



# Breaking Bad News

Guidelines and Patient Information Card

KING'S FUND LIBRARY  11-13 CAVENDISH SQUARE LONDON WIG 0AN  Class mank  Class mank  Class mank  Class mank		
Date of receipt 13/08	Daration	

# **GUIDELINES FOR GIVING THE CANCER DIAGNOSIS**

#### Organisation

A senior member of the team should give the diagnosis. He/she should

- read the results in advance of the consultation
- Maximise privacy if patient is on the ward, use separate room if possible areas in the ward entry to move

ave bleep/pager

# **Patient Information Card**

rse

for the patient to

any unexpected

This leaflet summarises information you have been given, and provides further information which you may find useful.

It is for your personal use and you are responsible for its safe keeping. You may find it helpful to take it with you next time you go to hospital.

d information

NAME

ADDRESS

Further information and support for you and your family is available from the following organisations:

1

#### **Local Organisations:**

#### **National Organisations:**

BACUP, Bath Place, London EC2A 3JR

Tel: 0171-613 2121

CancerLink, 17 Britannia Street, London WC1X9JN

Tel: 0171-833 2451

Researched by the Patient Involvement Unit, Lynda Jackson Macmillan Centre for Cancer Support and Information, Mount Vernon Hospital and produced jointly with The King's Fund. ©1996

# **Patient Information Card**

This leaflet summarises information you have been given, and provides further information which you may find useful.

It is for your personal use and you are responsible for its safe keeping. You may find it helpful to take it with you next time you go to hospital.

NAME

**ADDRESS** 

HOSPITAL NUMBER

DATE

You have been seen in	clinic today	
by	who is a:	
consultant senior registrar registrar senior house officer house officer		
The results of your tests show that $\_$		
The next step is		
Your next appointment is onwith		

Your GP will be sent information about your results which you can discuss with him/her. They should arrive at the surgery in the next 7-10 days.

You have been given the following leaflets:				
a) Information about your condition				
BACUP  CancerLink  Hospital  Breast Cancer Care				
b) who to contact for support or further information				
Coping with Cancer – a Self Help Guide				
Help is There				
You or your family may wish to ask some more questions; if so your hospital contact is:				
Name				
Position				
Telephone number				
Times available				

# **GUIDELINES FOR GIVING THE CANCER DIAGNOSIS**

#### Organisation

A senior member of the team should give the diagnosis. He/she should

- read the results in advance of the consultation
- Maximise privacy if patient is on the ward, use separate room if possible, or ask neighbouring patients to move
- minimise interruptions divert phone leave bleep/pager with a colleague
- arrange support, preferably a specialist nurse
- ensure that suitable arrangements are made for the patient to return home
- document what has been said and how, and any unexpected reactions

#### Communication

- make formal introductions
- find out the patient's view of the problem
- use the word 'cancer' avoid euphemisms
- check the patient's understanding
- give written information about support and information services
- give a contact number for further questions

#### Primary/secondary interface

#### GP should

- prepare patient if cancer is suspected
- give written information about what to expect at the hospital
- inform the consultant about the patient's social background and relevant family history

#### Consultant should

- inform GP of diagnosis as soon as possible
- inform GP of what has been said and the patient's reaction

# **GUIDELINES FOR GIVING THE CANCER DIAGNOSIS**

#### Organisation

A senior member of the team should give the diagnosis. He/she should

- read the results in advance of the consultation
- Maximise privacy if patient is on the ward, use separate room if possible, or ask neighbouring patients to move
- minimise interruptions divert phone leave bleep/pager with a colleague
- arrange support, preferably a specialist nurse
- ensure that suitable arrangements are made for the patient to return home
- document what has been said and how, and any unexpected reactions

#### Communication

- make formal introductions
- find out the patient's view of the problem
- use the word 'cancer' avoid euphemisms
- check the patient's understanding
- give written information about support and information services
- give a contact number for further questions

#### Primary/secondary interface

#### GP should

- prepare patient if cancer is suspected
- give written information about what to expect at the hospital
- inform the consultant about the patient's social background and relevant family history

#### Consultant should

- inform GP of diagnosis as soon as possible
- inform GP of what has been said and the patient's reaction

KING'S FUND LIBRARY  11-13 CAVENDISH SQUARE LONDON WIG 0AN  Class mark  MUT  Extensions		
Date of receipt   13   03   08	Donation	

King's Fund 54001001374126

Researched by the Patient Involvement Unit, Lynda Jackson Macmillan Centre for Cancer Support and Information, Mount Vernon Hospital and produced jointly with The King's Fund, 11-13 Cavendish Square, London W1M 0AN. Tel: 0171-307 2810. ©1996