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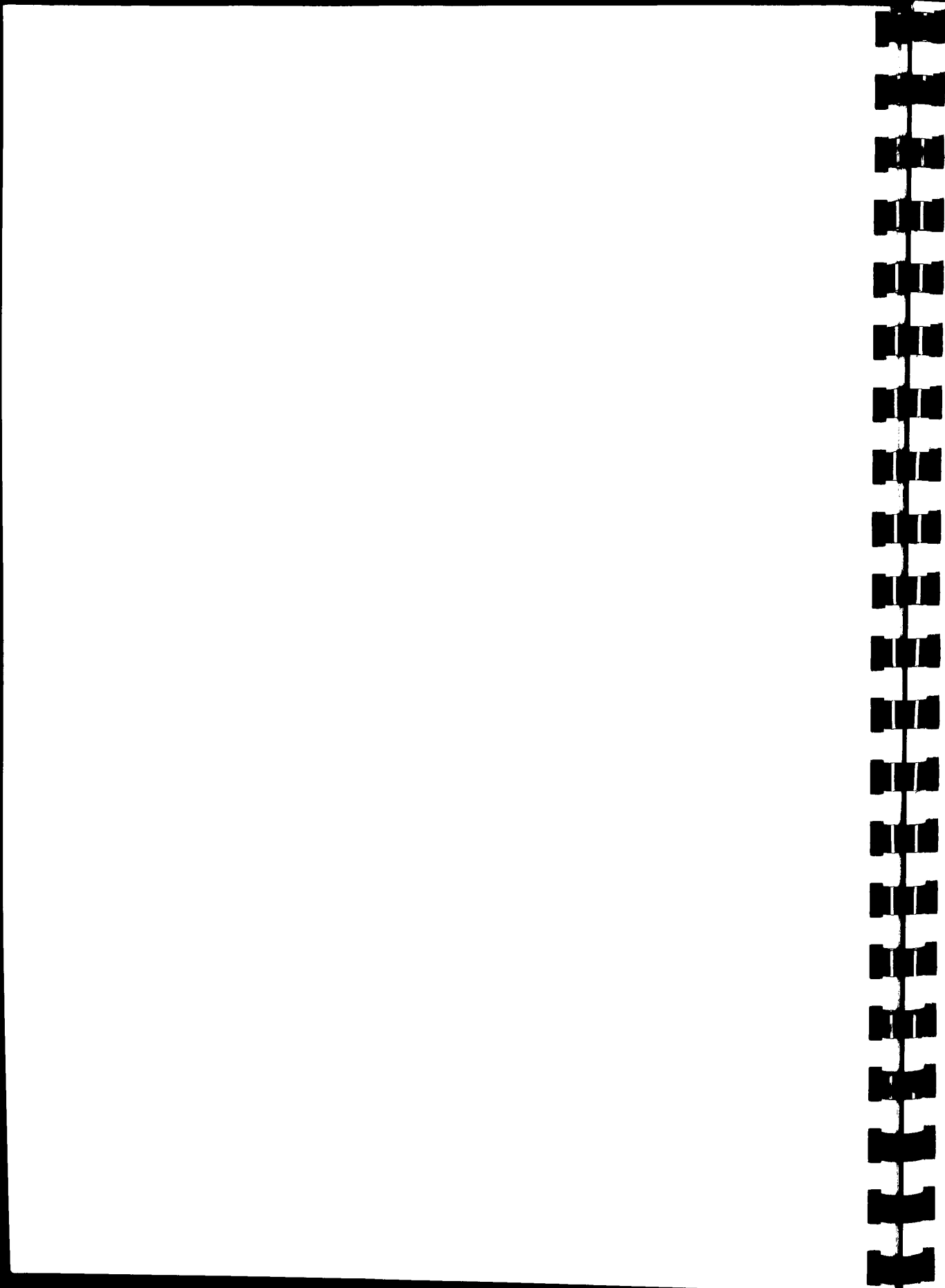
KIN

**King's Fund Centre
Review**

1981

February 1982

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KING'S FUND CENTRE

REVIEW

1981

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INTRODUCTION

The year has seen an escalation in the number and severity of problems facing the health services, and particularly for those directly concerned with the care of patients either in hospitals or in the community. In the face of economic, structural and social problems, it is gratifying to be able to record no lessening of the commitment of those who come to the Centre to discuss and develop new ideas and good practices. The analysis of six categories of 'events' at the Centre during the past four years at the end of this Review (p63) reveals that in 1981 there were about 80 or 90 fewer such events compared with the previous year. The same figures, however, show that in 1981 there were forty more meetings wholly organised by Centre staff compared with 1980. This undoubtedly reflects some increase in the numbers of large conferences, but more likely a greater increase in the number of small working groups set up by Centre staff. The facilities at the Centre and its situation, makes it particularly suitable as a neutral place where the expertise of NHS staff or members, volunteers, civil servants, local authorities and others can be combined with our own specialist staff resources.

Against this background, the Centre staff have been looking very critically at the costs of our services and taking account of the Fund's policy to scrutinise all forward financial commitments. Income for the Centre purposes can be regarded as coming from three sources: from the Fund itself, from the DHSS, whose subvention is agreed annually with their officers, and from income from conferences, workshops and publications. It is this last element which is most under scrutiny. A simple analysis of ten conferences involving about 620 participants, showed that excluding overheads, there was a ratio of 2.25:1 between income generated and costs which were mainly fees and expenses to speakers. Or, put in another way, each participant contributed £3.10 net to our resources. Whether these figures are reasonable or not is a matter of opinion.

Conference fees have been increased each year (the increase for 1982 amounts to a ten per cent increase over 1981 charges) and only a few cancellations have been recorded as a direct consequence of the costs we charge. The activities of 1982 discussed in this review will reflect the continuation of our professional work in the four main areas in which we operate, set against this background of careful financial appraisal.

The work which is loosely called 'The London Project' has made considerable advances which are described in detail later. The activities include conferences and information handling coordinated from the Centre, but as word gets around that the Fund is involved in the present urban problems of London, so applications for grants increase in number. Many

issues addressed have been those which do not fall neatly into either a 'community' or a hospital category; perhaps the biggest single interest area has been that of primary health care with particular reference to the report known as the Acheson Report, which was published in the middle of the year. A conference in September, referred to elsewhere in this report, was followed shortly after by a private meeting with the Minister of Health, Dr Gerard Vaughan. This has led to a series of proposals for joint action by the DHSS and the King's Fund, and the developments of these proposals will undoubtedly form an important part of the London Project Executive Committee's work in 1982.

During 1981, work on ethnic issues continued, and the particular problems of London have been added to the list of special interests of the Project Executive Committee. In general, the Fund, having invested considerable sums in the development of training packs, is now likely to support careful evaluation of the uses made of these packs, the continuation of which it is hoped will become a routine part of the NHS service.

Problems of communication between groups and individuals, not only occur in fields such as the ethnic issues, but also generally between professionals. A comparatively small grant was made to a researcher who has already produced several video tapes recording the interaction between professionals and patients in difficult clinical situations, for instance in a cancer ward or on a ward for elderly and confused persons. These training tapes are now being used increasingly in schools of nursing, and the Fund's grant, which it is hoped will begin a wider commitment in the field of communications, was to study ways to promote awareness of this subject.

Throughout 1981, and the practice will continue in 1982, fifteen grants have been made, all of them for small amounts from the allocation made to the Centre Committee by the Management Committee. These grants were made on the authority of the Chairman of the Centre Committee, and most were designed to facilitate the production or the dissemination of information in neglected areas of health care. Many of these come within the purview of the Centre's Long Term Care Team whose work has particularly recognised the fact that 1981 was the International Year of Disabled People. It was appropriate that one of the early contributors to a series of Centre Lunch Talks was Ann Shearer whose book 'Disability: Whose Handicap?*' made a considerable impact and was published during the year. The final talk in the series was by Alfred Morris MP. and the main theme emerging from his address was the need to continue the momentum created by IYDP activities, an objective which the Centre staff will be trying to fulfil.

*'Disability: Whose Handicap?' Ann Shearer.
Publ. Basil Blackwell. Oxford 1981.

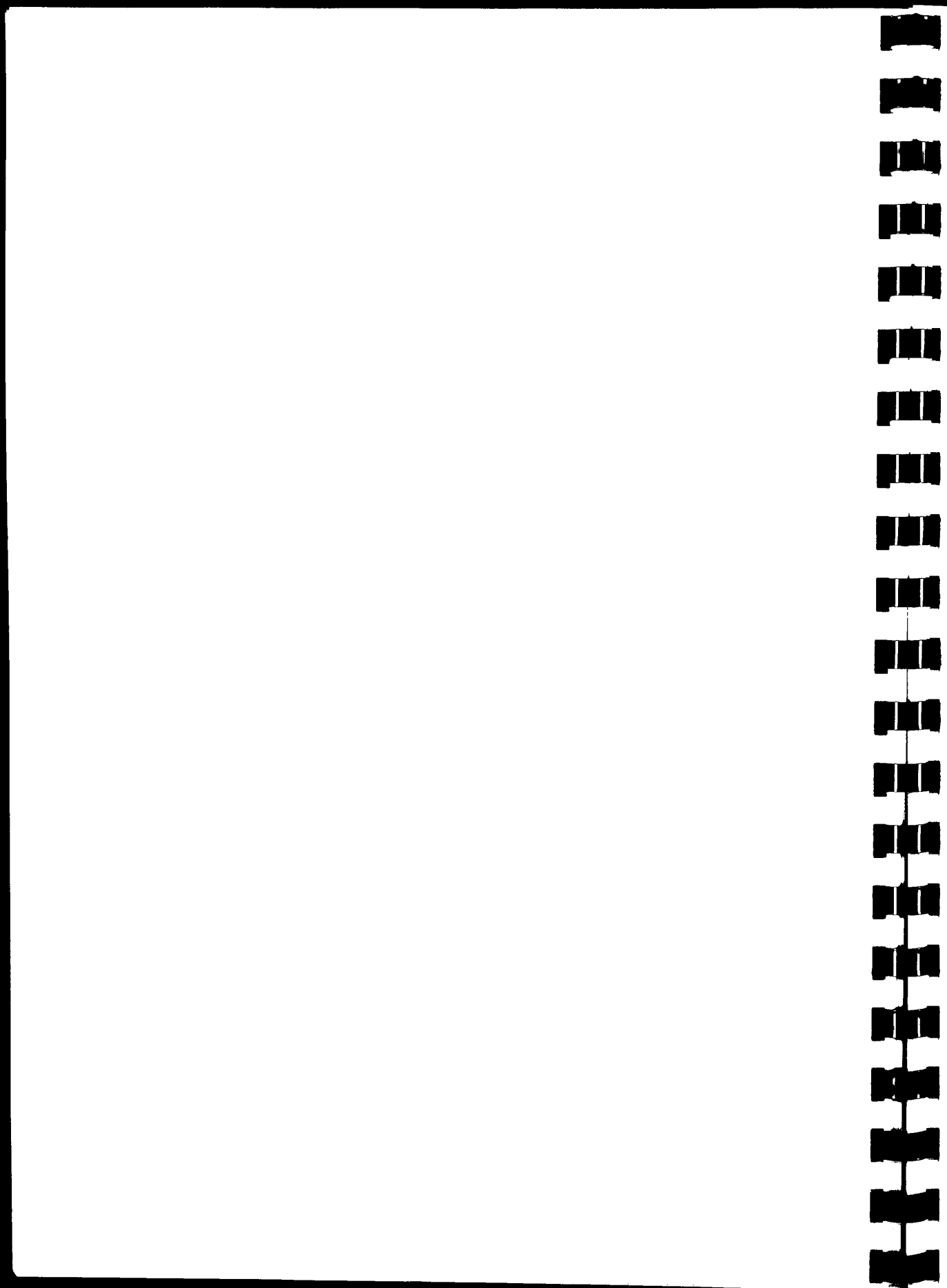
The work of the Long Term Care Team in 1981 and the plans for 1982 are referred to in detail in this Review. In this introduction I want merely to draw attention to our involvement in the International Year of Disabled People and the fact that we shall be continuing several initiatives in 1982. In the area of education and training, particularly important is the stage reached in the major project on the training of ward sisters. This proposal is also referred to later in connection with forthcoming project papers. The work of the information service and the library is similarly described, and the experience of having access to computerised sources of information is being consolidated. Undoubtedly in 1982 the main focus of planning activities will be upon the implications of the new NHS structure with particular reference to the serious issues in inner London.

The year 1981 saw the production of a large number of project papers - far more than would normally be expected because of the decision to publish the material available to the Royal Commission. As well as the 17 titles in that series, two reprints of earlier papers were produced - a handbook for 'Nurse to Nurse Reporting' (project paper no 21), and a second and revised edition of 'Innovations in Medical Records' (project paper no 16). The other two new titles were 'The Preparation of Senior Nurse Managers in the NHS' (project paper no 27), and 'Bringing Mentally Handicapped Children out of Hospital' (project paper no 30). During 1982 two papers arising directly out of the ward sister project will be produced as well as papers on such diverse subjects as 'Volunteers and Discharged Psychiatric Patients', 'Women Doctors' and 'Infection Control'.

The decision taken some two years or so ago to publish project papers in the revised format, has turned out to be a successful one to the extent that from the beginning of 1982, a word processor was installed at the Centre and this will be of material assistance in the production of project papers as well as in the quarterly preparation of KF News. (It is worth recording that this Review is being produced on the word processor and is one of the first products of this investment.) KF News has continued to provide a means whereby the activities of the Centre and of the King's Fund College can be made generally known, and the quarterly distribution of over 11,000 copies is one of the reasons why the increased automation which is possible with the word processor will be invaluable.

It remains only for me to record again my grateful thanks to my colleagues for their hard work, goodwill and good humour throughout a demanding year. It is gratifying to work with those who share with me the aim of ensuring that the Centre adapts and responds to the varied and complex needs of the health services, and we have every intention of seeing that this objective will be maintained.

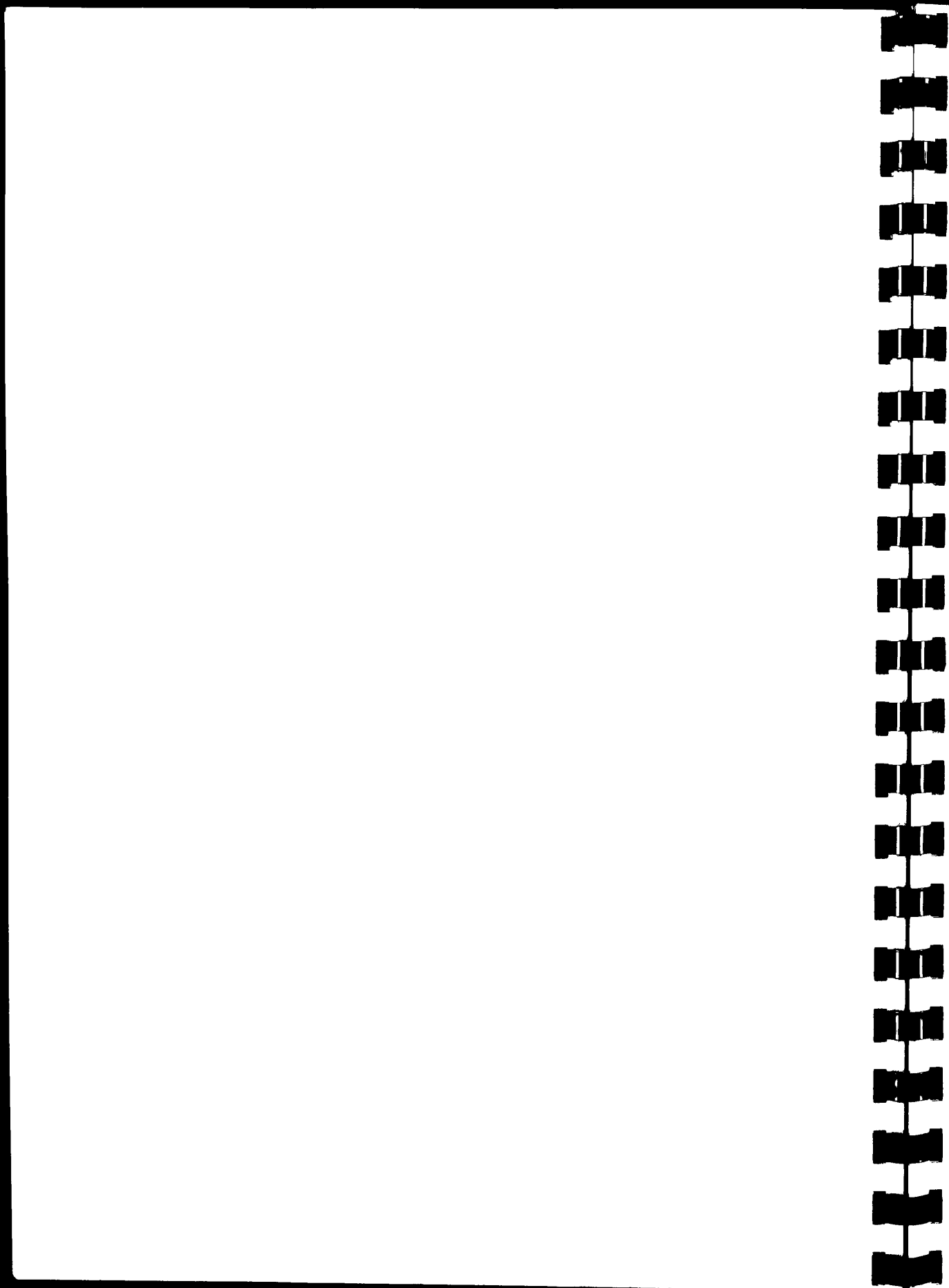
W G Cannon
Director
January 1982



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SECTION 1

THE KING'S FUND CENTRE



LIBRARY AND INFORMATION SERVICES

RETROSPECT

As predicted in last year's review, 1981 was a year of consolidation in the library during which the staff, as well as coping with a still increasing workload, were learning how to make the best use of recently introduced tools including the BLAISE terminal and the coordinate index, about which more will appear later in this review. During the past year about 1200 books were added to stock and there was a corresponding rate of growth in the subject files. Since 1976 the collections have increased by about 50 per cent, with two-thirds of this growth occurring during the past three years. This rate of expansion can be attributed to two factors: proliferation of the literature relevant to our interests and staff expertise in identifying and obtaining material.

Proliferation of the literature

The past decade has seen a considerable upsurge in the volume of written material about the planning and maintenance of health, welfare and social services. Perhaps more people nowadays feel the professional need and the social urge to write, but it is also true that there has been and still is plenty to write about. Internationally, interest and investment in health care systems have never been greater, with the 'bottomless pit' nature of demand becoming ever more starkly evident against a background of recession and inflation. At home, two major reorganisations of the National Health Service within eight years, accompanied by changes in the approaches to administration and patient care, and by a trend towards greater democratisation, have prompted more people, both providers and recipients of the services, to speak out and to write books, pamphlets, reports and journal articles.

A great deal of this documentation is published and commercially marketed. A significant and probably growing proportion, however, is produced inhouse by organisations using modern technology, such as word processors and simple but efficient binding methods, and aimed at small and specific audiences; this 'semi-published' literature is often more vital than the conventionally published material but, by its nature, it is also often more difficult to trace and to acquire. The Centre's library is fortunate in that it is often included in the distribution of such semi-published documents, but there remains always the need to be vigilant and observant. The business of knowing about, selecting and acquiring an effective part of the available literature is an essential skill of librarianship, calling for a high level of expertise.

Library acquisitions policy and staff expertise

The policy of any special subject library must be to build steadily on core interests and to be frugal when catering for more peripheral topics. The core interests of the Centre's library are those indicated by the Fund's activities and by the perceived needs of users; these do not always converge and neither of them is static so, in pursuing the policy, good judgement is required and sometimes compromises have to be made. The library has to be strengthened in subject cohesiveness as well as in size; strengths and weaknesses of the collections must be appreciated, and there must be awareness of what is being published and made available. The needs of users must be recognised and, as far as possible, future trends must be anticipated.

With the proliferation of literature, and working within constraints such as limitation of funds and space, the successful pursuance of a balanced acquisitions policy requires good staff knowledge, understanding and experience. That the recent past has seen a successful strengthening of the library's collections is due in large measure to the fact that the staff have been here long enough to acquire the necessary experience and to apply their collective skills in an effective team work manner.

The BLAISE terminal

During 1981 the terminal was used to conduct 52 searches, interrogating mainly the HEALTH and MEDLINE data bases. Owing to the nature of the data bases and their indexing languages, it has been found that searches with any kind of clinical content are usually more successful than those concerned with non-clinically oriented management topics. It is unlikely that this situation will change radically until the introduction of a major data base catering specifically for health care planning and organisation. Our greatest hope in this direction is that the DHSS will in time sponsor such a data base.

The coordinate index

This index, it will be remembered, covers government reports and other official documents related to the setting up and development of the NHS. By the end of 1981 it was fully operational and nearly up-to-date. Three hundred and twenty five reports, issued during the years 1890 to 1978, had been entered into the system, and some 34 later reports were still to be processed. Future reports of relevance will be entered as they become available. The thesaurus - the indexing language of the system - contains about 400 preferred and 300 lead-in terms. The index and the reports are housed in the library, where they can be used by staff and visitors alike.

Library induction sessions

For a year or so, a systematic attempt has been made to familiarise everyone working at the Centre with the library's facilities and services. From the library point of view, this has been a valuable and enjoyable experience and, from comments received, it seems that many of the inductees have found the sessions interesting and useful. It is intended to hold sessions for any new staff at the Centre, and also, if it seems desirable, to hold refresher sessions for those who have already been included.

The library as a model

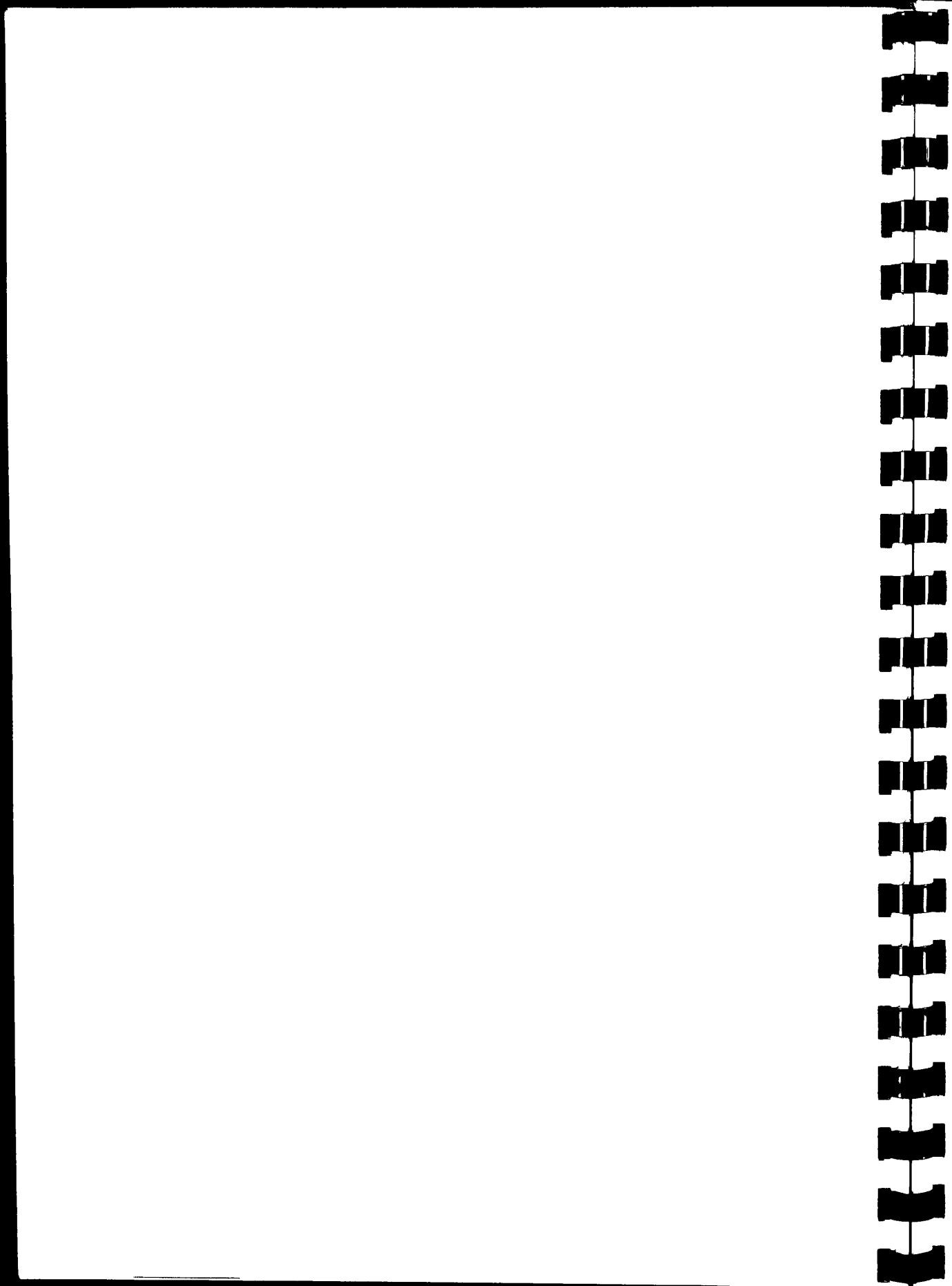
The unsolicited but acceptable role of the library as a 'demonstration unit' for people who are setting up or developing library services, and for others who would like to see better use made of libraries in their organisations, continues to grow. The library has been used in this way for many years, but the improved facilities at Camden Town (compared with those at Nutford Place), the grafting on of some comparatively sophisticated techniques, and the ability of staff to describe and demonstrate their activities and services, have undoubtedly enhanced the outside view of the library.

PROSPECT

It is not anticipated that any new library tools will be introduced during 1982 although the library staff, in common with others at the Centre, will be alerted to the possibilities of harnessing the word processor for their work. There will be some physical rearrangements within the library; users will have noticed that the bookshelves are overcrowded and, as part of planned development, some new stacks are to be added early in the year, giving about 25 per cent extra shelving. The general appearance of the library will be much the same after this development, but there will be slightly less traffic space.

Apart from these routine matters, library activities in 1982, as in most years, will be aimed at reinforcing existing methods and improving the services.

K Morton
January 1982



LONG TERM AND COMMUNITY CARE

The Centre's programme of work on long term and community care is designed to encourage the development of services which better meet the needs of people with mental handicap, physical disability, psychiatric problems or experiencing the frailties associated with old age. Main support to this programme is provided by the Long Term Care Team: David Towell, Win Arnett-Rayson, Joan Rush, Diana Twitchin, Andrea Whittaker, Maureen Eldridge, Marian Elsdon and Melanie Kornitzer. This annual review provides the opportunity to take stock of the Team's work during 1981 - the International Year of Disabled People - and to identify signposts for 1982. Revising the format of previous years, we have tried here to provide a succinct account of 1981, concentrating in the text on key themes and activities which have broken new ground. (Three appendices - on publications, meetings and relevant projects - list the more discrete and visible elements of this work.) More weight has been given to looking to the future. On the basis of an appreciation of issues facing both users and providers of services, we explore ways in which the Centre can maximise its contribution in the coming year and note some of the activities already planned. The Team's programme is always evolving and we shall welcome comments on this strategy.

The Team's Approach

The Team's starting point is recognition that efforts to maintain and improve existing services depend on the skill and commitment of a wide range of people in government, field agencies, consumer and voluntary groups and community organisations. Its own task is to make good use of the Centre's personal and material resources to support their efforts. We have increasingly accepted that this implies a multi-faceted approach and sustained attention to significant problems, often over a long period, if real progress is to be achieved. As we argued more fully last year, (1) concerted local strategies for development are likely to require a sensitive appreciation of community needs, shaped by informed consumer and public participation; careful specification of the policies which define the pattern of services to meet these needs; planning and management processes which ensure progressive policies are implemented; effective collaboration among the different agencies and professions involved in delivering services; appropriate training for staff in the necessary skills; positive monitoring arrangements to maintain good quality care; and, of course, the political will to make the necessary resources available.

In addressing these and other issues in relation to each 'client group' in the Team's field of interest, the Centre acts as a small 'development agency' (to use a term now in good currency) mobilising a range of interconnected activities which include:

- analytic and investigative work, through a wide network of contents, to identify common problems and worthwhile innovations in long term and community care
- active use of Centre facilities to promote the exchange of experiences and dissemination of information among policy makers, field workers and consumer representatives;
- collaboration with resource people to prepare and publish materials of value in training and development;
- advice to local groups and other agencies engaged in promoting improvements in services;
- liaison with workers involved in relevant projects financed by the Fund as part of its role in research and development.

In the face of both the scale and variety of current problems in the caring services and the wealth of suggestions and requests received, the Team has to be selective in its choice of issues to pursue; seeking always to focus effort where the King's Fund may be especially well placed to make a contribution. Key features of this work in 1981 can be summarised under headings related to each client group.

Mental Handicap

The range of activities implied in the 'development agency' role continues to be best demonstrated by the programme of work in mental handicap, where the Team now has considerable experience.

A major step forward during the year, reflecting the value of the Fund's reputation and independence, has been the success of efforts to bring together representatives of relevant voluntary bodies and leading professionals to create the Independent Development Council for People with Mental Handicap. The Council, which is based at the Centre, aims to provide at national level informed and independent policy advice on all aspects of services for people with mental handicap and their families. With assistance from the Team, its early work has included offering guidance to the new district health authorities on key issues they will face in effectively planning, managing and developing local mental handicap services (2) and preparing - in response to the DHSS Consultative Document 'Care in the Community' (3) - a detailed paper (4) on the policies and financial arrangements now required if comprehensive community-based services are successfully to be implemented.

A complementary aspect of the Team's work has been its support to a network of local groups trying to plan and implement residential services consistent with the philosophy advocated in the Project Paper 'An Ordinary Life' (5) published the previous year. A particular focus this year, in support of a ministerial initiative and in collaboration with DHSS, has been the promotion of steps to bring the remaining 2,000 children out of mental handicap hospitals into better alternative services, like those described in a recent Project Paper (6) written by Ann Shearer.

A third related area of work has been concerned with improving short term residential care for mentally handicapped children already living in the community. Following a three-year Fund-supported research study of emerging practice (7), undertaken by Maureen Oswin at the Thomas Coram Research Unit, Miss Oswin and a Team member have this year undertaken an extensive series of field visits designed to encourage use of this research. In a dozen or more places from Berkshire to Belfast, Cornwall to Cambridge, these visits have involved meetings with a wide cross-section of professionals and parents, and informal consultations, leading to more informed action plans. Despite the difficulties involved in leaving the relative security of the Centre for the uncertainty of local meeting arrangements, this new departure in the Team's methods of work has brought important gains in access to people who would not normally be well represented in Centre conferences, and in the immediacy of our involvement with problems faced in the field.

Other Team activities have included support to working groups and the preparation of publications on 'Portage' home teaching schemes (8) and the bereavement experience of people with mental handicap (9, 10); collaboration with the Association of Professions for the Mentally Handicapped in a series of conferences and workshops, including a two-part event on using the National Development Group 'Checklist of Standards' (11) in monitoring service provision; and, through links with the School for Advanced Urban Studies at the University of Bristol, further action research on the development of mental handicap services in a Southern County (12, 13, 14).

Physical Disability

Reflecting wider social concern about the problems facing school leavers, a priority in the Team's activities in the field of physical disability has been extending work with this age group. An exploratory study of school leavers with physical disabilities in a south coast city (15) has provided the inspiration for a series of Centre initiatives, including two workshops on further education opportunities (16). With support from the Project Committee, 'A Guide for Handicapped School-Leavers' (17) is shortly to be published, and a more detailed study of access to services among young adults is now underway.

On another front, the results of a Fund-sponsored project on the use of art in long term care, has provided fresh evidence not only of the individual potential of people with severe disabilities, but also of the subtle ways in which even the most benign institutional care can undermine such individuality and self-confidence. Drawing on several years' experience, the Team has therefore offered some modest help to a large Foundation in defining more fully the operational policies necessary to secure the rights of people with disabilities in their homes (18, 19) and continued to promote locally organised training for staff working in units for younger disabled people around the country.

Mental Health

In the field of mental health, a continuing interest of the Team is in the policy and management issues arising in the gradual transition from institutional to community-based patterns of psychiatric provision. This year a detailed study of how this transition has been promoted in one region has been published (20). Drawing on the same work, a member of the Team contributed a paper on achieving informed change in mental health services for the elderly (21) to a European Workshop organised by the Finnish Association for Mental Health.

Complementing this policy interest but aimed instead at 'front line' staff, a new theme in the Team's work has been the identification and dissemination of training materials for use in enhancing the skills of staff who work with elderly people suffering from mental infirmity. In addition to a conference and exhibition, a working group with relevant agency representatives has been established to explore ways of coordinating information and making such materials more easily available to field staff.

The Elderly

The central focus in this year's work on services for the elderly has been an examination of the professional support of staff and maintenance of standards in voluntary and private residential homes. Further workshops for the staff of such homes (22) have been complemented by two meetings and a series of field visits to social services department officers responsible for their registration. In addition, a Project Paper (23) reviewing the policy issues arising in the relationship between statutory and non-statutory residential services for the elderly is being prepared by Malcolm Johnson at the Policy Studies Institute. Mr. Johnson's short-term attachment to the Centre during 1981 has also helped to strengthen this area of the Team's activities more generally.

A second theme has involved further examination of how effective collaboration - among professionals and among agencies - in the delivery of services to elderly people can be fostered. Two seminars brought staff together to examine the requirements for such collaboration in the particular context of working relationships in day hospitals (24). The London Project Executive Committee has also offered support for a longer term research and development project on collaboration in community care of the frail elderly, itself involving collaboration between the Team and officers of the Age Concern Greater London, London Voluntary Services Council, London Boroughs Training Committee and National Institute for Social Work.

Other work on the practical aids which can help reduce the handicaps associated with particular disabilities has included attention to hearing impairment, speechlessness, the maintenance of 'ripple' beds, and further contributions to the related activities of the Disabled Living Foundation.

International Year of Disabled People

All this work has formed part of the Team's contribution to IYDP in 1981. Indeed, as anticipated in last year's review, the Team's approach has been to use interest generated by the 'International Year' designation to give extra weight to activities with enduring relevance, rather than to invest in 'one off' or mainly symbolic events. We have taken seriously the well known slogan that 'It might be your year for the disabled, for me it's the rest of my life!'.

In addition, the Centre has been widely used by working groups and other meetings of people involved in initiatives arising from the Year. The Team itself organised six lunchtime meetings to present and explore key issues arising from the aims of IYDP. A member of the Team was invited to write a series of journal articles on the challenges facing health and social services managers in developing long term and community care (25, 26, 27, 28). And related work at the King's Fund Centre by the Centre on Environment for the Handicapped has in itself been an important contribution to IYDP.

The Team has also maintained close links with other organisations in our field, particularly in the voluntary sector. For example, one of us contributes to the London Voluntary Services Council's Executive Committee, the work of the Council's Volunteers Advisory Service, and its major new project on the development of neighbourhood care in London. Other bodies in which Team members play a part include the British Association for Services to the Elderly, Campaign for the Mentally Handicapped and the IHF's Good Practices in Mental Health project.

Looking Forward

The events of IYDP provide a useful starting point for looking to the future. Although it would be premature to draw up a final balance sheet, it already seems evident that by combining a clear emphasis on the participation, equality and integration of disabled people with a host of local efforts, the Year has achieved significant if often small-scale gains across the country (29). At the same time, however, it appears that wider social trends, notably growing unemployment and selective cuts in state benefits and services, have left many disabled people and their families worse off during the year.

These competing pressures are important features of the environment in which disabled people and service providers have to operate; and in which the Team must plan its future activities. We know from our own experience of the ways in which good ideas and promising innovations are taking root where networks of people are committed to the sometimes lengthy struggles necessary to improve local services. We also know that the services available to many people requiring long term care fall far short of adequacy and in some places are even deteriorating.

In its development agency role, the Team therefore tries to combine idealism with realism.

Following the guidelines of Rehabilitation International's 'Charter for the 80s' (30), we recognise the importance of clearly basing policies on a commitment to providing the services necessary to reduce the handicapping effects of disability and ensure the fullest possible integration of people with disabilities into community life. In our work with staff, consumers and community representatives, we also seek to support people in implementing the organisation, management and training arrangements required to ensure the best use of available resources.

In pursuing these aims in 1982, the Team's work is likely to show considerable continuity with the themes identified in this review. Already the schedule includes activities on policies for the mentally handicapped and the elderly, the kinds of services required to support people with long term psychiatric disabilities in the community, processes of assessment in residential care, and the potential for developing advocacy systems on behalf of long-stay patients.

At the same time, however, the Team is also reviewing its broad strategy. The retirement in May of Win Arnett-Rayson, who since the Team's creation has made a major contribution to its work, requires some refocusing of effort. Our intention, if an appropriate successor to Mrs Arnett-Rayson can be recruited, is to extend the programmatic approach currently most evident in work on mental handicap to other areas. In terms of the balance of activities, this will imply complementing the attention currently invested in meetings at the Centre with more analytic work and greater direct involvement with local innovators. In terms of the matrix of themes to be examined, our current view is that priority in new work may be given in one dimension to the development of community mental health services, and, across client groups, to ways of increasing the responsiveness and public accountability of existing statutory services. Finally, the Team plans to continue exploring how its own policy-oriented work can best be linked with other parts of the Fund involved in management development and project sponsorship: the aim being to increase the coherence and influence of the Fund's total contribution to developing care in the community.

D Towell
January 1982

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- 1 Long Term and Community Care KFC 81/85.
- 2 Mental Handicap Services in the Restructured NHS Independent Development Council for People with Mental Handicap, October 1981.
- 3 Care in the Community DHSS, July 1981.
- 4 Response to 'Care in the Community' Independent Development Council for People with Mental Handicap, December 1981.
- 5 An Ordinary Life: Comprehensive locally-based residential services for mentally handicapped people KF Project Paper No 24, February 1980.
- 6 Bringing Mentally Handicapped Children Out of Hospital (Ann Shearer) KF Project Paper No 30, November 1981.
- 7 Issues and Principles in the Development of Short Term Residential Care of Mentally Handicapped Children (Maureen Oswin) KFC 81/41.
- 8 The Portage Model of Home Learning Services (Roger Blunden) KFC 82/1.
- 9 The Right to Grieve KFC March 1981.
- 10 Bereavement and Mentally Handicapped People (Maureen Oswin) KFC 81/234.
- 11 Improving the Quality of Services for Mentally Handicapped People: A checklist of standards National Development Group for the Mentally Handicapped, DHSS, 1980.
- 12 Developing mental handicap services in an English county: Lessons from an action research strategy. Part One. (David Towell) Hospital and Health Services Review, January 1982 pp9-13.
- 13 Developing mental handicap services in an English county: Lessons from an action research strategy. Part Two. (David Towell) Hospital and Health Services Review, February 1982 (forthcoming).
- 14 Mobilising Participation in Local Strategies for Development (David Towell) Association of Professions for the Mentally Handicapped, Annual Congress, July 1981.
- 15 Making the Grade: The experiences of young disabled people in a south coast city (Diana Twitchin) KFC 82/13.

- 16 **Further Education for Handicapped School Leavers** KFC 81/168.
- 17 **A Guide for Handicapped School Leavers** National Children's Bureau (in press).
- 18 **Residential Homes for the Physically Handicapped** (Hampden Inskip) Leonard Cheshire Foundation, 1981.
- 19 **Family Support Services for Physically and Mentally Handicapped People in their own Homes** (Hampden Inskip) Leonard Cheshire Foundation, 1981.
- 20 **Developing Better Services for the Mentally Ill** (David Towell) in Barrett, S and Fudge, C (eds) **Policy and Action** Methuen, 1981.
- 21 **Achieving Informed Change in Mental Health Services for the Elderly** (David Towell) European Workshop on Old Age and Mental Health, Helsinki, May 1981. KFC 81/96.
- 22 **Private and Residential Homes for Elderly People** KFC 81/66.
- 23 **Private and Voluntary Residential Care for Elderly People** (Malcolm Johnson) (to be published).
- 24 **The Working Relationship in Day Hospitals** KFC 81/229.
- 25 **Leadership for Change** (David Towell) Health and Social Services Journal, 31 July 1981 pp921-922.
- 26 **Giving Fresh Impetus to Collaboration** (David Towell) Health and Social Services Journal, 7 August 1981 pp964-965.
- 27 **Managing the Transition towards Comprehensive Local Services** (David Towell) Health and Social Services Journal, 14 August 1981 pp1000-1001.
- 28 **Assessing Adequacy in Survival Provision** (David Towell) Health and Social Services Journal, 21 August 1981 pp1026-1027.
- 29 **A Beginning, Not an End** IYDP Voluntary Organisations Committee (England), 1981.
- 30 **Charter for the 80s** IYDP (England) and Rehabilitation International, 1981.

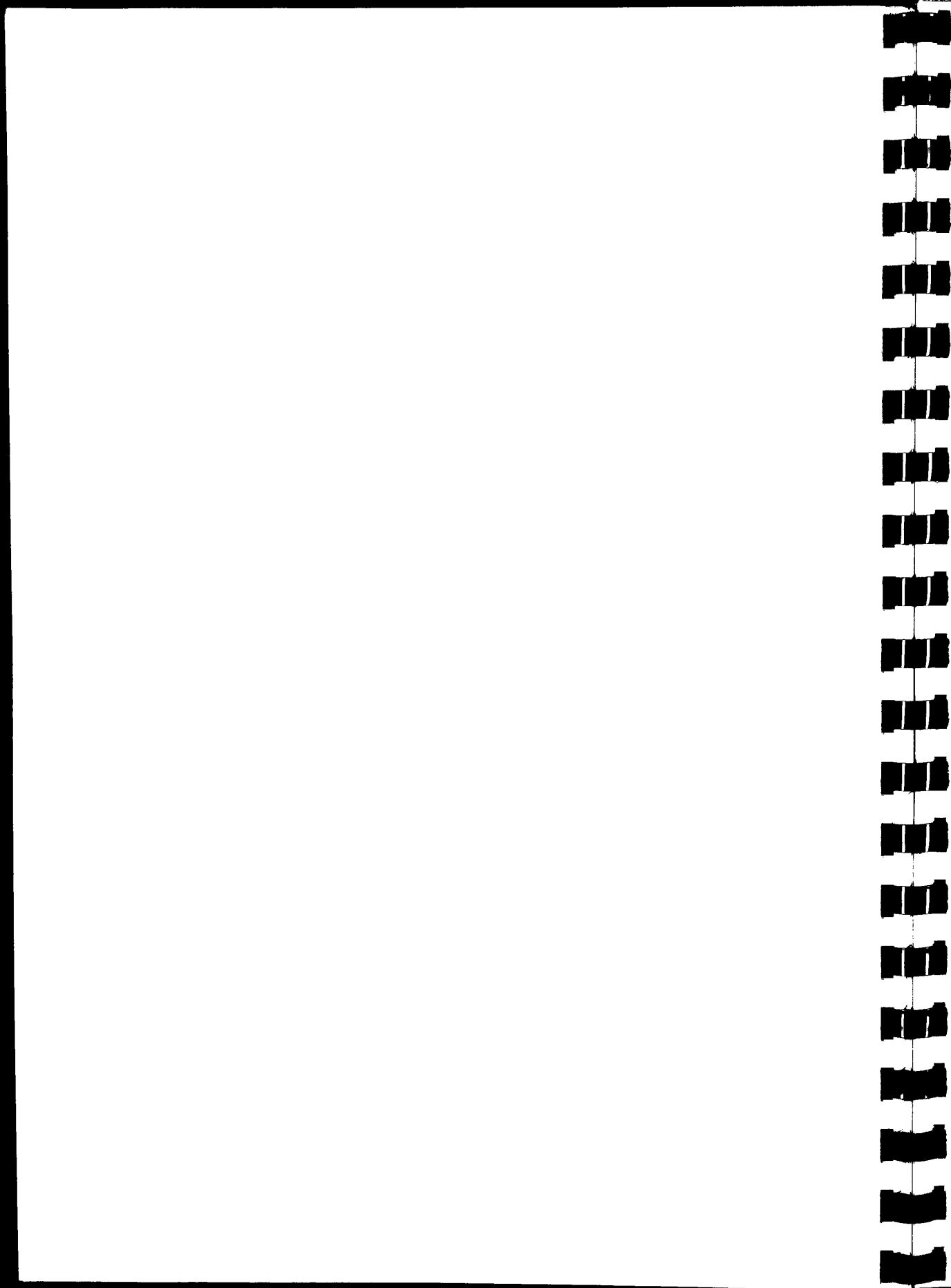
B. CONFERENCES AND WORKSHOPS AT THE CENTRE

1	Mental Handicap: The transitional years (with APMH)	3 Feb
2	IYDP Lunch Talk: Disability, a different approach	6 Feb
3	Confusion in Elderly People: Workshop and exhibition for those involved in training staff	19 Feb
4	The Portage Training Model for Children with Mental handicap	10 Mar
5	IYDP Lunch Talk: Professional handicaps and consumer strengths	27 Mar
6	Mental Handicap: Interdisciplinary training (with APMH)	2 Apr
7	A New Approach to Primary Health Care	7 Apr
8	Broadcasting and disability	13 Apr
9	Progress in the 'An Ordinary Life' Initiative	15 Apr
10	Volunteer Support for the Hard of Hearing Person	22 Apr
11	IYDP Lunch Talk: Some heresies about handicap	1 May
12	Housing Management, Social Work and Mental Illness	6 May
13	Volunteer Support for the Hard of Hearing Person	20 May
14	Getting Mentally Handicapped Children out of Large Hospitals: The next steps	9 Jun
15	Problems in Everyday Living for the Speechless	17 Jun
16	Working Relationships in Day Hospitals	23 Jun
17	IYDP Lunch Talk: Whom are the voluntary services for?	3 Jul
18	Progress in the 'An Ordinary Life' Initiative	7 Jul
19	Mental Handicap: The elderly mentally handicapped person (with APMH)	11 Sep
20	Short Term Care for Mentally Handicapped Children	28 Sep
21	Improving the Quality of Services for Mentally Handicapped People (with APMH)	13 Oct

22	Further Education Opportunities for Handicapped School Leavers: Further education	14 Oct
23	IYDP Lunch Talk: Should disabled people get the jobs?	30 Oct
24	Problems arising from the Control and Registration of Residential Homes in the Private and Voluntary Sector	6 Nov
25	'An Ordinary Life' for Mentally Handicapped People with Special Needs	10 Nov
26	Further Education Opportunities for Handicapped School Leavers: Higher education	24 Nov
27	Professional Support for Staff Working in Private and Voluntary Residential Homes for the Elderly	1 Dec
28	Mental Handicap: Do Registers Work? (with APMH)	3 Dec
29	IYDP Lunch Talk: New horizons for disabled people	18 Dec

**C. RECENT PROJECTS SPONSORED BY THE PROJECT COMMITTEE AND THE
LONDON PROJECT EXECUTIVE COMMITTEE IN THE FIELD OF
LONG TERM AND COMMUNITY CARE**

- | | | |
|----|---|-----------|
| 1 | Short term residential care of mentally handicapped children
Thomas Coram Research Unit | PRO 80/54 |
| 2 | Establishment of a local training team
Community and Mental Handicap Education and Research Association | PRO 80/21 |
| 3 | Training programme for advocates on behalf of people with mental handicap
Advocacy Alliance | PRO 81/59 |
| 4 | Visual arts intervention and long term care
Bristol Polytechnic | R&D 78/14 |
| 5 | Aids and adaptations for discharged disabled patients
Royal Association for Disability and Rehabilitation | PRO 81/20 |
| 6 | Access to services of handicapped school leavers
Invalid Children's Aid Association | PRO 80/74 |
| 7 | Advice and legal representation service
Springfield Hospital | PRO 80/43 |
| 8 | Prevention in mental health
MIND | PRO 81/52 |
| 9 | Use of an inpatient ward in community support of severely disabled psychiatric patients
Institute of Psychiatry | R&D 78/11 |
| 10 | Brecknock community and mental health project
MIND and Tavistock Institute | LPE 80/23 |
| 11 | Facilitating change in geriatric hospital care
Hammersmith Health District | PRO 80/75 |
| 12 | Frail elderly - Collaboration in community care
London Voluntary Services Council | LPE 81/15 |
| 13 | The residential care task: An educational resources project
National Institute for Social Work | PRO 81/22 |
| 14 | London community health resource development
London Voluntary Services Council | LPE 80/20 |
| 15 | Information Officer for family group support unit
COPE | LPE 81/33 |



EDUCATION AND TRAINING - REVIEW/PREVIEW

The activities of 1981 have very much followed through the common core of initiatives started in 1980 and given direction to 1982. Whilst it might be agreed that this lacks a sense of creativity, conversely it may be seen as a healthy approach to growth, demonstrated by the synthesis of change and continuity. Inevitably, the nursing profession has made the largest demands on this section and it may be that in appraising this work it is necessary to accept that this is where the main need lies.

The broad areas of approach are:

- 1 Helping professional groups develop concerns and values from their own proposals
- 2 Exposing people to a wider range of problems which require a greater and more diversified exercise of professional judgement and skills
- 3 Professional development

1 Helping professional groups develop concerns and values from their own proposals

1.1 David Lloyd has continued to work at the Centre as Education Officer for Postgraduate Development for the Remedial Professions. During 1981 he has met with all the professional groups and, together, they have been able to identify some of the needs of post registration education. He will be leaving the Centre in March 1982 to take up other accommodation.

1.2 A writers' workshop for the remedial professions was provided at the Centre in April. This proved highly successful and may be repeated in 1982, alongside further requests for such workshops by administrators and nurses.

It may be of interest to know that as a direct result of the April workshop, one of the participants, Angela Lavers of the Norfolk Area Health Authority, has had her study 'Remedial Involvement in the Management of Patients with Huntingdon's Chorea' published.

- 1.3 The project to examine the role of the ward sister and to identify the needs for training ward sisters continues to develop. An interim report from the research team at Chelsea College has been received which points to the possibility of making significant proposals to generalise the scheme within the National Health Service. We are pleased to record that despite financial cutbacks, both the King's Fund and the Department of Health and Social Security have agreed to continue the project until the end of 1983.

The curriculum, assessment and evaluation methods of the programme have been revised in 1981 in the light of experience and summative evaluation, and the revised papers will be published as a project paper in 1982. Two conferences, one in December 1981 and the other to be held in April 1982, were organised to continue the dissemination of the ideas and outcomes of the project. Both conferences have attracted capacity numbers, and interest continues to develop from hospitals in Wales, Birmingham and London, where ward sisters have been given placements on one of the courses. Birmingham hope to set up their own training ward with the help of the trainee, the project preceptors' influence and with the experience gained over the last two years.

Interest continues from overseas and nurse managers from Australia, Finland and Sweden have made enquiries and exchanged ideas. Gertrude Wood, tutor/preceptor at Guy's Hospital has been awarded a scholarship by the Florence Nightingale Memorial Committee to study the preparation of the ward sister or equivalent, in the EEC. She will be undertaking this in 1982 and hopefully, the experience and information will enrich the project as a whole. Ruth Calcott, tutor/preceptor at Whipps Cross Hospital, completed a Masters Degree with a dissertation on 'The Ward Sister's Perceptions of her Relationships and Role Performance', a copy of which is held by the King's Fund Centre Library. Julia Bundock, a 1981 trainee has been awarded a £1,500 scholarship to study diabetic education in the United States of America and EEC countries in 1982.

'The Role of the Ward Sister', an annotated bibliography, undertaken for the Department of Health and Social Security, is to be published by the Fund in 1982.

In conjunction with this natural spin-off from the project, a peer group of researchers who have worked on aspects of the ward sister's role, have met together quarterly exchanging their findings and identifying common threads and concerns. In July 1982 they will be sharing this information at a colloquium at the Centre. It is felt that this may be the first of a number but no decision will be made regarding this until the outcome is assessed.

- 1.4 Arranging conferences which have been requested by professionals, such as: Expectations of Graduates in Nursing Courses. This was followed up by Hazel Allen attending a weekend conference at Manchester University and taking a seminar on Reality in Nurse Education. The Association of Integrated Degree Courses in Nursing will be continuing this theme in a 1982 conference.

We have been requested to explore some good ideas of clinical practice and methods as to how they might be more easily disseminated and upheld by nurse managers. This initiative will be undertaken in 1982 in conjunction with the Joint Board of Clinical Nursing Studies and the Elizabeth Clarke Charitable Trust. This may develop into a long-term interest depending upon the initial findings.

- 1.5 Association with Dr Will Bridge has continued in the field of communicating with patients and their relatives. Two seminars were held in 1981, and plans considered to help with the completion of a teaching package on communication in paediatric nursing care.

- 1.6 During 1982 we have been requested to organise and have arranged a conference on Nurse to Nurse Reporting. This will follow-up the King's Fund publication Project Paper No 21, of March 1979, which has sold in excess of 16,000 copies to date and may result in a revision of this publication.

Other conferences which have been arranged by request are: The Management of the Nursing Process, Nurse Education Curriculum Development - a project pioneered in Sheffield, Back Pain - A concern for management.

- 1.7 The Learning Resources Unit at Sheffield, in conjunction with the Royal College of Midwives, arranged a two-day workshop for midwives working in clinical fields and in parentcraft education, on various teaching materials and methods.

- 2 **Exposing people to a wider range of problems which require a greater and more diversified exercise of professional judgement and skills**

- 2.1 The project related to the evaluation of an experimental continuing education programme for remedial therapists and nurses at Exeter has been extended. This is proving to be a satisfactory model and it is hoped to arrange a workshop to study it in 1982.

- 2.2 A project paper The Preparation of Senior Nurse Managers in the NHS, was published in April 1981, following the work of a Senior Nurse Manager Peer Group. Requests have been received to continue the Peer Group in some form as the members found it so valuable. It is hoped to re-form the group in some way after the restructuring of the Service is completed in April 1982.

Shirley Chater, Vice Chancellor of Academic Affairs, University of California, followed through her association with the seminars on the preparation of nurse managers by giving an outstanding seminar in November 1981 on 'Management by Politics, Democracy and Crisis'.

Gillian Greaves, Divisional Nursing Officer, North West Surrey Health District, was able to take advantage of the preceptorship programme offered at the University of California, San Francisco, from 6 April - 20 June 1981. This was arranged by Shirley Chater in conjunction with Dr June Bailey, Professor and Associate Dean at Stanford University. It proved to be a marvellous opportunity to examine an alternative health care system on a fairly extensive basis and to examine a wide range of material from a managerial and nursing perspective. A report is available on request.

It is hoped that a further similar opportunity will occur in 1982.

- 2.3 Peer Exchange groups have been arranged amongst nurses involved in continuing education and those writing nursing history. It is planned to hold a History Forum in September 1982 with the objectives of broadening the teaching of nursing history and exploring ways of helping local groups who are interested in the methods of writing history.
- 2.4 A two-day conference in June 1981 on measuring the quality of nursing care, gave participants the opportunity to closely examine a system worked out at the Children's Hospital, Toronto.
- 2.5 Association with the United States of America will be continued in 1982 with a conference on Problem-Solving and Critical Analysis combined with an examination by a British observer of philosophy and nursing.

3 Professional Development

- 3.1 The work of the United Kingdom Central Council for Nursing, Midwifery and Health Visiting and the English National Board is well underway.

A seminar has been arranged on the work of the English National Board for June 1982, and plans are being developed for the setting up of a Nursing Policies Study Unit, a joint venture between the King's Fund and a University, to facilitate the examination of policy documents on neutral ground and with impartiality. Consideration is being given to the practical problem of speedily arranging conferences to allow the wide-ranging discussion necessary to help nurses appraise the documents with greater understanding and to raise political awareness.

H O Allen
January 1982

HEALTH SERVICE PLANNING

Development work on Service Planning has expanded during 1981. The greatest growth has been attributable to the development of the London Programme. Pat Gordon, who began work on this in 1979 left temporarily to have her second child in June, and she was replaced by Jane Hughes who works full time. Pat will be returning part-time in February 1982. Coincidentally, Joy Reynolds left the Centre in January 1981. She was replaced by Ann Foster in July.

Although the London Programme has absorbed an increasing proportion of time and resources, activities related to the development of general service planning issues have continued. This year, however, this report has been divided into two sections to reflect the changing balance of work. The first part reviews national developments in service planning; the second, the London Programme.

1 National Developments in Service Planning

1981 has been a year of consolidation and preparation for restructuring of the NHS in 1982. A focus of considerable interest was the issue by the DHSS of the consultative circular on planning arrangements (HN(81)4) and the ensuing debate about the approach to planning which should be adopted in the restructured Service. During 1981 the Centre made various attempts to bring together and disseminate ideas and good practice to help the new district health authorities to make a good start.

On 10 December a Centre conference, **'Service Planning in the Restructured NHS: The Role of District Health Authorities'** (KFC 81/258) considered the implications for service planning in health districts as a result of restructuring and changes to the planning system. It brought together representatives of the DHSS who had either a current or earlier involvement in the evolution of the NHS Planning System, those who had been involved in research on planning, senior NHS staff who had experienced how planning in the NHS has operated in practice, and members of health authorities. The conference provided a useful opportunity to consolidate experience and to think about the approaches which might be adopted in the future.

General one-week **'Health Service Planning' Courses** held at the College have continued to be a popular and useful educational experience. They are also a fertile source of ideas and development opportunities. Two courses (C771 and C789) were organised in February and November 1981. A further one (C811) is planned for March 1982, and this may be followed by a second in the autumn.

Further consolidation work has been undertaken by Ann Foster who has been undertaking literature reviews with the aim of publishing **bibliographies and information notes** on various aspects of planning in 1982. A book on service planning is also being considered.

This general review has indicated that further attention may need to be given to a number of technical areas. Three topics which are currently being considered are **the use of computer modelling techniques in planning, decision-analysis and the relationship between epidemiological information, and service planning**. A significant contribution to the latter will be the publication by the Fund of a book by Dr Mark McCarthy entitled **Epidemiology and Policies** in 1982.

A more general topic which raised considerable interest was the encouragement of **innovation in the NHS**. This was focused by the publication by the Royal Institute of Public Administration (RIPA) of a paper on **Development Agencies**. This paper served as the basis of a conference held in October (KFC 82/7) which was organised jointly with the RIPA. The conference was a useful opportunity to discuss the case for and against the proposed regional development agencies and other ways of promoting organisational development and change. This was particularly timely in view of the current debate about the future role of regional health authorities, the development of **management advisory services** and general interest in **measurement of performance**.

In addition to these general developments, a number of activities have been focused upon particular aspects of planning, particularly **manpower, finance** and the development of certain **services** and **facilities**:

(a) **Manpower Planning**

It is inevitable that, in a labour-intensive setting like the NHS, manpower questions should be of dominant concern. In particular, medical manpower planning has been a persistent problem over the years.

During 1981 the publication of the **Report of the Social Services Committee of the House of Commons on Medical Education** gave fresh impetus to the debate about the relationship between medical careers and service needs. It was gratifying to note that the report agreed substantially with the recommendations of the King's Fund working party report on **The Organisation of Hospital Clinical Work** published in 1979. Indeed, the report of the Social Services Committee mentioned that the earlier King's Fund report had influenced its decision to investigate this subject. A major conference has been planned for 14 May 1982 to discuss the reactions to the Select Committee's report and the changes in medical manpower planning and career structure which are now required.

One medical manpower issue which the previous King's Fund Working Party felt had been inadequately covered in its own report, was the role to be played in the future by **women in medicine**. During 1981 the research commissioned by the Fund in 1980 which was undertaken by Professor Rudolf Klein and Patricia Day of the University of Bath, was completed. The results will be published in a project paper early in 1982.

Other more general manpower planning work has continued. Ann Foster was coopted on to an inter-regional working party on **Manpower Costs** which will help her with the preparation of an information note on manpower levels. David Hands also continued to run **Manpower Planning Courses** at the College. These are designed as general reviews of manpower issues and methods. Two (C773 and C787) were held in 1981. A further one is planned for June 1982 (C820). There may be more according to demand later in the year.

(b) **Financial Planning**

Finance, understandably, is a major theme of current work. As the debate about 'unit budgets' has continued, it has been felt to be important to continue to draw attention to the organisation and use of financial information for more strategic purposes. One College course, **Finance in Planning**, (C780) based on this philosophy, was organised in 1981, and a further one (C807) is planned for 1982. In addition, a Centre conference, **Financial Information for Planning in DHAs** is planned for 27 April. This event will provide an opportunity for larger numbers of people to learn and exchange ideas about the issues involved.

A further related topic which has been the subject of seminars and conferences in earlier years, although not in 1981, is **investment appraisal**. The publication of HN(81)30 and revised NHS building procedures, have reawakened interest in the application of economic appraisal techniques to major NHS capital investment programmes. Negotiations are currently underway with the DHSS and two research economists to mount some further development seminars on this subject.

(c) **The Development of Particular Services**

The emphasis upon the changes required in planning arrangements associated with restructuring, has meant that in 1981 there were fewer conferences and other activities concerned with particular care-groups or services. However, there have been some significant developments, particularly related to **primary care**.

The publication of the Acheson Report on **Primary Health Care in Inner London** provided an invaluable focus for the development of the London Programme (see below), but it will also have national repercussions. For example, it has been agreed in principle to hold a major conference on **Strategic Planning of Primary Care** at the Centre in late 1982.

A more modest, but nevertheless significant, contribution to this field was a workshop held in October on **Management Education and Primary Care**. This brought together a variety of individuals and organisations who had been responsible for innovations in management education in the primary care setting. The meeting produced a valuable consolidating report (KFC 82/6) which, it is hoped, will provide a basis for further development.

Plans are also being made to run three seminars based on the three policy studies, published by the DHSS, on **Community Care, The Acute Hospital Sector, and The Respective Roles of the General Acute and Geriatric Sectors in Care of the Elderly Hospital Patient**.

(d) **The Development of Health Facilities**

The year began with a repeat in January of a successful conference, first held in September 1980, on the **Planning and Organisation of Nucleus Hospitals**. The most significant event of the year under this category of work, however, was the publication in September of the third edition of the King's Fund book, **Commissioning Hospital Buildings**. This was written by Graham Millard with the assistance of a steering committee chaired by John Hoare, Regional Administrator, Wessex RHA. This provided a useful and perhaps more optimistic complement to the project paper on closures which was produced in 1980! A meeting is being arranged by the DHSS on 1 March 1982 to consider whether it would be useful to organise training courses based on the book.

(e) **Other Activities**

The members of the planning section of the Centre continue to be involved with a wide variety of activities linked with many individuals and organisations. This includes teaching commitments at the College and elsewhere. David Hands and Max Rendall organised a seminar on **planning and management for clinicians** in the Wirral in February. David Hands was involved with a seminar in Dorset in October and is organising a further seminar in Brighton in February 1982.

Overseas links have continued. Once again, a study tour of the British NHS was organised for a group of Scandinavians from the Nordic School of Public Health in March. In return, a group of National Administrative Trainees from the College will be visiting Sweden in May 1982. Contributions were also made to courses for developing countries. In addition to the annual course run by the International Hospital Federation, David Hands and John Ranken contributed to a course for health planners from South Yemen in November.

Joy Reynolds was responsible for coordinating the production in January 1981, of an exhibition relating to the King's Fund Jubilee Project which was formally opened by the Rt Hon Gerard Vaughan, Minister of State for Health. The following week HRH Princess Alexandra, a Governor of the Fund, came to see the exhibition on a private visit.

2 The London Programme

The Fund's London Programme was launched in 1979 to emphasise and develop activities designed to promote the improvement of health care in London. The Programme is guided by the London Project Executive Committee (LPEC) and its broad aim is to identify, encourage and disseminate good practice in inner city areas through a coordinated programme of research projects, conferences, workshops, seminars, publications and other initiatives.

The LPEC was originally established under the chairmanship of Sir Francis Avery Jones but, at the beginning of 1981, Professor Brian Abel Smith became chairman and there have been a number of changes in the membership of the Committee during the year (see Section 3 of Review). Ruth Levitt, who made an important contribution to the development of the London Programme, resigned from the Committee and three new members: Joan Clague, Christine Farrell and Brian Jarman, joined the group. Later in the year the Committee accepted with regret the resignation of Sir Francis Avery Jones, whose knowledge and experience has played a major role in guiding the early stages of the LPEC's work.

The main focus of initiatives has been the development of **primary health care services** in the capital and their interrelationship with hospital work and these are reflected in the themes of conferences, projects and publications which have been supported to date:-

Improving the relationship between primary and secondary care

Accident and Emergency services

Community hospitals in the inner city

Information about London's needs and services

Rationalisation of specialist services in London

Within these priority areas, the LPEC has decided to give special attention to projects and other activities which focus on groups in London's population that are particularly disadvantaged as far as health care is concerned.

The activities undertaken as part of the London Programme in 1981 are described here under five headings which were the main areas of interest and development during the year. The projects referred to in the text are listed in the Appendix.

(a) **Primary Health Care in Inner London**

The LPEC continued to work closely with the Primary Health Care Study Group established by the London Health Planning Consortium (chaired by Professor E D Acheson). Involvement with this major investigation into the organisation and delivery of primary health care in the capital has considerably influenced London Programme activities. The Study Group's report, **Primary Health Care in Inner London** was published in May 1981, and a conference was held at the Centre on 22 September to consider the implications of the report and the ways in which its recommendations might be implemented. This was the first public debate on the Acheson Report, and its importance was clear from the large number of applications received. The participants included a wide range of professionals providing primary health care in inner London, as well as academics and DHSS representatives. Further conferences and seminars are planned for 1982 to continue debate about the issues raised by the report and to discuss progress on implementing the Study Group's recommendations.

The LPEC supported the publication by the Royal College of General Practitioners of two reports which were presented as evidence to the Study Group (LPE80/17a and LPE81/18). It also funded a research project into the use of **Accident and Emergency Departments** in London to provide the Group with evidence on whether these were being used as a substitute for care by general practitioners (LPE80/22). Other projects which aim to improve primary health care include the development of **primary health care teamwork** in Thamesmead (LPE81/7d) and an initiative by the Medical Architecture Research Unit (MARU) to demonstrate what can be achieved by upgrading, renovating and converting general practice premises in the inner city. MARU will also provide **an advisory service for GPs wanting to improve their premises** (LPE81/46).

The initiatives described in this section represent growing interest in primary health care in London and increasing King's Fund involvement with those who are trying to improve primary health care services in the capital. It is hoped to build on the work described here and extend it in 1982.

(b) **Community Development and Health**

This area of interest developed from a joint initiative by the Planning and Long Term Care teams on **Collaboration in Community Care**. A workshop held at the Centre in May 1980, based on Helen Rosenthal's study of community health projects, brought together professionals and people involved in community health projects to share the experiences gained from neighbourhood health initiatives in London. Two local projects, the **Health Audit Project** (PRO 80/50) and the **Stockwell Health Project** (LPE80/66) have subsequently been supported as part of the London Programme. It was clear from the workshop that some kind of infrastructure was needed to support these local initiatives if they were to survive and flourish. To this end, the LPEC funded the community work service of the London Voluntary Service Council to establish the **London Community Health Resource** (LPE80/20) which began its work this year. The Resource is developing a network to provide information for community health workers and is organising meetings and courses.

In the coming year it may be appropriate to take stock of what has been achieved by these projects and reassess the Fund's role in relation to them. Through links with the Resource and directly with neighbourhood projects, the question of evaluation of community development initiatives in health is being actively explored with a view to holding a seminar on this topic.

(c) Long Term and Community Care

The improvement of community-based services for particular care groups in London is an area of growing interest and importance for the LPEC, especially in relation to psychiatric care in the community and care of the elderly. A number of projects in these fields have been supported and, as the London Programme develops, it will be essential to integrate this work with that of the Long Term and Community Care Team. Officers from both teams are currently jointly organising a conference on **planning services for the elderly in London** to be held on 13 May 1982.

Mental health projects supported by the LPEC which are currently in progress, include the evaluation of a voluntary-based **community mental health project** in Camden and Islington, involving MIND and the Tavistock Institute (LPE80/23); and part funding of an **information officer post** at 'COPE' to support and coordinate the preventive mental health work of the organisation's 'family groups' (LPE81/33).

Projects concerned with the elderly include a joint venture by a number of organisations to support the local development of more effective approaches to **meeting the needs of the frail elderly in London** (LPE81/15) and supplementary support for a project being undertaken at North London Polytechnic to **evaluate elderly client assessment procedures** prior to placement in NHS or local authority residential care (LPE81/50).

(d) Community Hospitals in the Inner City

The large number of small hospitals in London scheduled for closure or change of use has led to greater consideration being given to their potential roles as GP, community or supporting hospitals. A small meeting was held at the Centre in April to bring together those known to the Fund who were involved with such developments in London in order to exchange experiences and ideas. As a result of the meeting, the LPEC has maintained close links with the **St Mary's GP Community Hospital Trial Scheme** and has contributed towards the evaluation of this project (LPE81/45). The development of GP and community hospitals could have an important impact on both hospital and primary health services in London. Further workshops are planned to explore in greater detail the urban community hospital concept.

(e) **Information about London's Needs and Services**

In their earlier discussions, members of the LPEC recognised the need to bring together information about London's health services to overcome the segmentation of the capital by the administrative boundaries for the four Thames RHAs. This division both restricts the flow of information between districts which may be facing similar problems in providing services, and makes it difficult to determine patterns of need for health care and availability of services in London as a whole.

One of the aims of the London Programme is to establish networks between districts to facilitate the flow of ideas and information about new initiatives to overcome the complex problems unique to London. The LPEC also considers that there is a need for publication of what has been referred to as a **London Profile**, a document which would bring together information already available from disparate sources about London's population and its health, and the characteristics of the health services provided in the capital. During the year, the officers have been exploring the possibilities and potential of compiling this information in visually attractive and easily understandable form. This pilot work will continue in 1982, with special attention to the use of 1981 Census data and gathering information from the new DHAs.

Two projects supported by the LPEC which began in 1981 address important and fundamental questions about **the need for health care in London and current methods of resource allocation**. One study (LPE80/21) will compare **the need for health care** in inner London and Essex by collecting information about the use of health services. It is hoped that this study will eventually lead to more sensitive methods of allocating NHS funds, according to the needs of the population. The other study (LPE81/16) is based in the South West Thames Region and will investigate the problems, criteria, information needs and decision-making processes affecting **subregional resource allocation**. It aims to help authorities to make better decisions about the allocation of scarce resources.

A further initiative to improve planning and provision of health services in London was a workshop held at the Centre on 26 November. This event was organised to bring together health service personnel and a group of social anthropologists currently investigating aspects of city-centre problems in London and other European cities, to explore **anthropological perspectives on London's health care problems**. The workshop was a valuable educational experience for both groups of participants and resulted in a better understanding of the ways in which ideas and information from anthropological research might be incorporated into health service planning and identification of the issues around which future collaboration could take place.

Prospects for 1982

The activities undertaken as part of the London Programme to date show that by opening up debate about specific issues and by funding innovatory projects, a significant contribution can be made to tackling some of the major problems of providing health care in London. Some indications have already been given of how particular aspects of this work will be built on in the future and of how the London Programme will develop. Sustained attention will continue to be given to improving **primary health care** in inner London, which has been a central concern of the programme so far and one to which many other activities have been linked.

As the Fund's special interest in London becomes more widely known, a growing number of approaches are being made by individuals and groups seeking support for projects. It is anticipated that this flow of applications and development of new contacts will increase in 1982, and that London Programme activities will expand into new fields. The project officer is also actively exploring new areas of interest, such as **the health of ethnic minority groups and the provision of child health services** in London. Research of this kind will continue to be an important part of the project officer's work for the Committee, as adequate briefing on key issues enables the LPEC to take a pro-active role as well as to react more appropriately to ideas and suggestions from outside bodies.

D M Hands
January 1982

THE LONDON PROGRAMME

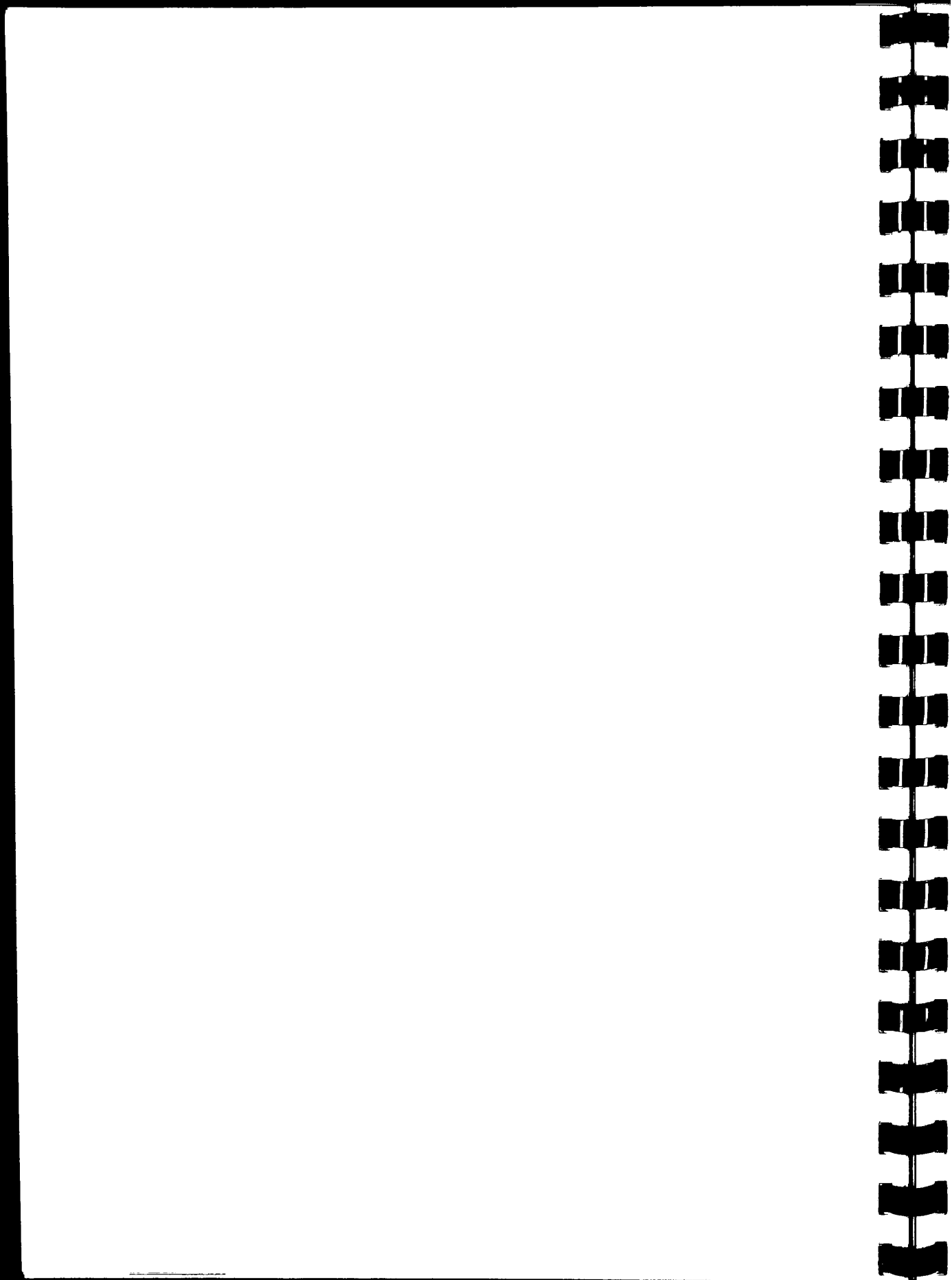
Schedule of Projects Funded			£
LPE80/22	Study of A & E Attendances	Department of Community Medicine, Westminster Medical School	9,000
LPE80/6(b)	Stockwell Community Health Project	Lady Margaret Hall Settlement	10,500
PRO 80/9	Seminars for Health Authority Members	School for Advanced Urban Studies, University of Bristol and King's Fund Centre	4,400
LPE80/17(a)	Survey of Primary Health Care in London	RCGP publication	2,500
LPE80/21	Comparative Study of the Need for Health Care	Department of Geography, Queen Mary College/North East Thames RHA	16,081
LPE80/23	Brecknock Community and Mental Health Project	Tavistock Institute/MIND	10,000
LPE80/20	London Community Health Resource Development	London Voluntary Service Council	31,000
PRO 44a	Computerised General Practice Records	Dr M Salkind, Hackney	8,717
PRO 80/50	Health Audit Project	Public Health Advisory Service, Paddington	6,400
MAN 9154	GP Educational Workshops	King's College Hospital	400
LPE81/7(d)	Development of Primary Health Care Teams	Dr D Craig, Thamesmead	5,041
LPE81/15	Frail Elderly - Collaboration in Community Care	Voluntary and statutory agencies in Tower Hamlets	20,000
LPE81/16	Subregional Resource Allocation in the NHS	University of Warwick/South West Thames RHA	20,000

LPE81/18	General Practice in Inner Cities	RCGP publication	1,250
LPE81/33	Part-funding of Information Officer	COPE	7,800
LPE81/45	Evaluation of a Two Year Trial of a GP Community Hospital in an Inner City District	Kensington, Chelsea & Westminster AHA(T), North West District	30,000
LPE81/46	General Practice Premises	Medical Architecture Research Unit, North London Polytechnic	34,000
LPE81/50	An Evaluation of Elderly Client Assessment Procedures	Department of Applied Social Studies, North London Polytechnic	6,810

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- 7 DEPARTMENT OF HEALTH AND SOCIAL SECURITY **Report of a Study on The Respective Roles of the General Acute and Geriatric Sectors in Care of the Elderly Hospital Patient** Information Division 1981.
- 8 HOUSE OF COMMONS Fourth Report from the Social Services Committee 1980-81 **Medical Education with special reference to the number of doctors and the career structure in hospitals** London, HM Stationery Office 1981.
- 9 JARMAN, B **A Survey of Primary Health Care in London** London, Royal College of General Practitioners, 1981.
- 10 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Health and Community Work: Some New Approaches** 1) Report of a study by Helen Rosenthal 2) Report of a workshop at the King's Fund Centre on 2 May 1980 (KFC 80/117).
- 11 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Primary Health Care in Inner London** Report of a conference held at the King's Fund Centre on 22 September 1981 (KFC 81/206).
- 12 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Tackling Health Care Problems in London: The Contribution of Social Anthropology** Report of a workshop held at the King's Fund Centre on 26 November 1981 (KFC 81/257).

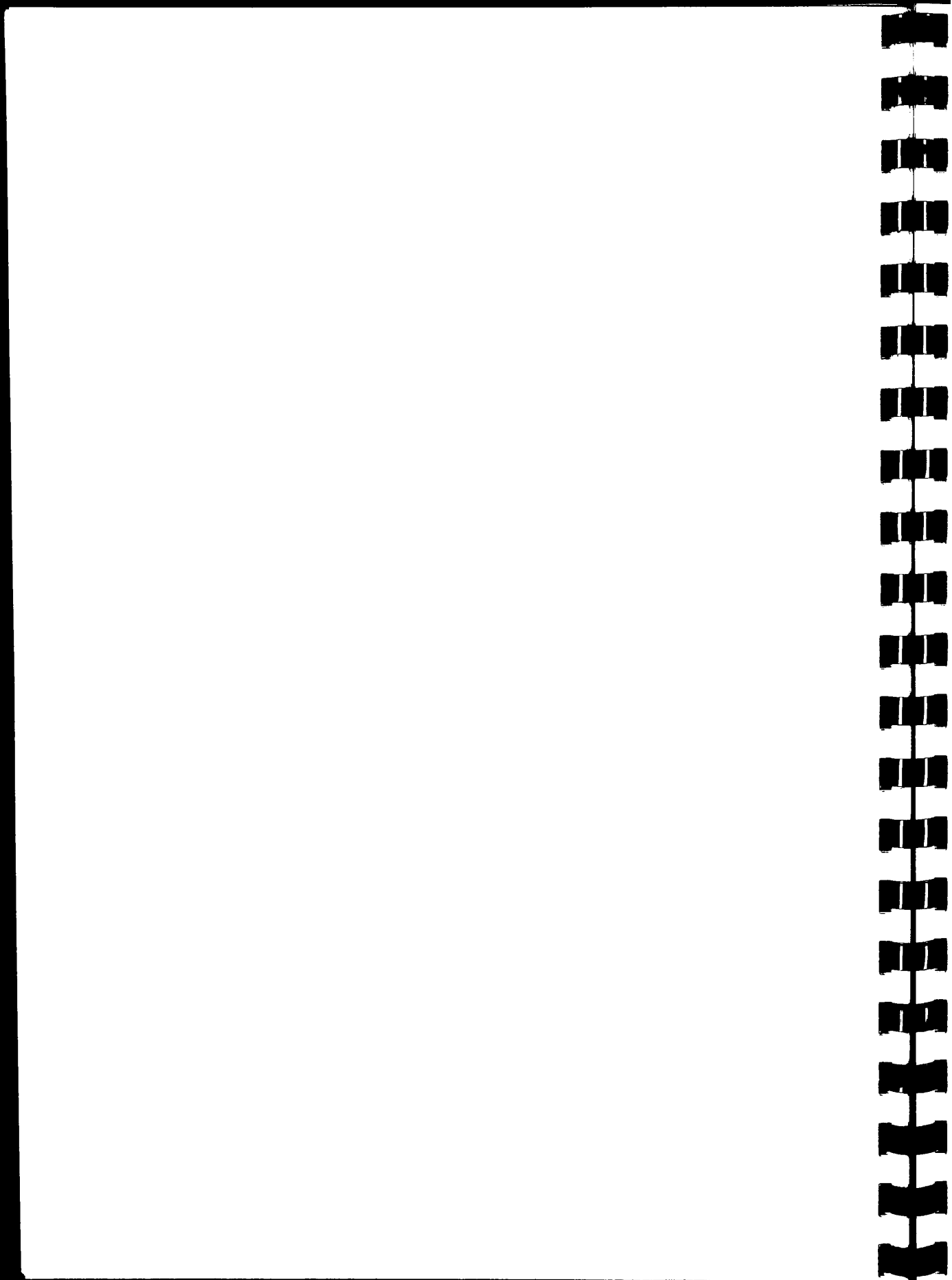
- 13 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **The Promotion of Innovation in Health Care: The Case for Development Agencies in the NHS** Report of a conference held at the King's Fund Centre on 28 October 1981 (KFC 82/7) (forthcoming).
- 14 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Service Planning in the Restructured NHS: The Role of District Health Authorities** Report of a conference held at the King's Fund Centre on 10 December 1981 (KFC 81/258) (forthcoming).
- 15 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Nurse Manpower: Planning for the Future** Report of a conference held at the King's Fund Centre on 21 May 1981 (KFC 81/122).
- 16 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Management Education and Primary Care** Report of a workshop held at the King's Fund Centre on 21 October 1981 (KFC 82/6) (forthcoming).
- 17 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **The Organisation of Hospital Clinical Work** Report of a King's Fund working party. Project Paper No 22, November 1979.
- 18 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **The Planning and Organisation of Nucleus Hospitals** Report of conferences held at the King's Fund Centre on 30 September 1980 and 21 January 1981.
- 19 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **Closures and Change of Use of Health Facilities** A handbook on the administrative processes involved. Project Paper No 26, November 1980.
- 20 KING EDWARD'S HOSPITAL FUND FOR LONDON, KING'S FUND CENTRE **The Jubilee Project** A report on a King's Fund Project to commemorate Her Majesty Queen Elizabeth's Silver Jubilee by upgrading wards in ten of London's older hospitals. January 1981.
- 21 LONDON HEALTH PLANNING CONSORTIUM **Primary Health Care in Inner London: Report of a Study Group** (Chairman, Professor E D Acheson). London DHSS 1981.
- 22 McCARTHY, M **Epidemiology and Policies** King Edward's Hospital Fund for London 1982 (forthcoming).
- 23 MILLARD, G **Commissioning Hospital Buildings** Third edition. King Edward's Hospital Fund for London 1981.
- 24 ROYAL INSTITUTE OF PUBLIC ADMINISTRATION **Development Agencies in the NHS: The Promotion of Innovation** RIPA 1981.



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SECTION 2

OTHER ORGANISATIONS



INTERNATIONAL HOSPITAL FEDERATION

President Mr J Alexander McMahon (USA)
Director-General Mr Miles Hardie

The Federation, usually referred to as the IHF, is an independent non-political organisation supported by subscribing members in some 90 countries, and affiliated to the World Health Organisation. The main aim of the IHF is to promote improvements in the planning and management of hospital and health services. Amongst its activities, the International Hospital Federation

- publishes **WORLD HOSPITALS**, a quarterly journal which is issued free to members. It is printed in English with supplements in French and Spanish, and contains authoritative articles and reports on various aspects of international developments in the planning and operation of hospitals and health services. Particular attention is paid to reporting on IHF congresses, study tours and other activities.
- organise international **CONGRESSES** and regional conferences and seminars at which representatives of all branches of health services can meet their colleagues from other countries and discuss common problems. During 1981, the IHF sponsored: the 9th IHF regional conference in Dubai in February, attended by 150 people from 20 countries; a seminar in Lyon on hospital liability, attended by 50 people from 11 countries; a workshop (the fifth in an annual series) in Nottingham in September, attended by 41 representatives from 11 European cities, and from WHO and other interested organisations, discussing problems of rationalising hospital beds; the 22nd IHF Congress in Sydney in October, attended by 1500 delegates from 43 countries, plus 500 wives/guests, with the main themes being: hospitals and primary health care; assessment of care; hospitals and disabled persons; improving hospital management; energy conservation.
- arranges **STUDY TOURS** and special study visits to give members first-hand knowledge of health service work in different countries. In 1981, four more special study visits were organised: the first was in the German Democratic Republic in May, on hospitals and primary health care, with 32 people from 15 countries; the second was in Canada in June, on child health services, with 23 people from 11 countries; the third in Mexico in July, on first-line hospitals and primary health care, with 24 people from 9 countries; and the fourth in Britain in September, on fire safety in hospitals and homes for elderly people, with 22 people from 11 countries.

- maintains an **INFORMATION SERVICE** for members on hospital and health service matters anywhere in the world, and offers advice and assistance to members over personal study tours and other matters. In the field of information, the IHF works in very close collaboration with the King's Fund Centre.
- sponsors an annual 10-week **COURSE**, which is organised jointly with the King's Fund Centre, for senior hospital and health service administrators from overseas. Some 500 people from over 80 countries have attended this course since it started in 1961. In 1981 there were 32 members on the course, from 17 countries.
- sponsors **PROJECTS** and study groups on different aspects of hospital and health services. Amongst current and recent projects have been ones concerned with health care in big cities; health auxiliaries; health care planning in urban areas; good practices in mental health; hospitals and primary health care.
- sponsors **FELLOWSHIPS**, usually financed from charitable sources. In 1981 a report was published on one such fellowship, financed by Aircall Ltd of UK and undertaken by Dr Richard Madeley, of the Department of Community Medicine at the University of Nottingham, on the subject of 24-hour cover in primary health care. During 1981 the W K Kellogg Foundation of USA generously offered support for 10 fellowships over the next three years: one on hospitals and primary health care in developing countries; one on the same subject in UK; two on health care in big cities in Europe; four on health care in big cities in Latin America; and two on management training for developing countries.

IHF EVENTS

A list of some forthcoming IHF events is shown below. Further details about these activities, and about membership, can be obtained from the IHF.

1982

Date	Event	Place
18 - 29 Apr	12th Special Study Visit - Health planning in big cities	New York and Detroit, USA
23 - 31 May	13th Special Study Visit - Coordination of hospital and PHC services	HUNGARY
6 - 18 Jun	17th IHF Study Tour	ENGLAND
8 Jul - 17 Sep	22nd Annual Course for Senior Hospital and Health Service Managers from Overseas	London, ENGLAND
19 - 24 Sep	6th Workshop on Health Care Planning in Urban Areas	Dublin, IRELAND
25 - 30 Oct	10th IHF Regional Conference	Buenos Aires ARGENTINA
1 - 6 Nov	14th Special Study Visit - Health Care in Big Cities	Buenos Aires ARGENTINA
14 - 21 Nov	15th Special Study Visit - Computerised hospital information systems	FRANCE
16 - 19 Nov	8th International Public Health Seminar IUA/IHF/WHO - Design and organisation for nursing	ISRAEL

IHF EVENTS

1983

Date	Event	Place
Feb/Mar*	11th IHF Regional Conference	Doha, QATAR
25 Apr - 3 May	16th Special Study Visit - Focus on an area health care system	North Carolina, USA
27 Jun - 2 Jul	23rd International Hospital Congress	Lausanne, SWITZERLAND
October*	17th Special Study Visit - Hospital and health care in the People's Republic of China	CHINA

1984

Date to be fixed	18th IHF Study Tour	PORTUGAL
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1985

26 - 31 May	24th International Hospital Congress	San Juan, PUERTO RICO
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* Date to be fixed

COURSE FOR SENIOR HOSPITAL AND HEALTH SERVICE MANAGERS FROM OVERSEAS

Origins

For some years, hospital and health service managers from countries overseas have come to Britain for further experience or training, and it is clear that the demand for such training is increasing and is likely to continue doing so as health services are developed in these overseas countries. To help meet this growing demand, a special course has been sponsored by the International Hospital Federation in each of the 21 years 1961/1981, specifically for men and women holding senior positions in hospital and health services of their own countries.

Objectives

The objectives of the 1982 course will be to increase the participants' knowledge and understanding of:

- i) the nature of management, including the process of decision-making, the setting of objectives and priorities for the development of health services, and the management of change,
- ii) the principles of planning health services, including country health programming, and their application at local level,
- iii) management services, including techniques for the collection, analysis, assessment and use of epidemiological and other information for planning and management; medical records systems; operational research,
- iv) the organisation and management of 'hotel' and supply and support services in the delivery of health services,
- v) personnel management, including manpower planning, with particular emphasis upon management development, and the formulation of management training programmes.
- vi) methods of assessing the efficiency and effectiveness of hospitals and health services, and of identifying organisational problems.

In addition to these core subjects, the programme for 1982 has been changed to reflect new needs and pressures which are emerging overseas, particularly with the development of the World Health Organisation's (WHO) Strategies for Health for All by the year 2000. Part of the course will therefore include two modules, each lasting approximately two weeks, concentrating upon the planning and delivery of hospital and health care either in urban areas (big cities) or in rural areas. Both modules will be related to WHO's 'managerial process for national health development'.

Progress

By the end of the 21st course, some 500 senior health personnel from over 80 countries had attended. A 22nd course has been arranged for 1982, starting on 8 July and finishing on 17 September 1982. Residential accommodation will again be provided for the whole of the ten weeks at Astor College, which is owned and managed by Middlesex Hospital Medical School. The course will continue to be conducted by the International Hospital Federation at the King's Fund Centre in collaboration with the British Council, the Department of Health and Social Security, Regional and District Health Authorities, King Edward's Hospital Fund for London, and some university departments with relevant expertise.

Evaluation

For people living and working overseas, basic training is probably best given in training institutions in their own countries. The purpose of the IHF course is to provide further experience for people who have already completed their basic training and are holding senior posts. For this purpose, the course does seem to be meeting a definite need, as evidenced by the fact that there are invariably more applicants than there are vacancies. There are no formal examinations at the end of the course, but from systematic assessments made during and after the course, it certainly appears that members find the course valuable to them and modifications to the course are made in the light of suggestions for improvement offered by the members.

Future

It is hoped that this course will continue, with the help and support of the King's Fund, British Council, the Ministry of Overseas Development, World Health Organisation, and hospital and health service authorities.

Miles Hardie
December 1981

CENTRE ON ENVIRONMENT FOR THE HANDICAPPED

1981, International Year of Disabled People, has been both taxing and rewarding for CEH. Taxing in terms of heavily increased workloads, rewarding in terms of the changes we have perceived in the course of the Year in public attitudes to disability and to disabled people.

The media - in particular television - have done much to dispel ignorance and prejudice, and it seems to us, from our postbag and telephone enquiries, that there is much wider acceptance that disability, congenital, acquired, temporary, or the concomitant of extreme old age, is part of the common experience and likely to affect us all.

Demystification - or 'normalisation' by analogy with the principles that govern enlightened attitudes towards provision for mentally handicapped people - was a prominent aim in producing '**Access in the High Street**', our major contribution to IYDP.

The booklet provides advice on how to make shops and shopping more manageable for disabled people. Our approach was to ask disabled people to speak for themselves, and the booklet starts with profiles of some of the people who were involved in the project, and whose experiences formed the starting point for our recommendations. The intention was to provide disabled people with a tool for effecting improvements in their localities, and to demonstrate to the retail sector that the modifications required were often simple and inexpensive, and that much could be achieved by good management and staff training, and that it makes sense both in human and commercial terms to cater for the whole community.

The 6,500 copies in the first printing have now all been circulated, many to individuals, others via Rotaries and citizens advice bureaux, schools, civic societies and access or disablement groups, many of whom have used the booklet as the basis for their own campaigns, and by banks, building societies and retailers to premises, departments and branches.

Many requests for design advice reach us as a result, and '**Access in the High Street**' is listed in the official IYDP report as one of the achievements of the Year.

The entire costs of the first printing were borne by charitable contribution and a further appeal is underway for the second. The project has confirmed to us the value of the project-based approach to fund-raising, and it is one we hope to develop in the coming year.

Other major publications in 1981 include **'Housing Projects for Mentally Handicapped People'** by Christopher Heginbotham, which uses the case study approach to supply some of the planning, design and management considerations which apply, and **'Day Care Centres: Some developments in England 1970-1980'** by Jean Symons, both printed to a high quality by the King's Fund Centre, the latter with the aid of a grant from the Stanley Thomas Johnson Foundation. Both publications were linked to seminars, providing both a useful adjunct to what is said on the day and ensuring healthy sales to a captive audience, again, a policy we shall develop in 1982.

Our principal publication in 1982 will be **'Living Independently'**, a study of severely disabled people who have established homes of their own in the community, and the variety of factors - appropriate design, supportive care arrangements, financial resource, motivation and aspiration - which ensure success. The book will appear, we hope, in the autumn. The author is Ann Shearer, who has a considerable reputation as a writer on disability and social issues. The EEC grant aided the research, writing and illustration and we hope that the King's Fund Centre will be the publishers.

Later in the year we plan a book on architecture and construction as they relate to housing adaptations and the work of community occupational therapists, who as yet receive little input on this subject in their formal training.

We held seminars in 1981 on the following topics:

Housing Adaptations for Disabled People: Architectural Practicalities

House Adaptations for Disabled People: The Role of Environmental Health Departments

Housing for Disabled People - Ideas for the '80s

House Adaptations for Disabled People: The Role of Occupational Therapist and Environmental Health Officer

Visit to Greenhill House Cheshire Home, Timsbury, Avon

Housing Projects for Mentally Handicapped People

Access to Churches (January 1982)

Topics for the early part of 1982 will be **Day Care for Handicapped and Elderly People; Pointers for the Future, The Practicalities of House Adaptations, Fire Safety in Old People's Homes;** a repeat of the highly successful **Gardens and Grounds for Disabled and Elderly People** will be held in July on site at the National Star Centre, Cheltenham.

Our dual but not disparate concern in our seminar programme is to provide both practical in-service training for local authority and other staff, and a forum for debate on topics of current concern. These twin themes will continue to inform this important area of our activity.

We believe that this decade will see significant advances in the development of technological aids which will provide the best sort of 'positive discrimination' for disabled people, affording them greater opportunities for employment and for independence generally. We identify also increased scope for voluntary action in community care services. These are two trends that we hope to research and promote later in the year.

Seminars and publications - which include the highly regarded bibliography and information pack series and our journal '**Design for Special Needs**', which has a growing readership overseas as well as in this country - are two major aspects of our work. The bulk of our daily workload, however, is provided by written and telephone requests for information. The volume of enquiries has grown dramatically in the last two years. Our ability to respond and meet these new challenges, without increased staff or financial resources, is due in no small part to the support we receive from the King's Fund Centre, and we remain, and hope to remain, greatly in its debt.

Sarah Langton-Lockton
January 1982

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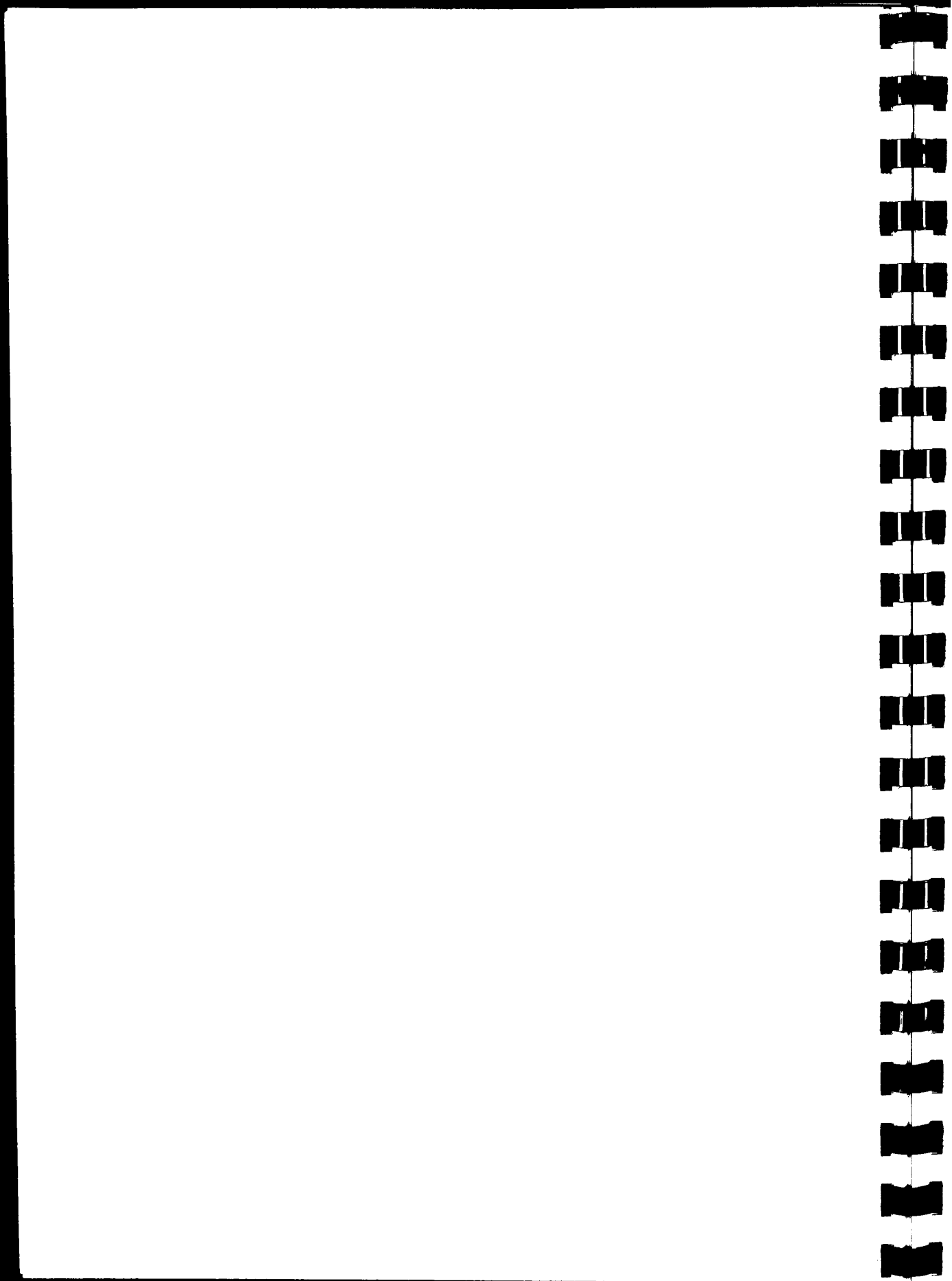
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SECTION 3

ADMINISTRATIVE SECTION



KING'S FUND CENTRE COMMITTEE

The following are the members of the King's Fund Centre Committee during 1982:-

Professor Ian McColl MS FRCS (Chairman)

Colin Godber Esq MRCP MRCPsych

Norman Halliday Esq MB BS DCH

Professor J C Hayward BSc PhD SRN

M J McCarthy Esq MSc MRCP MFCM

S F Thorpe-Tracey Esq

P C Walker Esq MB BChir MFCM

Miss J M Wheeler BA SRN SCM RNT

February 1982

KING'S FUND PROJECT COMMITTEE

The following are the members of the King's Fund Project Committee during 1982:-

R Himsworth Esq MD FRCP (Chairman)

Professor Brian Abel-Smith MA PhD

Sir Robin Brook CMB OBE

A L Bussey Esq MB BS MRCP MFCM AMBIM

Dr Rosemary Crow MA PhD SRN SCM HV

Ms Christine Farrell BA

A Henderson Esq

Brian Jarman Esq MRCP MRCP

P M Jefferys Esq MA MB MRCP MRCPsych

Ms Ruth Levitt

D K Nichol Esq MA AHA

S J Steele Esq MA MB BChir FRCOG

H I Wickings Esq PhD

Sir Henry Yellowlees KCB FRCP FFCM

February 1982

THE LONDON PROJECT EXECUTIVE COMMITTEE

The following are the members of the London Project Executive Committee during 1982:-

Professor Brian Abel-Smith MA PhD (Chairman)

Miss Joan Clague SRN SCM

John Dennis Esq BA DSA AHA

Ms Christine Farrell BA

Brian Jarman Esq MRCP MRCGP

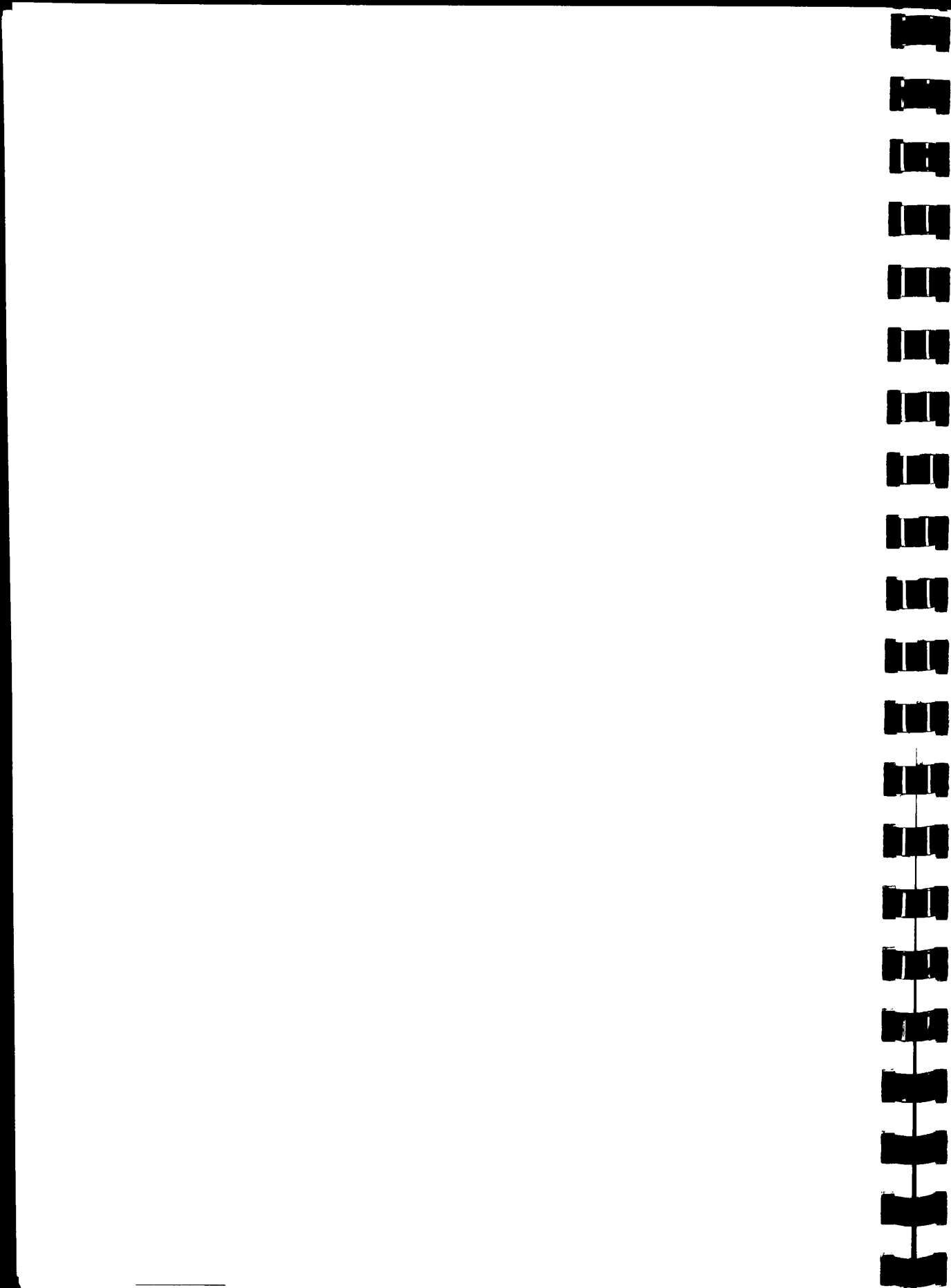
David L Kenny Esq LLB AHA

Professor Ian McColl MS FRCS

Professor David Morrell FRCP FRCGP

Peter Westland Esq

February 1982



STAFF OF THE CENTRE

The following are the staff on the establishment of the King's Fund Centre as at 31 December 1981:

Mr W G Cannon MA FHA	Director
Miss H O Allen BA SRN SCM RNT	Assistant Director
Mr D M Hands MPhil FHA AMBIM	Assistant Director
Mr K Morton BA FHA AMR	Assistant Director
Dr D Towell MA PhD	Assistant Director (Part Time)
Mrs A Anderson	Waitress (Part Time)
Mrs W M Arnett-Rayson SRN RFN	Project Officer
Mrs M E Aston	Conference Secretary
Mr R G Bennett	Information Officer
Miss C Butler	Clerk/Typist
Mrs M Chekri BA ALA	Assistant Librarian
Mrs S Cook BA ALA	Assistant Librarian
Mrs R Crawford	Printroom Supervisor
Miss C Davies SRN	Project Officer
Miss N M Davies	Mr Hands' Secretary
Miss M Eldridge	Dr Towell's Secretary
Ms M Elsdon	Secretary, Long Term Care Team
Ms A Foster BA	Project Officer
Mrs E Green	Assistant Cook
Mr C Grice BA	Audio Visual Technician
Miss P C Hannay	Mr Cannon's Secretary
Mrs P Hartley	Waitress (Part Time)
Ms J Hughes MSc	Project Officer
Miss E Mun Ho ALA	Library Assistant
Miss P N Hope	Clerk/Typist
Mr H J Inwood	Caretaker
Mrs M Kornitzer	Secretary, Long Term Care Team (Part Time)
Miss C Lever	Project Secretary
Mr H W Lord	Cashier/Accounts Clerk
Miss I Manlow	Cook
Mrs M McEwan	Library Assistant (Part Time)
Mr C Mills	Porter/Messenger
Ms M O'Donoghue	Receptionist
Miss S Pallot SRN ALA	Assistant Librarian
Mr W Raschen BSc	Periodicals Processor
Mrs J Rush SRN DipSoc	Project Officer
Miss P A Tawn	Miss Allen's Secretary
Mrs A Taylor	Catering Assistant
Mr A J Thorne	House Engineer
Mr F G Topping JP AILGA	Administrator
Mrs D M Twitchin	Project Assistant
Mr J Tyson	Kitchen Porter
Mr J L Webster	Assistant House Engineer
Mrs J M B White BA ALA	Librarian
Miss A F Whittaker	Project Assistant
Miss L N Wood	Catering Officer

OTHER ORGANISATIONS

Centre on Environment for the Handicapped	5 staff
International Hospital Federation	9 staff
KF Publications Department	3 staff
Medical Services Study Group	3 staff
Educational Development Unit for the Remedial Profession	2 staff

CONFERENCES, MEETINGS AND VISITS - JANUARY/DECEMBER 1981

The statistics below give details of visitors who have come to the Centre in organised groups, as distinct from individual visitors, since the opening of the new Centre at Camden on 9 August 1976. The attached papers give further information about the conferences and meetings held during 1981, and about the groups of visitors who come to the Centre during this period.

	Working days	No of groups	No of people
1976 (Aug-Dec)	108	159	3,819
1977	253	481	13,075
1978	252	505	14,540
1979	253	498	13,544
1980	254	649	15,381
1981	252	562	14,064
	1,372	2,854	74,423

Below is shown a broad classification of the groups who made use of the Centre during the last four years.

	1978	1979	1980	1981
Conferences and meetings organised by the Centre	129	161	188	228
Working parties, committees and projects with which the Centre is directly concerned	37	50	72	40
Groups of nurses, other staff and students visiting the Centre on study days	29	17	102	39
Groups of overseas visitors	12	14	14	15
International Hospital Federation overseas course on 1-day sessions at the Centre	23	22	25	25
Other organisations using the facilities of the Centre for their own purposes	275	234	248	215
	505	498	649	562

Overleaf there is shown a list of groups visiting the Centre during a typical month. Detailed figures have not been recorded for individual visitors but there are about 3,000 in a full year.

CONFERENCES, MEETINGS AND VISITS - JUNE 1981

Date	Time	Organisation	Number
1	10.00	Seminar for Chairmen of Medical Records Sub-Committees	80
2	10.30	South East Thames RHA - Library Classification Meeting	5
3	10.00	IYDP - Third World Group	75
	10.00	Paddington Project	5
	11.00	New Rehabilitation Work Centres	4
	6.00	Medical Journalists Association	60
4	10.00	Community Service Volunteers	80
	2.00	Study Group on Access to Health Information	12
5	10.00	British Society of Dentistry for the Handicapped	95
8	2.00	Charing Cross Hospital SRN Dip Course	15
	2.00	Visitors from South America	14
9	9.45	Getting mentally handicapped children out of hospital - the next steps	100
10	10.30	Measuring the quality of nursing care - can it ever be assured?	101
	10.30	Health & Safety - Fire Talk	12
	2.00	Kingston Hospital SENs	14
	5.30	Reception for Miss V Jenkinson, Visiting Canadian Lecturer	30
11	9.30	Measuring the quality of nursing care - can it ever be assured?	101
12	9.50	Royal College of Radiologists/King's Fund College	65
	2.30	Medical Records	6
13	10.00	National Association of Teachers of the Mentally Handicapped	20
	10.00	Nigerian Association of Health Service Administrators	15
15	9.30	Cardiac Social Workers Group	26
	10.30	Long Term Care Team	7
	2.30	Training Ward for Ward Sisters - Counselling	8
	4.00	Training Ward for Ward Sisters - Communication	8
16	10.00	Association of Health Care Information & Medical Records Officers	66
	10.00	Visitors from University of Victoria, British Columbia	4
	10.30	Society for CHC Secretaries	3
17	10.00	Problems in daily living for the speechless	61
	10.30	Training Ward for Ward Sisters Steering Committee	14
	2.00	Centre on Environment for the Handicapped	10
	2.30	British Health Care Export Council	30
18	10.00	Training Ward for Ward Sisters - Development	10
	11.00	British Health Care Export Council	16
	2.30	Presentation of Tenders for Word Processor	5
	4.00	Society for the Advancement of Medical Engineering	3
	4.00	Helping Relationship Workshop	8
19	10.00	Review/Preview Day for Guy's trainees involved in Training Ward Project	12
20	10.00	Institute of Home Help Organisers	15
22	12.15	Training Ward for Ward Sisters - Bereavement	5
	3.00	Practice Nurses Forum	12
23	10.00	Working Relationships in Day Hospitals	96
	5.00	London Project Executive Committee	12
24	11.00	Centre Development Forum	5
	9.45	Health Services Manpower Review	28
	2.00	Bristol Arts Project	5
25	10.30	Peer Exchange Group - The Role of the Ward Sister	16
27	10.00	Institute of Home Help Organisers	14
29	9.30	Quarterly Planning Meeting	17
	11.30	Visual Arts Training Pack - Press Launch	44
	12.30	Independent Development Council for Mentally Handicapped	12
	2.00	British Psychological Society	15

(52 groups - 1496 people)

The following were amongst the topics discussed at conferences and meetings organised by the Centre during 1981.

Large conferences

EDUCATION AND TRAINING

By all means manage - management by democracy, crisis and politics
By all means teach them - is a picture worth a 1000 words?
Measuring the quality of nursing care - can it ever be assured?
Peer teaching in health education
The helping relationship
To teach others also - communication in patient care
Training ward for ward sisters
Twenty years on - has policy become practice in your paediatric wards?
Writers workshop for nurses
Writers workshop for the remedial professions

LONG TERM CARE

Access to higher education for handicapped students
Admission policy for the handicapped students in further education
Getting mentally handicapped children out of hospital - the next step
Housing management - social work and mental illness
IYDP seminar - broadcasting and disabled people
Improving the quality of services for mentally handicapped people
Mental handicap and 'confusion' in elderly people
Mental handicap - interdisciplinary training
Mental handicap - the adolescent years
Mental handicap - the elderly mentally handicapped person
Problems in daily living for the speechless
Progress in the 'An Ordinary Life' initiative
Short term care for mentally handicapped children
The local authority role in the non-statutory sector of residential care for elderly people
The Portage project
The use of registers in mental handicap services
The working relationship in day hospitals
Volunteer support for the older hard of hearing person

MANAGEMENT PLANNING AND ORGANISATION

Management education in primary care
Nurse manpower - planning for the future
Patient participation in primary health care
Primary health care in inner London
Service planning in the restructured NHS - the role of district health authorities
Tackling health care problems in London in the contribution of social anthropology
The management of units in the restructured NHS
The planning and organisation of nucleus hospitals
The promotion of innovation in health care - the case for development agencies in the NHS

OTHER TOPICS

Help for health
Library services for occupational therapists
Rehabilitation or rebuilding - the policy implication reflections on the
King's Fund Jubilee Project
Seminar for members of medical records sub-committees
Violence in hospital

CENTRE LUNCH TALKS

International Year of Disabled People

New horizons for disabled people - Mr A Morris MP
Professional handicaps and consumer strengths - Miss A Shearer,
Journalist, Member of Campaign for the Mentally Handicapped
Should disabled people get the job? - C Pettit, Training Officer
(Business Systems), Plessey Connections Ltd
Some heresies about handicap - Colin Low, President, National
Federation of the Blind
Who are the voluntary organisations for? - Nicholas Hinton, Director,
National Council of Social Science

PRESS CONFERENCES

Disabled Living Foundation
Helen - video on the theme of the communication problems of the hard of
hearing
Help the Aged
King Edward's Hospital Fund for London
National Association of Health Authorities
Royal College of Nursing
South East Thames Regional Health Authority
The Times
Volunteer Centre
Whose Choice? Crisis Intervention film

Small meetings

Accident and emergency project
Aids for the disabled
Bereavement and mentally handicapped people
Briefing meeting for volunteer support for older hard of hearing people
Bringing mentally handicapped children out of hospital
Bristol Arts project - Long Term Care Team
Care and maintenance of ripple mattresses
Caring relationships for the carer
Caring spouses
Centre Development Forum
Centre quarterly planning meeting
Children's initiative day

Coystats meeting
Collaboration in community care
Commissioning hospital buildings
Community aide programme
Community hospitals in the inner city
Confusion and elderly people
Crossroads and mental handicap
Discussion - communication workshops 15 May and 1 July
Editorial Board - King's Fund News
Fire alarm procedures
Hard of hearing
Health and safety at work - fire talk
Health and safety at work - King's Fund policy
Help for health discussion group
Helping relationship workshop
History and the nurse - a peer group meeting
IYDP residential care group
Jubilee project
King's Fund Centre Committee
King's Fund Project Committee
King's Fund Staff Management Committee
London Project Executive Committee
Long Term Care Team
Management education centres
Manpower cost control
Medical records seminars
Nurse manpower planning - conference 21 May
Nursing history group
Occupational therapists/library services
Opportunities for staff from private and voluntary homes for elderly people
Patient education in the use of medicines
Peer exchange group - the role of the ward sister/ward sisters teaching role
Peer group - personal skills initiative group
Peer group - staff development
Pharoah's ants
Planning meeting - conference 29 January
Planning meeting - conference 9 June
Planning meeting - conference 22 September
Planning meeting - further education opportunities for handicapped school leavers
Planning meeting - writers workshop for the remedial professions
Planning meeting - helping relationship workshop
Practice nurses forum
Progress in the 'An Ordinary Life' initiative
Publications meeting
Quarterly administrative meeting
Quarterly meeting
Repatriation of elderly people
Residential aide programme
Review of physically disabled people in residential care
Review/preview for Guy's trainees (training ward for ward sisters)
Review/preview for Whipps Cross trainees (training ward for ward sisters)
Study group on access to health information
Support for private and voluntary nursing homes
The elderly person in the inner city
Training ward for ward sisters
Video film on Sony equipment
Word processor commissioning team

Groups of overseas visitors

British Columbia	Japan (four groups)
Canada (two groups)	South America
Finland	Sweden (three groups)
France	USA

The 1981 course for hospital administrators from overseas (31 members from 17 countries) attended 49 half-day sessions at the Centre.

Groups of nurses, other staff and students

Administrators and bursars of medical establishments
Art for the elderly course
Charing Cross Hospital SRN Dip Course
Charing Cross library school students
Cromwell Hospital
Guy's Hospital staff nurses
Hammersmith and West London College library school students
King's Fund national administrative trainees
Kingston Hospital nurses
London School of Hygiene & Tropical Medicine,
MSc course on mother and child health
Manchester Polytechnic library school students
Midwives Teachers Training College, Kingston-upon-Thames
North London College medical secretaries course
Polytechnic of North London, Medical Architecture Research Unit
Polytechnic of North London, visitors from USA
Polytechnic of the South Bank postgraduate course in hospital
administration
RCN overseas nursing administrators
Royal College of Radiologists
St Bartholomew's Hospital student nurses
Tower Hamlets Health District occupational therapists
University College Hospital medical students
University of Manchester, Department of Nursing
Whipps Cross Hospital staff nurses

Receptions

Brian Brookes Memorial Fund
British Health Care Export Council
Dinner party for Commissioning Hospital Buildings working party
International Hospital Federation
Medical Architecture Research Unit, Polytechnic of North London
Medical Journalists Association
Miss V Jenkinson, visiting Canadian lecturer
Mr I Bruce, Director, Volunteer Centre
National trainees
Nordic School of Public Health, Gothenburg
Overseas Course
Paintings in Hospitals
Reunion dinner for Peer Group
Visit of HRH Princess Alexandra, The Hon Mrs Angus Ogilvy

Outside organisations using the King's Fund Centre for their own meetings

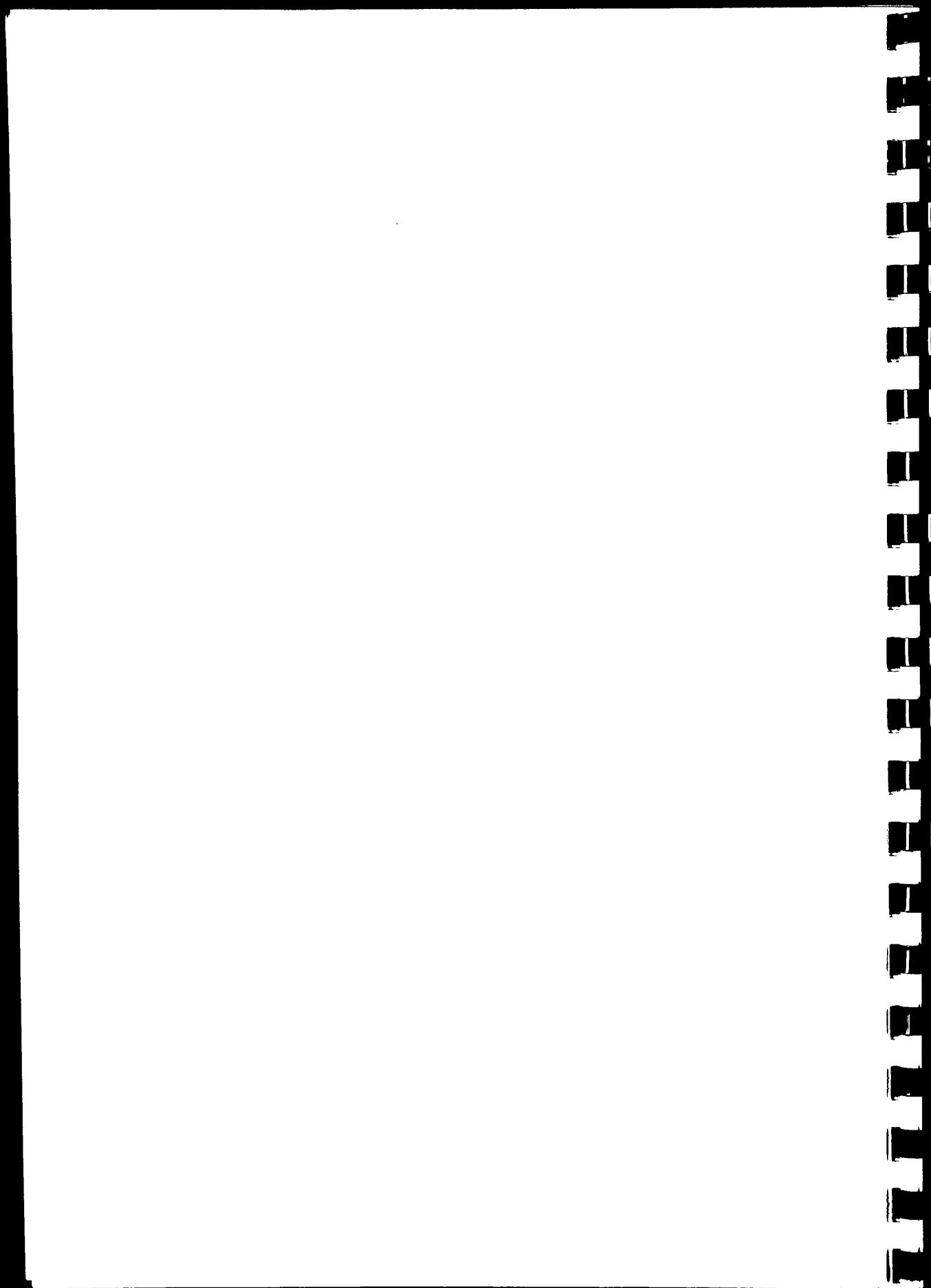
American Medical International
Appropriate Health Resources and Technologies Action Group Ltd
(Yemeni Health Administrators Group)
Association of Chief Chiropody Officers
Association of Integrated Degree Courses in Nursing
Association of Professions of the Mentally Handicapped
Bliss Classification Association
British Health Care Export Council
British Institute of Industrial Therapy Managers
British Psychological Society
British Society of Dentistry for the Handicapped
Bureau of Medical Practitioner Affairs
CASPE Research
Campaign for Single Homeless People
Cardiac Social Workers Group
Centre on Environment for the Handicapped
Child Accident Prevention Committee
Community Service Volunteers
Computer Technology User Group
Council for the Education and Training of Health Visitors
Department of Health and Social Security
Design and Industries Association
Education Development Unit for the Remedial Professions
Financial Information Project/National Association of Health Authorities
Foot Health Council
Franklin Scientific Projects
Headway - National Head Injuries Association
Health Services Manpower Review
IYDP Third World Group
Independent Development Council for Mental Handicap
Inner London Area General Administrators
Institute of Health Service Administrators - SW Thames Region
Institute of Home Help Organisers
Institute of Hospital Engineering
Institute of Medical Laboratory Sciences
International Hospital Federation
International Year of Disabled People
King Edward's Hospital Fund for London
King's Fund College
King's Fund Corporate Management Programme
Korner Steering Group on Health Services Information
London Health Services Research Group
NHS Librarians
NHS Retirement Fellowship
National Ankylosing Spondylitis Society
National Association of Health Authorities
National Association of Teachers of the Mentally Handicapped
National Children's Centre
Newham Health District
Nigerian Association of Health Service Administrators
Nursing Focus
Nursing Times

Patient Transport Services Working Party
Phonetic Representation of Disordered Speech
Polytechnic of North London, Management Department
Redbridge and Waltham Forest AHA
Regional Health Authority Librarians
Regional Medical Officers
Regional Supplies Officers
Royal Association for Disability and Rehabilitation
Royal College of Radiologists
St Thomas' Hospital
School for Advanced Urban Studies, University of Bristol
Social Welfare Commission of the Catholic Bishops Conference
in England and Wales
Society for the Advancement of Medical Engineering
Society of Clinical Psychiatrists
Society of Community Health Council Secretaries
South East Thames RHA
Spinal Injuries Association
The Leonard Cheshire Foundation
The Remedial Therapist
The Tavistock Clinic, Department for Children and Parents
UniChem
Volunteer Centre
Wessex RHA

RUNNING COSTS OF THE CENTRE

The following is a summary of the estimates approved for the Centre by the King's Fund Management Committee for the year to December 1981.

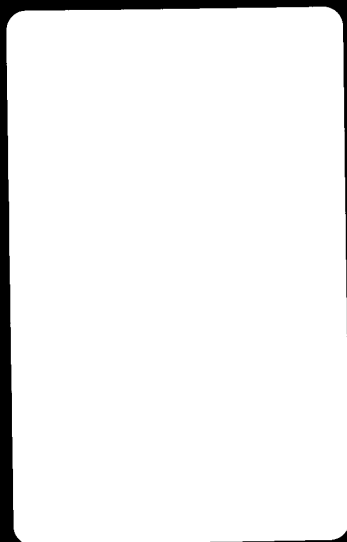
Expenditure	£	
Salaries	433,000	
Lecture Fees	7,000	
Wages-household	30,000	
Rents, rates and insurance	143,000	
Heating and lighting	33,500	
Household supplies, repairs and renewals	39,000	
Travel, subsistence and miscellaneous	14,500	
Office and tutorial supplies	9,000	
Telephone and postage	23,000	
Publicity	4,500	
Office furniture	11,500	
Periodicals, books etc.	7,500	
Audio visual/display equipment etc.	6,000	
Catering	32,000	
Publications	12,000	
		<hr/>
		805,500
		<hr/>
Less receipts		
Sale of books and publications	13,000	
Conference fees etc.	65,000	
Rents etc.	300	
Contributions - DHSS	268,000	
RHA	77,745	
		<hr/>
		424,045
		<hr/>
		381,455
		<hr/> <hr/>



King's Fund



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