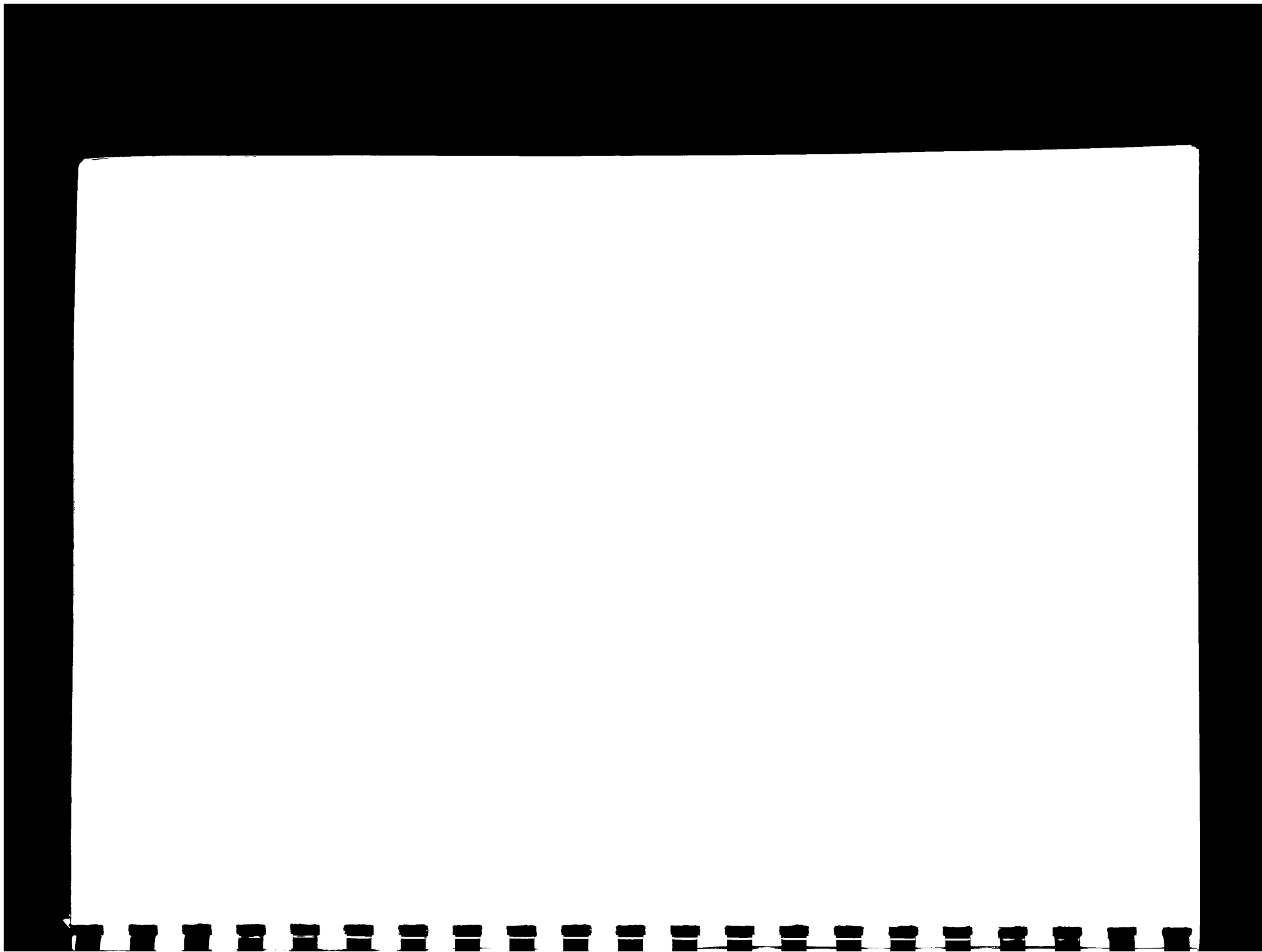
Dental health education. A request has been received for space only, between mid-July and mid-September, to erect a self-standing health education display, compiled by the British Dental Association to celebrate their centenary in 1980.

National Association for the Welfare of Children in Hospital. Probably in the final quarter of the year. Space and mounting equipment will be allocated for a display to be designed and constructed by the School of Graphic Design, Kingston Polytechnic.

Newham Nucleus Hospital. To be planned with Newham Health District, and to be on view at the Centre towards the end of the year.

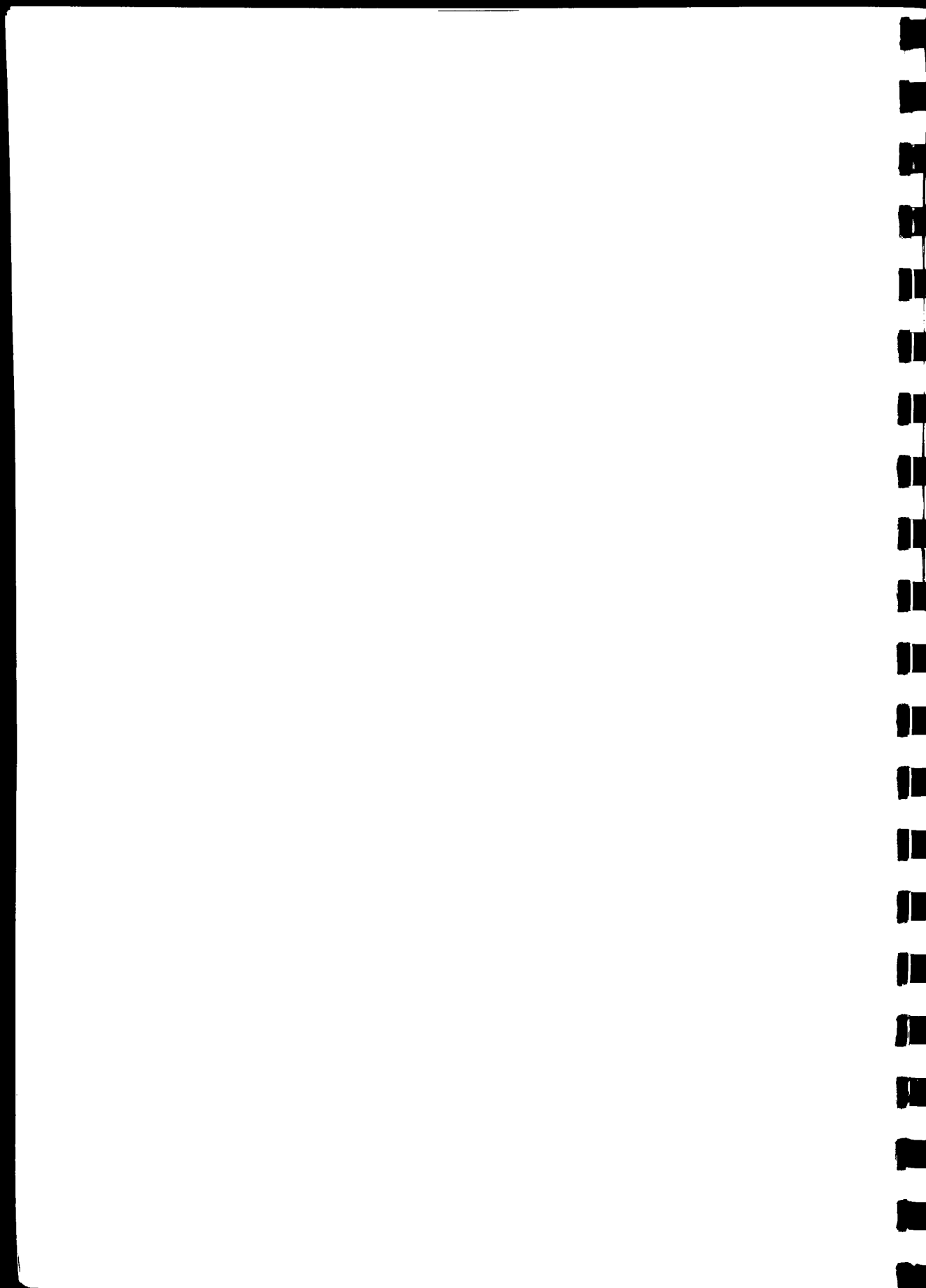
Charity Christmas cards. As in previous years, to be on view from early October until just before Christmas.

King's Fund Jubilee Project. For the Fund's head office, to be shown probably towards the end of the year. Denis Ewbank has been involved in the preliminary work, and has agreed to continue working on this project after his retirement in mid-1980.



SECTION 2

OTHER ORGANISATIONS



President
Director General

Professor Dr Sigurd Humerfelt (Norway)
Mr Miles Hardie

The Federation, usually referred to as the IHF, is the successor to the International Hospital Association that was established in 1929 after the first international hospital Congress in Atlantic City, USA. The Association ceased to function during the second world war, but was revived in 1947, with a new title, by some of the pre-war members under the presidency of the late Dr Rene Sand of Belgium. The IHF is an independent non-political organisation supported by subscribing members in some 90 countries, and affiliated to the World Health Organisation. The main aim of the IHF is to promote improvements in the planning and management of hospitals and health services.

Membership is divided into four main classes: 'A' members, which are national hospital and health service organisations; 'B' members, which are other organisations, associations and institutions directly concerned with hospitals and health services; 'C' members, who are individuals from all disciplines concerned with health services; 'D' members, which are professional firms or commercial or industrial companies involved in health services. The combined membership forms the General Assembly of the Federation which normally meets every second year during a Congress. While every member has the right to speak at meetings of the General Assembly, only the 'A' members can vote and it is they who elect the Council of Management. At the present time there are about 70 'A' members. The Council of Management has 21 members, each holding office for six years, one third retiring every two years. The Council in turn elects from within its number an Executive Committee of seven, who are responsible for conducting the affairs of the IHF between the Council's meetings. Amongst its activities, the International Hospital Federation

....publishes WORLD HOSPITALS, a quarterly journal which is issued free to members. It is printed in English with supplements in French and Spanish, and contains authoritative articles and reports on various aspects of international developments in the planning and operation of hospitals and health services. Particular attention is paid to reporting on IHF congresses, study tours and other activities.

....organises international CONGRESSES and regional conferences and seminars at which representatives of all branches of health services can meet their colleagues from other countries and discuss common problems. These meetings are open to all, but members of the IHF pay a reduced fee.

....arranges STUDY TOURS of hospitals and health services to give members first-hand knowledge of health service work in different countries. These tours are open only to members of the IHF.

....maintains an INFORMATION service for members on hospital and health service matters anywhere in the world, and offers advice and assistance to members over personal study tours and other matters. In the field of information, the IHF works in very close collaboration with the King's Fund Centre.

....sponsors an annual 10-week COURSE, which is organised jointly with the King's Fund Centre, for senior hospital and health service administrators from overseas. Over 460 people from over 80 countries have attended this course since it started in 1961.

....sponsors PROJECTS and study groups on different aspects of hospital and health services. Amongst current and recent projects have been ones concerned with health care in big cities; health auxiliaries; health care planning in urban areas; good practices in mental health; hospitals and primary health care.

A list of some forthcoming IHF events is shown overleaf.

IHF EVENTS

<u>Date</u>	<u>Event</u>	<u>Place</u>
<u>1980</u>		
23 - 28 March	*Health care planning in urban areas - the elderly mentally infirm	Amsterdam, NETHERLANDS
11 - 22 May	16th Study Tour of Hospitals	GERMAN FEDERAL REPUBLIC
1 - 10 June	**5th Special Study Visit - Co-ordinated health services in a region	SWEDEN
23 - 27 June	8th Regional IHF Conference	Rio de Janeiro, BRAZIL
8 July - 19 September	20th Annual Course for Senior Hospital and Health Service Administrators from Overseas	London, ENGLAND
3 - 14 August	**6th Special Study Visit - Quality assurance	USA
7 - 19 September	**7th Special Study Visit - Developing comprehensive mental health services	ENGLAND
28 - 31 October	*10th King's Fund/IHF European Conference - Quality assurance	London, ENGLAND
<u>1981</u>		
27 February - 4 March	9th Regional IHF Conference	DUBAI
10 - 17 May	**8th Special Study Visit - In-patient and out-patient care	GERMAN DEMOCRATIC REPUBLIC
July - September	21st Annual Course for Senior Hospital and Health Service Administrators from Overseas	London, ENGLAND
18 - 23 October	22nd International Hospital Congress	Sydney, AUSTRALIA
<u>1982</u>		
6 - 18 June	17th Study Tour of Hospitals	ENGLAND
Date to be fixed	Regional IHF Conference	Buenos Aires, ARGENTINA
<u>1983</u>		
Date to be fixed	23rd International Hospital Congress	Lausanne, SWITZERLAND
<u>1985</u>		
Date to be fixed	24th International Hospital Congress	PUERTO RICO

* Small meetings, by invitation.

** First preference given to nominees of A, B and D members.

COURSE FOR SENIOR HOSPITAL AND HEALTH SERVICE ADMINISTRATORS FROM OVERSEAS

ORIGINS

For some years hospital and health service administrators from countries overseas have come to Britain for further experience or training, and it is clear that the demand for such training is increasing and is likely to continue doing so as health services are developed in these overseas countries. To help meet this growing demand a special course has been sponsored by the International Hospital Federation in each of the 19 years 1961/1979, specifically for men and women holding senior positions in hospital and health services of their own countries.

OBJECTIVES

The objectives of the course are to increase the participants' knowledge and understanding of:

- i) The nature of management, including the process of decision making, the setting of objectives and priorities for the development of health care services and the management of change.
- ii) Personnel management, including manpower planning; the formulation and evaluation of training schemes and the role of education in the development of the manager.
- iii) Management services, including medical records, data appreciation and operational research.
- iv) The organisation and management of 'hotel' and support services in the delivery of health services.
- v) Systems for planning comprehensive health care services.
- vi) Methods of assessing the efficiency and effectiveness of hospitals and health services.
- vii) Principles, nature and scope of organisation, with a study of crucial factors to be used in identifying organisational problems.
- viii) Health care systems in developing countries, with special emphasis on common problems and solutions being devised by different countries.

PROGRESS

By the end of the 19th course some 490 administrators from 82 countries had attended. A 20th course has been arranged for 1980, starting on 8 July and finishing on 19 September 1980. Residential accommodation will again be provided for the whole of the ten weeks at Astor College, which is owned and managed by Middlesex Hospital Medical School. The course will continue to be conducted by the International Hospital Federation at the King's Fund Centre in collaboration with the British Council, the Department of Health and Social Security, Regional and Area Health Authorities, King Edward's Hospital Fund for London, the Institute of Health Service Administrators and other bodies.

EVALUATION

For people living and working overseas, basic training is probably best given in training institutions in their own countries. The purpose of the IHF course is to provide further experience for people who have already completed their basic training and are holding senior posts. For the purpose, the course does seem to be meeting a definite need, as evidenced by the fact that there are invariably more applicants than there are vacancies. There are no formal examinations at the end of the course, but from systematic assessments made during and after the course it certainly appears that members find the course valuable to them and modifications to the course are made in the light of suggestions for improvement offered by the members.

FUTURE

It is hoped and intended that this course will continue, with the help and support of the British Council, the Ministry of Overseas Development, World Health Organisation, and hospital and health service authorities.

January 1980

D J Downham

Centre on Environment for the Handicapped

CEH was ten years old in 1979. Introspection would seem timely, and we have in the course of the year examined our objectives, reviewed our working methods and given thought to the role that we should be performing in a decade which augurs inauspiciously perhaps for the more vulnerable social groups.

We face 1980 with a strengthened staff - which includes full-time information/seminar and publications officers - and positive ideas about the contribution we can make to an environment that takes account of all its users.

Multidisciplinary seminars, which attract people with a wide range of professional and individual interests, and which provide a forum for debate between handicapped people and those responsible for policy, management and design decisions, have always fulfilled a distinctive role in our activities. In 1979 we held seminars on:

- The making of a new Cheshire Home (on site)
- Huntly Lodge at Orton Hall School (on site)
- The management of housing services for disabled people
- Grove Road housing scheme, Sutton-in-Ashfield (visit)
- Public lavatory provision for disabled people
- Fire safety in health and social services buildings
- The special needs role of housing associations
- Mobility and wheelchair housing
- Discrimination against disabled people

Most of our seminars are held at the King's Fund Centre, others are held at buildings of interest around the country. In 1980 we are developing a series of less formal study visits at which smaller groups of people can meet at a building and discuss its merits and weaknesses with those who live and work there. The first of these was held in December at Brent Peoples Housing Association's mentally handicapped adult housing scheme in a converted Edwardian house in Cricklewood, London NW2.

The CEH register of buildings, compiled over two years with the aid of a grant from the Stanley Thomas Johnson Foundation, is now complete, a data bank of questionnaires, plans, photographs, briefs, reports and in some instances appraisals of buildings in use. It contains details of 500 buildings or schemes in Great Britain - including housing, residential accommodation, day, assessment and rehabilitation centres, schools, recreation facilities and public buildings - designed or adapted for people who are physically or mentally handicapped, mentally ill, elderly, blind or deaf. The information is of immense value to those who are planning and designing new buildings or services, or adapting, upgrading or converting existing buildings to new uses, and we hope it will be widely consulted. A report will be published in the spring, and we shall continue to update and add to the material in the register itself.

Our journal "Design for special needs" continues to increase its circulation and attract favourable comment. A regular feature now well established are the building studies which we reprint for our publications list and which serve to promote

schemes which we feel are worthy of emulation.

Despite growing concern for the needs of handicapped people, too many new buildings are insensitively detailed and the shortcomings of old ones inadequately circumvented. In the coming year we shall produce a number of modest publications - on adaptations, the detailing of special housing for example - which aim to supplement existing design guidance.

In July Mrs Peggy Jay addressed a lively audience at our AGM and confirmed us in our belief that all of us have a right to lives that are dignified, autonomous, fulfilling and ordinary - and that ordinary, whether we are mentally handicapped or not, means an ordinary house in an ordinary street.

Our consultant Jean Symons was a member of the Silver Jubilee Committee on Improving Access for Disabled People and now serves on the successor body CORAD (Committee on Restrictions against Disabled People). Our October seminar on discrimination tied in with a CORAD survey and was acknowledged to be a worthwhile contribution to the debate.

All these achievements would have been impossible without the generous support of the King's Fund Centre to whom go our very grateful thanks.

Sarah Langton-Lockton
January 1980

SPINAL INJURIES ASSOCIATION

With the valued support and encouragement of the King's Fund, SIA has now become established as an important resource centre in the spinal injuries field. Membership now tops the 3,000 mark and each day enquiries are received by telephone and letter from paraplegics and tetraplegics, their families and friends. Many doctors, nurses and paramedical staff, both from home and overseas, have visited the SIA office during the year and the wealth of personal experience of SIA's membership has been of immense value not only to newly injured people but also to those who, either in the short or long term, are involved in their care.

The growth of the Association has meant that SIA has had to move from under the protective wing of the King's Fund and establish its own office at 5 Crowndale Road, London NW1. Once again the King's Fund has been invaluable in helping the Association, both in practical and financial terms, establish this new office and with the increased initiative in fundraising that has been developed during the year, SIA looks forward to continued expansion of its services to people with spinal cord injuries. Bart Hellyer, who was appointed as Fund Raiser, but who must now return to his profession as a solicitor, organised a series of National Sponsored Rides during the year, which, besides being financially successful, have promoted a great deal of publicity and interest in the Association which will bear fruit in the coming year. The surprise event of the year was the Dog Jog and SIA is grateful to the many King's Fund staff who helped to raise money at the event and make it such an enjoyable day. Fundraising is of increasing importance since during the year it was decided to build a specially designed and adapted narrowboat that can be controlled from a wheelchair. This will enable a disabled person to take an active holiday with family and friends and will be the first of its kind in the world. In the latter part of the year the Association acquired a motor caravan with hand controls and hydraulic tail-lift to further allow SIA members to take independent and active holidays. The holiday caravan at Selsey has proved an enormous success, being almost fully booked until the end of the season.

In March of the year SIA published its second book 'Able to Work' which is a guide to employment for disabled people and sales of the book have been high. The Association's first book 'So you're

paralysed...' was published in Dutch following the success of the English edition, and the translation of the French edition was completed. The text and design of the series of booklets 'People with Spinal Injuries: Treatment & Care' was finalised and publication of the first booklet will take place shortly.

Contacts made through television and the press have increased with SIA being consulted at the initial stages of many programmes dealing with disability. The BBC Radio 4 Appeal broadcast during October was successful not only financially but also in the number of people who contacted SIA in the weeks following to offer support and encouragement. Press coverage during the year was extremely valuable, especially in respect of the proposed cutbacks at the National Spinal Injuries Centre at Stoke Mandeville Hospital which created much publicity and public disquiet. SIA staff and members were interviewed in the press and on television and Questions raised in the House of Lords by SIA's Chairman, Baroness Masham of Ilton.

The Spinal Injuries Association very much hopes that from its new office at Crowndale Road the links with the King's Fund will remain close and that there will be many opportunities in the future for the Association to express its gratitude for the help and support given by the Centre during the past formative years.

January 1980

Stephen Bradshaw
Director

CHILD ACCIDENT PREVENTION COMMITTEE

Why another Committee? About 1200 children die each year in accidents: 600 on the roads, 250 at home, 125 drown, and 100 die in fires. Over 140,000 children are likely to be admitted to hospital after an accident each year and one in six children are likely to be seen at a hospital Accident and Emergency Department.

The problem is a big one, both from the point of view of the physical and emotional damage to the child and its family, and in terms of the cost to the National Health, education and other social services. There are many organisations involved in accident prevention but none are concerned solely with accidents to children.

The Child Accident Prevention Committee first met in 1978. Its formation was suggested in 1976, following a Conference on CHILDREN, THE ENVIRONMENT AND ACCIDENTS organised by the Medical Commission on Accident Prevention. It brings together doctors and others working in the health service, voluntary organisations and government departments. In 1979, due to the generous support of the King's Fund, a full time Organising Secretary, Mrs. Jean Gaffin, was appointed. The DHSS has also been generous, with a grant towards office and secretarial costs, and by allowing Dr. Hugh Jackson, a consultant paediatrician from Newcastle, and one of the Committee's initiators, to work two days a week with the Committee, as its Medical Secretary. The setting up of the Committee was welcomed in a LANCET editorial of 15.9.79. The Secretariat is working from an office kindly provided at the King's Fund Centre until a permanent office is found.

The Committee's terms of reference are:

- to encourage investigation and research so as to increase our knowledge of the pattern of accidents in childhood, the causes of accidents and their relation to child development and to the social context
- to promote a better understanding of the importance of a child's need for a safer but stimulating environment
- to spread information on childhood accidents and on the different types of risks and the ways of preventing them.

(This relates particularly to the fact that children are likely to have different types of accidents at different ages. Although it is always the child as pedestrian who is most at risk, we know that the toddler is most vulnerable to scalds and poisoning, the young school child to road accidents and falls, and the older child to adventure and cycling accidents.)

One of the Committee's first tasks is to put child accidents and their prevention "on the agenda". To this end, we are involved in several Seminars during 1980. The King's Fund Centre is organising a Conference on INFORMATION ON ACCIDENTS : NATIONAL AND LOCAL PERSPECTIVES in March 1980, which will hopefully highlight some of the gaps in basic information on accidents - gaps which need to be identified and then filled. Later in March, the Centre on Environment for the Handicapped is organising a Seminar called DESIGNING FOR SAFETY : PREVENTION OF ACCIDENTS TO CHILDREN which will look at safety at home, as well as on the roads and in playgrounds, and seeks to bring together a wide range of professionals who rarely meet together and who share an interest in prevention of accidents to children. The National Children's Bureau is organising a series of Seminars and Workshops on the overall theme of INJURED CHILDREN - TOWARDS A BETTER UNDERSTANDING OF CHILD ACCIDENT AND CHILD ABUSE, in the Spring and Summer of 1980.

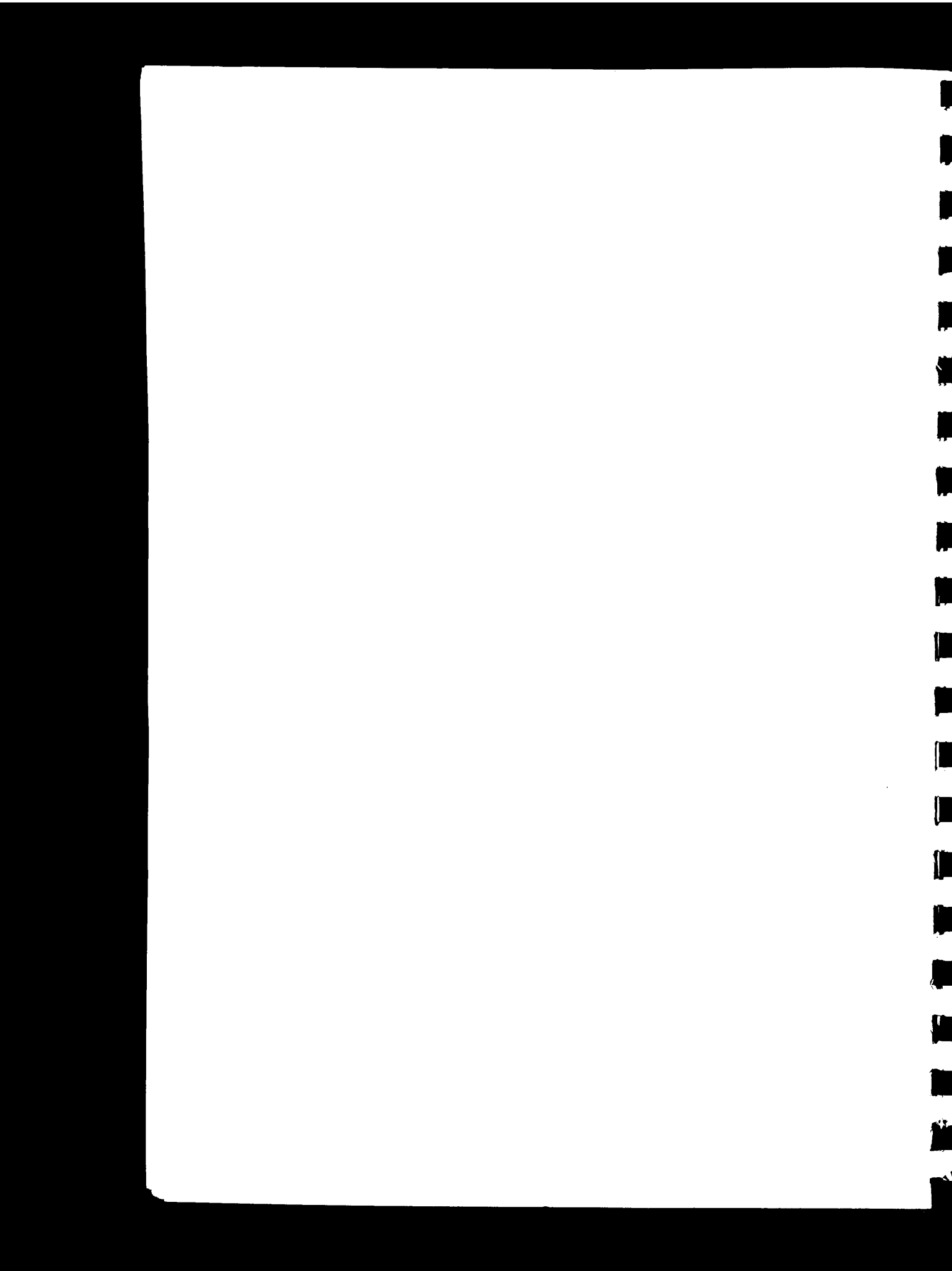
We are in the process of preparing a Booklet which will list a wide range of organisations interested in child accidents and their prevention, to include publications and research interests as well as relevant activities. Later in 1980, we shall be publishing a Literature Review and compiling a Register of Current Research.

The Committee has a Sub-Committee concerned with the safety of children in cars and a report will be submitted to the Department of Transport during 1980. Overall policy and the structuring of its work is to be discussed by the whole Committee at a one day Conference to be held early in 1980. Contact has been made with many individuals and organisations involved in child accidents and their prevention, both in the practical and research fields. Although keeping a fairly low profile as we begin our work, we are pleased with the support and encouragement of those who are already in contact with us.

As a Sub-Committee of the Medical Commission on Accident Prevention, their Chairman, Professor AJ Harding Rains, kindly acted as Chairman until early 1980, when Dr Howard Baderman, Consultant, Accident and Emergency Department at University College Hospital, London, became Chairman.

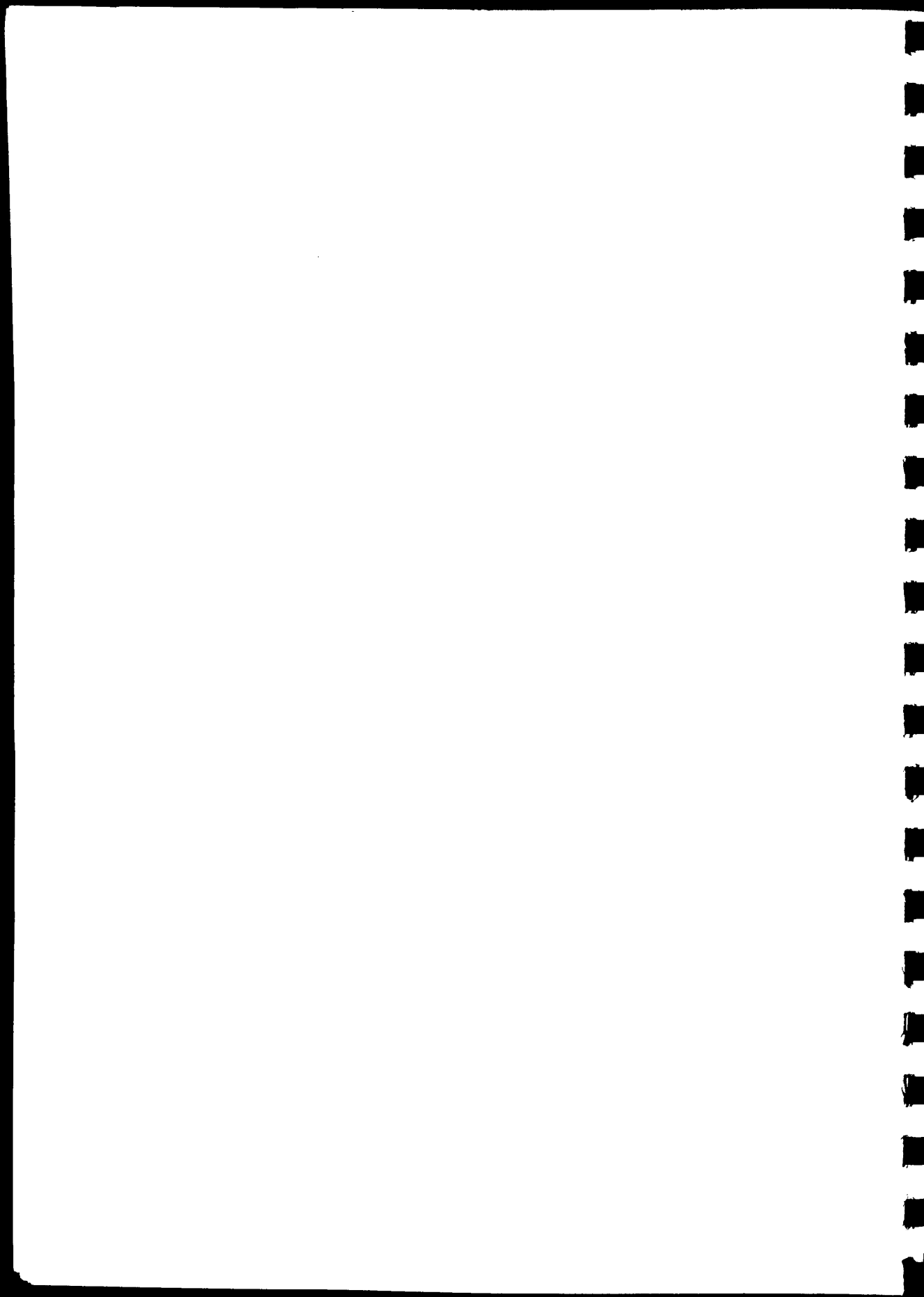
Jean Gaffin

January 1980



SECTION 3

ADMINISTRATIVE INFORMATION



KING'S FUND CENTRE COMMITTEE

The following are the members of the King's Fund Centre Committee during 1980:-

Professor Ian McColl MS FRCS (Chairman)

Raymond T Clarke Esq OBE MA JP

Miss M A Day SRN

M J McCarthy Esq MSc MRCP MFCM

Norman Halliday Esq MB BS DCH

Dr Rosemary Stewart PhD MSc(Econ)

S F Thorpe-Tracey Esq

P C Walker Esq MB BChir MFCM

Miss J M Wheeler BA SRN SCM RNT

January 1980

KING'S FUND PROJECT COMMITTEE

The following are the members of the King's Fund Project Committee during 1980:-

Professor Ian McColl MS FRCS (Chairman)
Sir Robin Brook CMG OBE
Professor George W Brown BA PhD
A L Bussey Esq MB BS MRCP MFRCM AMBIM
R Himsworth Esq MD FRCP
P M Jefferys Esq MA MB MRCP MRCPsych
Sir Francis Avery Jones CBE MD FRCP
A Henderson Esq
Dr S R Lelean PhD SRN CMB
Miss Ruth Levitt
Robert Maxwell Esq MA ACMA JP
D K Nichol Esq MA AHA
S J Steele Esq MA MB BChir FRCS FRCOG
Dr Rosemary Stewart PhD MSc(Econ)

January 1980

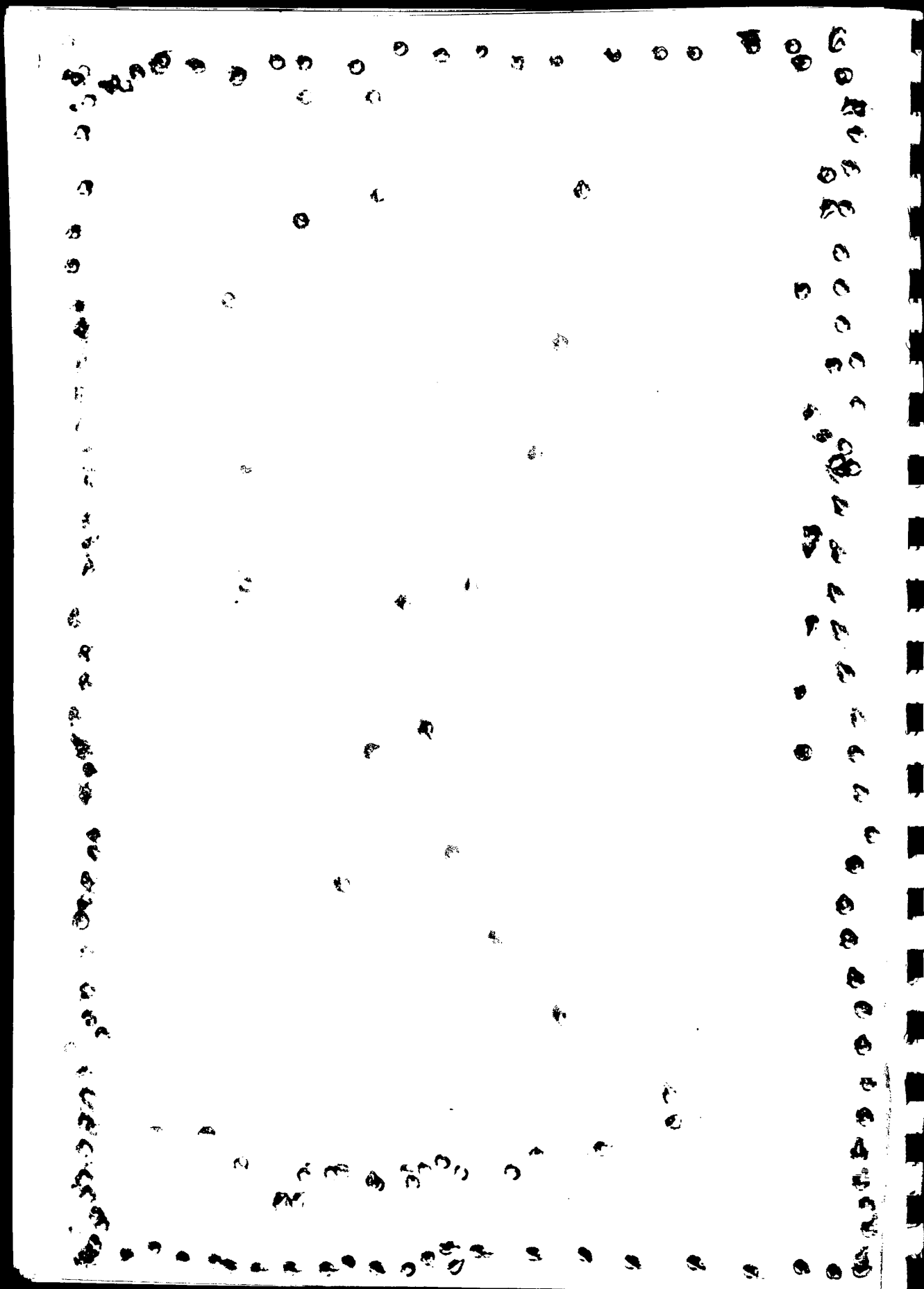
STAFF OF THE CENTRE

The following are the staff on the establishment of the King's Fund Centre as at 31 December 1979.

Mr W G Cannon MA FHA	Director
Miss H O Allen BA SRN SCM RNT	Assistant Director
Mr D M Hands MPhil FHA AMBIM	Assistant Director
Mr K Morton BA FHA AMR	Assistant Director
Dr D Towell MA PhD	Assistant Director (Part time)
Mrs W M Arnett-Rayson SRN RFN	Project Officer (Physical Handicap)
Mrs M E Aston	Conference Secretary
Miss E Barclay	Director's Secretary
Mr R G Bennett	Information Officer
Miss C Butler	Junior Typist
Miss C Capron	Mr Topping & Miss Sharpe's Secretary
Mrs S Cook BA ALA	Assistant Librarian
Mrs R Crawford	Multilith Operator
Mr SET Cusdin OBE DSc AADip FRIBA	Architectural Advisor
Miss C Davies SRN	Project Assistant
Miss N Davies	Mr Hand's Secretary
Mr J Elliott	House Porter
Ms M Elsdon	Secretary (Long Term Care Team)
Mr D G Ewbank	Designer/Draughtsman
Mrs Y Gallen	Catering Assistant
Mrs J Hackett	Secretary (Long Term Care Team)
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Miss P Hope	Clerk/Typist
Mr H Inwood	Caretaker
Miss D M Irish	Project Assistant
Miss E J R Kydd LHCIMA	Catering Officer
Miss M Lewis	Cashier/Accounts Clerk
Mr H W J Lord	Periodicals Processor
Miss I Manlow	Cook
Mrs M McEwan	Library Assistant (Part time)
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Ms J E Reynolds	Project Assistant
Mrs J Rush SRN Dip Soc	Project Officer (Mental Illness/Handicap)
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Mr A J Thorne	House Engineer
Mr F G Topping JP	Administrator
Mr J Tyson	Kitchen Porter
Mrs D Walsh	Waitress (Part time)
Mr J L Webster	Assistant House Engineer
Mrs J M B White ALA	Librarian
Miss A F Whittaker	Project Assistant
Mrs J Whittle	Waitress (Part time)
Miss L Wood	Assistant Catering Officer

Other organisations

Centre on Environment for the Handicapped	5 staff
International Hospital Federation	11 staff
Joint Committee on Childhood Accident Prevention	1 staff
KF Publications Department	3 staff
Medical Services Study Unit	3 staff



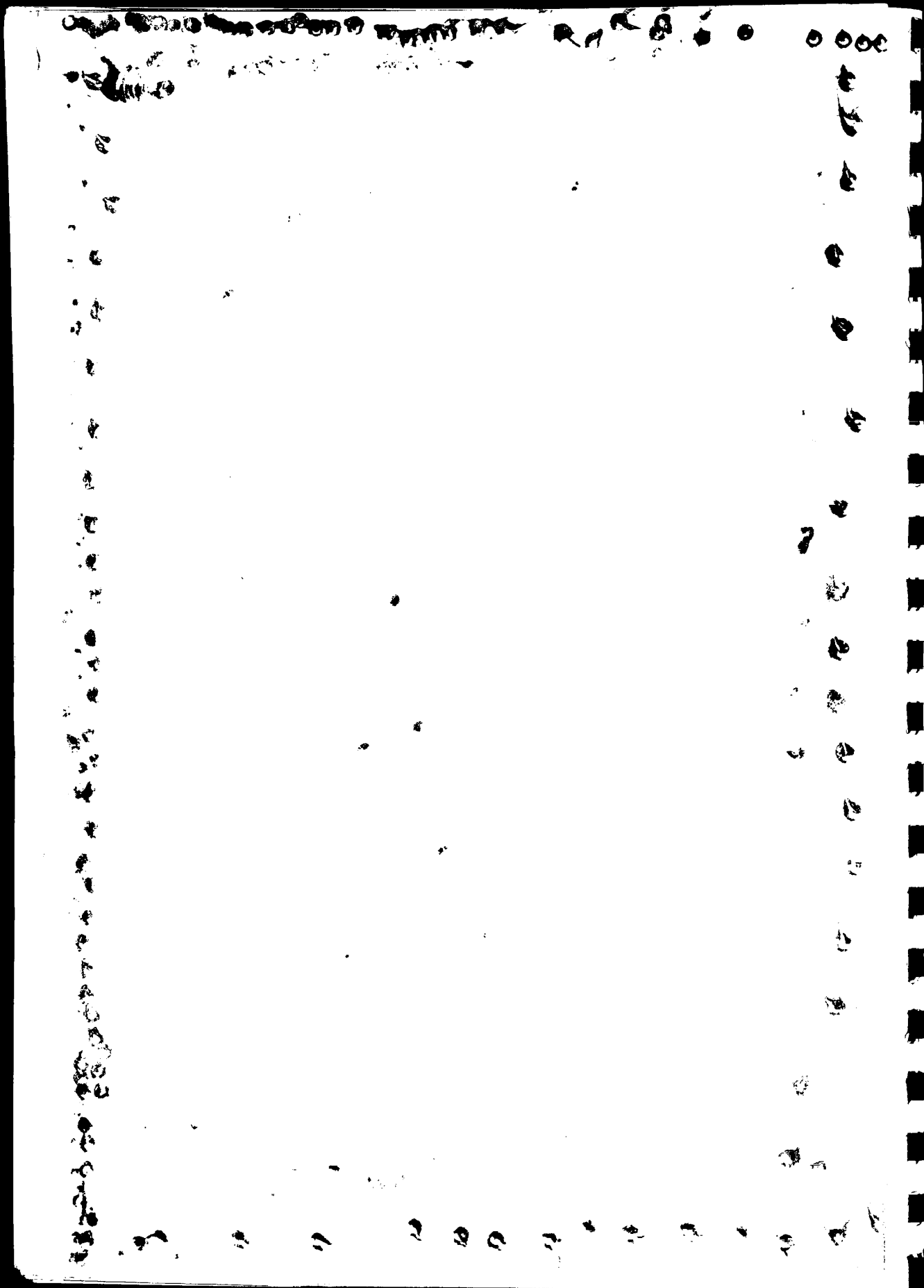
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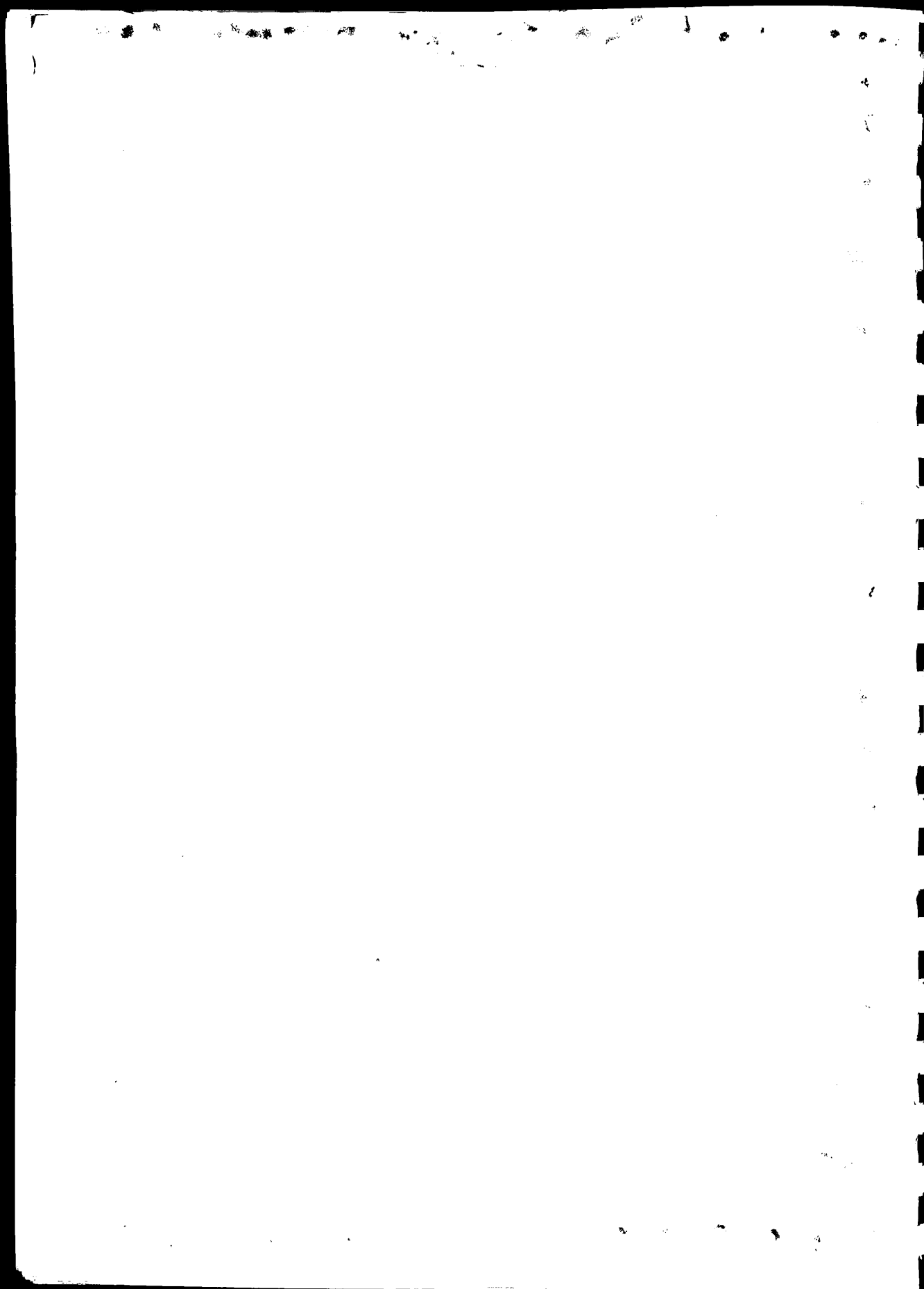
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FGT/MA



CONFERENCES, MEETINGS AND VISITS - JANUARY/DECEMBER 1979

The statistics below give details of visitors who have come to the Centre in organised groups, as distinct from individual visitors, since the opening of the new Centre at Camden on 9 August 1976. The attached papers give further information about the conferences and meetings held during 1979, and about the groups of visitors who came to the Centre during this period.

	<u>Working days</u>	<u>No of groups</u>	<u>No of people</u>
1976 (Aug-Dec)	108	159	3,819
1977	253	481	13,075
1978	252	505	14,540
1979	253	498	13,544
	866	1,643	44,978

Below is shown a broad classification of the groups who made use of the Centre during 1979.

<u>Conferences and meetings</u> organised by the Centre	161
<u>Working parties, committees and projects</u> with which the Centre is directly concerned	50
<u>Groups of nurses, other staff and students</u> visiting the Centre on study days	17
<u>Groups of overseas visitors</u>	14
<u>International Hospital Federation</u> overseas course on 1-day sessions at the Centre	22
<u>Other organisations</u> using the facilities of the Centre for their own purposes	234
Total	498

Overleaf there is shown a list of groups visiting the Centre during a typical month. Detailed figures have not been recorded for individual visitors but there are about 3,000 in a full year.

DATE	TIME	ORGANISATION	NUMBER
3	9.30	International Hospital Federation - Specialist Study Visit	43
	6.00	Reception for Specialist Study Visit	50
4	9.15	International Hospital Federation - Specialist Study Visit	37
	12.00	Training ward for ward sisters	10
	2.00	British Psychological Society	16
5	11.00	Overseas Hospital Engineers	11
	2.30	IHSA Preceptors Meeting	20
6	10.00	Improving Health & Safety Standards in the National Health Service	93
8	10.30	British Acupuncture Association	15
10	10.15	Manchester Library School Students	10
	10.30	Centre on Environment for the Handicapped	49
	2.00	Long Term Care Team	6
11	10.00	The contribution and needs of the nurse caring for sick children and their families	105
12	10.00	International Health Record Year 1980 - Exhibition Working Party	5
	10.30	Personal Social Services Council	12
	12.00	Inner London AHAs	7
	2.00	Prevention in Mental Health	8
13	10.00	The Nurse, industrial relations and the disciplinary process of the GNC	100
14	9.30	International Hospital Federation - Specialist Study Visit	30
	10.00	Research meeting on Area Role in Planning	3
	11.30	British Health Care Trade & Industry Council	14
15	11.00	National Association of Teachers of the Mentally Handicapped	12
17	9.30	Overseas Course	17
	10.00	Midwife Teacher Students	17
	2.00	NHS Retirement Fellowship Steering Committee	14
18	9.30	Overseas Course	25
	9.30	Joint King's Fund College/Centre Meeting	15
	10.00	St. Bartholomew's Hospital Student Nurses	5
19	9.30	APMH Executive Meeting	15
	10.00	British Health Care Export Council	14
	10.00	Centre on Environment for the Handicapped	10
	10.00	Commissioning Hospital Buildings	7
	11.30	Joint Committee on Childhood Accident Prevention	7
	12.30	King's Fund National Trainees	11
	9.30	Overseas Course	25
20	11.00	Further Education for Handicapped People	5
	4.00	Society for the Advancement of Medical Engineering	10
	6.00	Farewell reception for 1979 International Hospital Federation	
		Overseas Course	125
21	10.00	Spinal Injuries Association	11
	11.30	Long Term Care Team - Benefits Seminar	7
	2.00	Long Term Care Team	7
22	10.00	Social Welfare Commission of the Catholic Bishops Conference	10
25	10.00	Rcn Overseas Nursing Administrators	30
	2.00	Volunteer Centre	15
	10.00	Normalisation Working Party	10
	10.00	Providing Health Care During School Days	102
	11.00	Havering CHC	4
	2.30	King's Fund Project Committee	17
	9.30	Association of Child Psychotherapists	70
28	1.30	Association of Health Service & Unit Administrators	10

(50 groups - 1279 people)

The following were amongst the topics discussed at conferences and meetings organised by the Centre during 1979.

Large conferences

LONG TERM CARE

Comparative special education in mental handicap
 Coping with physical handicap in the community - contacts and information
 Developing alternative residential services in the community for mentally handicapped people
 Disablement in the City
 Educational opportunities for handicapped school leavers
 Employment for mentally handicapped people
 Footwear-Footcare for disabled children
 Footwear-Footcare : maintaining mobility
 Focus on staff training - day services for the mentally handicapped adult
 Helping mentally handicapped people in hospital
 Housing for the elderly - the need for flexibility
 Junction Road Project
 Long term care for the physically handicapped
 Music making with the elderly
 Normalisation - facilitating the social and physical integration of the handicapped person
 Options for caring for younger physically disabled people
 Parents for children
 Personal choice of clothing for the long stay patient
 Planning and developing district mental handicap services
 Portage project
 Professional developments in art, drama and music therapy
 Residential services for mentally handicapped people
 The role of the general practitioner hospital in the care of the elderly
 Training for residential staff working with mentally handicapped people
 Utilising Jay
 What is long term care for the elderly? - The Danish Experience

EDUCATION AND TRAINING

Action on the quality of nursing care
 Current thinking on written ward policies in psychiatric hospitals
 Speech in management - effective speaking
 Symposium on degree in midwifery
 The future role of the ward sister
 The helping relationship
 The identification of components of nurse tutor role strain
 The implementation of the EEC nurse directives
 The personnel nurse - a developing role - quo vadis?
 The theory of curriculum planning
 Writers workshop for nurses

MANAGEMENT, PLANNING AND ORGANISATION

Accident and emergency services - use, abuse and misuse
 Discharge from hospital - the contribution of voluntary organisations
 to ensuring effective after care
 General practice in the year 2000
 Health and social care - interdisciplinary theory and practice
 Improving health and safety standards in the NHS
 Information requirements of the health services
 Industrial relations:
 a better deal for ancillary staff
 communication, consultation and management
 information systems within a health district
 counselling in management
 developments in personnel practice and staff
 management in Europe and Scandinavia
 Psychiatric services for children in inner London
 Primary health care in London
 The nurse, industrial relations and the disciplinary process of the GNC

OTHER TOPICS

Caring for children in renal failure
 Developing relationships in special baby care units
 Early take up of ante natal care
 Medical sociology research
 NHS retirement fellowship
 Providing health care during school days
 Rehabilitation and resettlement of NHS employees
 Services for children under five and their families - volunteers and
 professionals in partnership
 The contribution and needs of the nurse caring for sick children and
 their families
 The emerging role of the infection control nurse

PRESS RELEASE

Film preview - How special? An introduction to impairment handicap and dental care

Small meetings

A survey of workplace - industrial relations in the NHS
 Advisory Committee - aids and equipment for the disabled
 Attitudes to handicap
 Briefing for hospital design workshop
 British Library project
 Collaboration in community care
 Commissioning hospital buildings
 Committee for education in residential practice

Demonstration of EMMA by Winton Jaybee Ltd.
Developing residential services for mentally handicapped people
Editorial Board, King's Fund News
Further education for handicapped people
Handicapped people in hospital
Improvements in training for those working with disabled people
Information for patients
Innovations in medical records in the UK - records in renal care
International health record year 1980
International year for disabled people 1981
Joint King's Fund/Centre meeting
Jubilee project
Junction Road workshop
King's Fund Centre committee
King's Fund Project committee
King's Fund publications panel
Language barrier project
Leeds research project on planning
London health services
Long term care team
Management education centres
Medical records and diabetics information
NAHA project
NHS retirement fellowship
Newham nucleus
Normalisation working party
Nurse allocation
Nursing management audit workshop
Organisation of hospital clinical work
Parents for children
Peer group - education and training of senior nurse managers in the NHS
Planning appraisal workshop
Planning meeting for conference 28 February - curriculum evaluation
Planning meeting for conference 11 March - training personnel working
with children under five
Planning research project
Prevention in mental health
Primary preventive mental health
Quarterly administrative meeting
Quarterly planning meeting
Research and development in residential care
Research meeting on area role in planning
Residential services for mentally handicapped people
Study group on information for nurses
The Danish experience
The education and training of senior managers in the NHS
The helping relationship
Training ward for ward sisters
Visit by Mayor of Camden
Visiting for CHCs
Writers workshop for nurses

Groups of overseas visitors

Greece	Norway
Finland	Sweden
Japan (four groups)	USA (five groups)

The 1979 course for hospital administrators from overseas (30 members from 21 countries) attended 44 half-day sessions at the Centre.

Groups of nurses, other staff and students

Cambridgeshire AHA (T) School Nurses
 Fort Pitt School for Girls
 Friern Hospital Ward Sisters/Charge Nurses
 Garnet College Tutor Students
 Hammersmith & West London College Library School Students
 King's Fund National Trainees
 Manchester Library School Students
 Midwife Teacher Students
 Polytechnic of North London, Health Education Students
 Polytechnic of North London, Medical Architecture Research Unit
 Polytechnic of the South Bank
 Rcn Overseas Nursing Administrators
 Royal College of Midwives
 St Bartholomew's Hospital Student Nurses
 South Lambeth Adult Education Centre
 Staff nurses from training wards at Whipps Cross & Guy's Hospitals
 Tottenham College of Technology Diploma of Nursing Students

Receptions

Association of Assistant Librarians
 British Health Care Export Council
 Brian Brookes Memorial Fund
 Farewell reception for Mrs H G Edwards, Nursing Officer
 International Hospital Federation
 Normalisation workshop
 Overseas Course
 Paintings in Hospital
 Royal Association for Disability and Rehabilitation
 Training ward for ward sisters

Outside organisations using the King's Fund Centre for their own meetings

ASTMS
 Age Concern Greater London
 Association of Chief Chiropody Officers Ltd.
 Association of Child Psychotherapists
 Association of Health Care Information & Medical Records Officers

Outside organisations (continued)

Association of Health Service Treasurers
Association of Health Service & Unit Administrators
Association of Medical Records Officers
Association of Professions for the Mentally Handicapped
Biological Engineering Society
British Acupuncture Association
British Association for Service to the Elderly
British Association of Social Workers
British Dietetic Association
British Health Care Export Council
British Health Care Trade & Industry Council
British Heart Foundation
British Psychological Association
British Society of Dentistry for the Handicapped
Cambridgeshire CHC
Campaign for the Mentally Handicapped
Cardiac Social Workers Group
Centre on Environment for the Handicapped
Chartered Society of Physiotherapists
College of Occupational Therapists
Construction Industry Information Group
Council for Professions Supplementary to Medicine
Cruse
Department of Health & Social Security
Disabled Living Foundation
Havering CHC
Health Education Council
Health Services Manpower Review
Ileostomy Association
Inner London AHAs
Institute of Health Service Administrators
Institute of Home Help Organisers
Institute of Hospital Engineering
Institute of Management Services
International Hospital Federation
International Standards Organisation Committee
Joint Board of Clinical Nursing Studies
Joint Committee on Childhood Accident Prevention
King Edward's Hospital Fund for London
King's Fund College
Library Association
Local Authorities O & M Society
London Council of Social Service
Mental Health Film Council
NHS Retirement Fellowship
National Association of Area Dental Officers
National Association of Community Health Councils
National Association of Health Authorities
National Association of Health Service Personnel Officers
National Association of Teachers of the Mentally Handicapped
North Camden CHC
North West Thames RHA

Outside organisations (continued)

Overseas Hospital Engineers
Personal Social Services Council
Polytechnic of the South Bank
Programme Analysis of Service Systems
Ravenswood Circle
Regional Health Authority Librarians
Regional Specialists in Community Medicine
Registered Nursing Homes Association
Royal Society of Health
School for Advanced Urban Studies, University of Bristol
Social Welfare Commission of the Catholic Bishops Conference
Society for the Advancement of Medical Engineering
Society for the Study of Gambling
Society of Clinical Psychiatrists
Society of Community Health Council Secretaries
South East Thames RHA
Spinal Injuries Association
Voluntary Movement Group
Volunteer Centre

RUNNING COSTS OF THE CENTRE

The following is a summary of the estimates approved for the Centre by the King's Fund Management Committee for the year to 31 December 1979.

<u>Expenditure</u>	£	£
Salaries	315,000	
Lecture fees	6,000	
Wages - household	19,600	
Rents, rates and insurance	127,000	
Heating and lighting	20,250	
Household supplies, repairs and renewals	26,000	
Travel, subsistence and miscellaneous	9,000	
Office and tutorial supplies	7,000	
Telephone and postage	16,500	
Publicity	2,750	
Office furniture and equipment	8,000	
Periodicals, books etc.	6,000	
Exhibition expenses	4,500	
Catering	29,000	
Publications	1,500	
		598,100
<u>Less receipts</u>		
Sale of books and publications	4,000	
Conference fees etc.	36,000	
Rents etc.	600	
Contributions - DHSS	198,000	
RHA	55,300	
		293,900
		<u>£ 304,200</u>

Summary of the King's Fund

The following is a summary of the various items of the King's Fund which are included in the summary of the King's Fund.

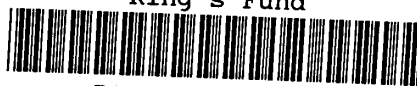
Expenditure

Salaries and wages
Rent and rates
Water and electricity
Repairs and maintenance
Honoraria
Travel and transport
Office expenses
Telephone and telegrams
Postage
Printing and stationery
Furniture and fixtures
Equipment and materials
Food and drink
Clothing
Miscellaneous

Less receipts

Sale of surplus stock
Donations
Gifts
Contributions
Interest

King's Fund



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